



Sunset Hills Elementary School
School Site Council Minutes
August 26, 2020 at 3:30 p.m.

Vision Statement:

Empowering learners and leaders to benefit our world.

Mission Statement:

Sunset Hills community shows respect, ownership, achievement, and responsibility in the pursuit of excellence in academics, athletics and the arts.

1) Call to Order

- Joey Tokhi called the meeting to order at 3:33pm
- Present Members: Joey Tokhi, Ashley Walkenbach, Cathy Kardos, Shanaye Williams, Ryan Lindberg, Christina Counts, and Erik Handschuh

2) Welcome and Introductions

- Introduced new and returning members
- Erik Hanschuch will serve as community member

3) Site Council Training Video <https://video.dysart.org/Videos/Video.aspx?v=213>

- Reviewed site council video

4) Setting Norms for Site Council

- Created norms for our site council meetings:
 - Flexibility, positivt, empathy
 - Active listening with mic muted unless speaking
 - Video visibility
 - Engagement; be present
 - Equitable and respectful sharing of ideas
 - Willingness to explore with an open mind

5) Review/edit/modify SHES Site Council vision, mission, values, and bylaws

- Will use the new Sunset Hills vision, mission, and values statements
- Bylaws:
 - Membership: Principal, classified staff member, certified staff, parents, and one community member
 - Terms of office: Principal-continuous, Teachers and Parents-3 consecutive years, Classified and Community member- no term limits

- Open member positions will be advertised in 3 different ways
- If there are more applicants than positions, a teacher will be elected and the member will be voted on at a PTO meeting

6) Go over existing budget current as of August 26, 2020

- Ashley Walkenbach reviewed the current budget

7) Update on School Continuous Improvement Plan

- Joey Tokhi reviewed the current CIP
- Discussed the Florida Virtual resources and West Ed training for teachers
- Discussed the PBIS and technology program
- Discussed the arts program that Sunset Hills would like to grow with tax credit monies

8) Tax Credit 2020-2021

- Joey Tokhi discussed the current status of the tax credit campaign
- Once events are allowed back on campus, we will create a schedule that will allow for site council members to have a tax credit table at events

9) Call to the public for questions or comments

- No questions or comments

10) Future agenda items

- Ken Hicks, the Assistant Superintendent of Business Services, will visit at our next meeting. He will discuss the override and tax credit FAQs.
- Have advisors from our musical, choir, garden club, etc. to talk about how tax credit helps their programs
- Create a calendar of events and continue tax credit awareness campaign

11) Future meeting dates

- September 30, 2020

12) Adjournment

- Joey Tokhi adjourned the meeting at 4:12pm