

## **Western Peaks Site Council By-Laws 2018 – 2019**

1. As per election results, the council will consist of nine members: three parents, three teachers, one administrator, one member of the support staff and two community members. One alternate will also be included to substitute for member of administration; as needed.
2. If a vacancy should arise on the council during the academic year, school leadership or the Chair may solicit the nomination of a replacement. The Site Council will then decide by majority vote regarding the acceptance of the nominee. If a candidate does not appear, the council may vote to let the position remain vacant in the interim.
3. A quorum of at least five members must be present to conduct any council business.
4. Site Council agendas will be posted on the school website 24 hours prior to a meeting.
5. Meeting minutes will appear on the school website within 72 hours after a meeting.
6. Most meetings at Western Peaks will be completed within one hour, whenever possible.
7. Electronic voting options may be utilized by the council for pending items that are time sensitive and must be resolved between regularly scheduled meetings. Electronic means may also be utilized for elections; at the discretion of school leadership and the Chair.
8. All decisions will be made via majority vote. In the rare instance that a tie vote is the result, the Chair will cast the deciding ballot. This procedure however, will only be permitted if the item in question is deemed a priority that cannot be postponed. In all other circumstances, the Chair will refrain from voting.
9. Questions or input from the public will appear as the last order of business in each meeting. Anyone wishing to address the council will be allocated the opportunity to do so with a ten minute limit. Such presentations must be related to current Site Council business or circumstances related to the mandate and mission of the Site Council.
10. As Dysart Collaborative Norms govern all interactions in our meetings, council members and public guests are expected to abide by these guidelines of courtesy. The Chair reserves the right to call for the removal of anyone who chooses to violate this policy during a regularly scheduled Site Council meeting.
11. The Site Council can discuss issues of school policy and make written suggestions to the appropriate campus or district governing bodies regarding proposed changes. The council however, is not mandated to make any alterations to any adopted school, district or state policy or law.
12. The Site Council is a semi-autonomous body which operates within the framework of the Dysart Unified School District. The majority of the council's efforts will be focused on the collection and

distribution of tax credit expenditures. Requests for such funds will be analyzed and voted upon in each meeting and will be governed by the adopted district application process and school level extra-curricular compensation policy. The Site Council reserves the right to reduce or deny requests based on circumstance, frequency of request, or the availability of funds.

Adopted in final form on October 24, 2018, by the Western Peaks School Site Council Members.

