

**COUNTY FOOD PERMITTING GUIDELINES**



Per Maricopa County Environmental, any activity for providing food to the public must have a permit. This is **not** a Dysart School District requirement. **It is a requirement being enforced by Maricopa County.** Parent Organizations which intend to sell food that meets the Maricopa County guidelines\* for requiring a permit can accomplish this in two ways:

1. **If the event is to be held off School District property** - contact Maricopa County Environmental at 602-506-6980 and obtain the necessary permit
  
2. **If the event is to be held on School District property** - contact the Dysart Community Education Department to obtain a Facilities Use Form. The Department can be reached at 623-876-7056 or information can be obtained at:  
<http://www.dysart.org/Departments/CommunityEd/facilityuse/index.html>
  - a. A Parent Organization which has been approved by the Dysart Governing Board may utilize the school kitchen to meet the Counties permit requirement. In addition a Facilities Use Form\*\* must be submitted to the Community Education Department. **The use of a school kitchen requires a Food Manager to be present.** Per the District Fee schedule, the rate for a Food Manger is \$30 per hour.

or

- b. A Parent Organization may obtain a permit from Maricopa County directly and must submit a Facilities Use Form\*\*to the Community Education Department.

Please do not contact the Nutrition Services Department unless there are questions about the nutritional content of the food.

\*These guidelines can be found at <http://www.dysart.org/ParentsandStudents/psa/index.html> click on Maricopa County Food Permit Brochure

\*Because the Parent Organization has been Governing Board approved there is no cost for using the facility, the Facilities Use Form is required to guarantee the facility will be available.