1. Open up your preferred web browser and type the following URL in the address bar: www.dysart.org and hit the Enter button on your keyboard.

2. Scroll down to the bottom of the Dysart homepage and under the Finance section, click on the Contributions/Payments link to go directly to the Online Payment Portal.

3. You will be taken directly to the Online Payment Portal homepage.

https://AZ-Dysart.intouchreceipting.com

4. A list of the students in your household will appear as seen in the example below. Click on the Student you wish to pay fines and/or fees for.

5. Fees and fines (such as for field trips, athletics, lost books) assessed by the student’s school will automatically show up in red. Click on the red View button to see the details of all the fines/fees assessed for the student you selected.

If you have a Parent Portal account (Infinite Campus), there are instructions below the login fields for first-time users and for resetting your password.

If you do not have a parent portal account and this is your first time paying online, you must create a parent portal account before continuing (dysart.org/parentportal). Once your account is created, it takes an overnight process for the system to update and for you to access the Online Payment Portal.
6. To continue, select the fine(s) or fee(s) you wish to pay by clicking on the checkbox(es).

7. Confirm your selection(s) and click the Pay Selected Fines/Fees button to place in your cart.

8. At this point you have the option to pay for other students in your household who may have fines/fees assessed to them, which allows you to pay for it all in one credit card transaction. Click on the Your Family link (located in the upper-left hand corner) to go back to your list of students. Repeat Steps 4—8 for each student; then go to next step. If this does not apply, go to the next step.

9. Your Cart details will appear. Confirm your selection(s) and click on the Checkout Step 1: Additional Info button to continue.

10. Follow any additional prompts (such as contributor information for tax credit items)

11. Enter your credit card information. Click on the Pay Now button to complete the payment transaction.

12. A receipt of your purchase will appear for you to print for your records. You can also click on the Your Family link (located in the upper left corner) to go back to Reprint Receipts or View Purchase History.

13. If you are done, click on the Sign Out link (located in the upper right corner) to log out.