

**Surprise Elementary School
Site Council Meeting Minutes
September 26, 2019
4:00 pm in the Library
Start time: 4:10pm End time: 4:35 pm**

In attendance:

Karie Burns, Principal/Facilitator
Norma Hernandez - community member
Mallory Stradley - teacher
Kiley Sullivan - teacher
Mirella Rios Flores - parent
Nanci Cervantes - parent
Maria Ramos - absent
Michele Bedell-Adling - classified staff member/secretary
Heidi Martinez - absent
Litsidia Palma - absent
Anel Grado - classified member

- **Review meeting minutes from September 5, 2019 meeting**
 - Minutes reviewed and approved
 - Stradley motioned, Mirella Rios Flores 2nd motion,
 - Yes - 8 No - 0 All in Favor - yes
- **Review proposals:**
 - Tutoring update:
 - There are 7 teachers who will tutor from October 1, 2019 to December 2019. Budget for tutoring is \$6300, not to exceed.
 - There is approximately one teacher for every grade level.
 - Basketball uniforms - still working on a quote from the vendor.
 - Did not receive quote in time for meeting.
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- **Safety and security of campus**
 - Purchased 18 new walkie talkies
 - Goal is for every staff member to have one
 - Goal to replace old outdated ones.
 - Open Library
 - Every morning from 8:30 - 9:00 am in the library.
 - Students can read quietly or study
- **Communication - ideas on how to get the word out about school events?**
 - Getting the word out!
 - Teacher use weekly email blasts which include mostly classroom events/activities.

- Marquee - Surprise Elementary Marquee is not located on a major street. Therefore parents/community members only see it if they come to campus.
 - Increasing social media
 - Create or assign a social media coordinator
 - Kiley Sullivan volunteered to be this person
 - Create flyers to hand out at parent teacher conferences with the social media links.
 - Have a contest to have parents sign up - how to manage?
 - Sandwich boards - place one at the back gate
- **Factual bond and override information for upcoming election - combined the override and bond elections is most cost effective with regards to the election process. It is an all mail in ballot.**
 - Security
 - May include installations of cameras, walls, locking doors, etc.
 - District to establish a standard of what can be done
 - Key card entry - possible for staff
 - Ms. Cervantes mentioned that Phoenix Fire department donated old fire hoses to schools to keep doors shut in the event of a lockdown.
 - Mrs. Burns mentioned that our doors open out and cannot be blocked to keep out threats.
 - Expanding Signature Programs
 - Coding - expand computer science and technology for students. Careers in coding will be much different when these students graduate then what they are learning today. Keep up with the changes.
 - Science Technology -
 - In the future - electives for middle school students to earn high school credits in these areas.
 - Preparing them for careers.
 - West MEC opportunities in high school
 - Building enhancements
 - Portables - bring up to date. The current one does not meet safety guidelines with no bathroom access for students.
 - Roof and building repairs
 - Override would continue the one already in place. No additional cost for the override. This funds areas such as:
 - All day kindergarten
 - Special areas
- **Future Agenda items**
 - Purchase basketball uniforms
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- **Next meeting scheduled for October 26, 2019**