



KINGSWOOD SITE COUNCIL MINUTES

Date: 8/27/19

Time: 3:30-4:00 PM

Meeting Location: Media Center

Meeting called by	Jeremy St. Germain
Type of meeting	Kingswood Site Council
Facilitator	Jessica Brunk
In attendance: Jessica Brunk, Jeremy St. Germain, Becky Mach, Gabby Micula, Maria Encarnacion, Anna Isom	
Next Meeting: 9/24/2019	

The current budgets are as follows: Will be announced at next meeting.

5500 - \$32,571.35 (School May Designate)

5501 - \$4,827.26 (Athletics)

5502 - \$5,857.29 (Fine Arts)

5505 - \$2,589.72 (Enrichment)

- Cross Country, Knightly News, Rachel's Challenge already paid for by Site Council this year and approved prior to this meeting
- 21st CCLC grant awarded to Kingswood which will help with enrichment program costs and summer school
- Ms. Welch and Ms. Brooks will run an anime club through 21st CCLC grant
- Ms. Morales will host tutoring 2 times a week for 2 hours each session (total of 4 hours) and this will be covered by 21st CCLC funds

- Ms. Morales and Ms. Boyett will host a student group called Coding Ambassadors to assist with coding/tech needs in classrooms on campus and this will be covered by 21st CCLC funds
- Baseball team would like to have a pitcher's mound built on field, St. Germain will communicate with Mr. Cochran regarding cost to have built in-district via work order. Council agrees on a cap of \$1,500, if cost is more we will explore a portable mound that costs approximately \$1,000 plus \$150 shipping and applicable taxes.
- [Bylaws](#) on Kingswood website were reviewed and updated to reflect the following changes:
 - The **principal** is responsible for coordinating the agenda, with input from Site Council members.
 - ((change to site council facilitator instead of principal))
- **Article 3- Section 2. A majority of the members of the Site Council shall constitute a quorum necessary for the transaction of business. That quorum will include, at least, the principal, one parent and one teacher representative.**
 - ((remove this section))
- **Article 4- Section 1. The Site Council shall consist of at least the following: a. One parents b. Two teachers c. One community members d. One classified employee e. Site principal**
 - ((change to Site Council shall consist of an invested group of stakeholders within the community instead of an allotted number.))
- **Article 4- Section 5. A member shall no longer hold membership should he/she be: a. A parent without a child enrolled at Kingswood Elementary School b. No longer a teacher at the school c. A site council member who fails to attend three consecutive meetings. d. Not interested in serving and submits a letter of resignation to the principal**
 - ((remove this section))
- **Article 4- Section 6. At the first meeting, after ratification of the Bylaws, the following position/responsibilities must be assigned by the Site Council. The Site Council will delegate additional responsibilities as the need arises. a. Facilitator. This person will conduct the meeting, according to the agenda and ensure that all members have the opportunity for active participation. As consensus is achieved, the facilitator must ensure that a majority of members can support the decision and have no serious objections to its content. b. Secretary. This person shall keep full and accurate accounts of the proceedings and provide copies to the principal and Site Council members. Copies of the minutes should be made available in the office for any interested persons 48 hours after the Site Council meeting. c. Committee Chairpersons. This person will lead a subcommittee, as necessary, to insure the successful completion of a specific assigned activity. Each member should expect that he/she would be a committee chairperson sometime throughout the year.**
 - ((remove highlighted section))

- Article 4- Section 2. Site Council membership will be for a year by year term. The term will start with the first meeting of the school year. If a position is vacated prior to the end of a term, the replacement shall serve until the end of the member's school year.
 - ((remove section))
- Article 4- Section 3. Applications for Site Council membership shall be given to the site principal by April 1 annually. New members will be selected before the end of each respective school year, with term of membership beginning with the new school year.
 - ((remove section))
- Article 4- Section 4. If a replacement member is needed, the Site Council will advertise to solicit applications from the appropriate representative group. Selection will be made at a regular or special public meeting of the Site Council. Section 5. A member shall no longer hold membership should he/she be: a. A parent without a child enrolled at Kingswood Elementary School b. No longer a teacher at the school c. A site council member who fails to attend three consecutive meetings. d. Not interested in serving and submits a letter of resignation to the principal.
 - ((remove section))
- Article 5- Section 1. These Bylaws may be amended at a regular meeting of the Site Council by consensus of the Quorum of the membership.
 - ((remove section))
- Change meeting dates and time (3:30 PM) to:
 - August 27th, 2019
 - September 24th, 2019
 - October 29th, 2019
 - November 19th, 2019
 - December 17th, 2019
 - January 28th, 2019
 - February 25th, 2019
 - March 31th, 2019
 - April 28th, 2019
 - May 19th, 2019
- Ms. Mach proposed a 6th grade 3 day field trip to Chapel Rock in Prescott which includes a science-focused curriculum. \$125 per student would be needed for a total of approximately \$8,500. Fundraisers through PTSA are currently being planned to help with cost, but Site Council supports with all 'yes' votes to cover the remaining funds needed outside of fundraiser funds. Reservation deposit of \$75 will be covered by Site Council effective immediately.