



Growing Minds

PRESCHOOL **Parent Handbook**

Guidelines & Procedures

2020-2021

Growing Minds Preschool Team

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Table of Contents	Page	Table of Contents	Page
Letter from the Superintendent	3	Medication	8
Vision	4	Sunscreen	8
Mission	4	Heat Index	8
Learning Program	4	Pesticide Application	8
Learning through Play	4	Emergency Contacts	9
Satellite Classes	4	Home Items	9
Evaluating Development	4	Sign-Out Procedures	9
Hours of Operation	5	Telephone Authorization	9
School Calendar	5	Late Pick-up Policy	9
Enrollment and Registration	5	Parent Involvement	9
Early Release Days	5	Parent Connect	10
Payment Terms	6	Behavior Guidelines	10
Payment Methods	6	Licensing	10
Enrollment Changes	6	Liability	10
Financial Assistance	6	Staff Qualifications	10
Absences	6	Volunteer	10
Withdrawal Procedures	6	Key Card Access	10
Disenrollment Procedure	7	Classroom Visitors	11
Reinstatement	7	Camps	11
Biweekly Tuition Rates	7	Sprout Into Kinder	11
Toddler Students	7	Empower Program	11
Pre-K Students	7	20/21 Payment Schedule	12
Meals and Snacks	7	Parent Agreement Form	13
Dress Code	7	Parent Connect Sign-up Form	14
Health and Wellness Policy	7	Withdrawal Form	15



Dear Growing Minds Preschool Family and Friends,

Greetings! It is my great pleasure to welcome you to Growing Minds PreSchool and the Dysart Unified School District. I can assure you, your child will have an extraordinary learning experience.

Dysart's early childhood experience will expose young minds to an environment that is fun and exciting, supporting early age enthusiasm and love for learning. The preschool experience at its surface will advance cognitive development preparing students for the K-12 experience. At its core it will cultivate social and emotional development, building respect, resilience, teamwork, optimism, innovation, leadership and self-esteem through positive interaction with classmates, teachers, and staff.

In all we do, our mantra is "learn through play." Learn through play is a core value that supports cognitive skills, physical growth, new vocabulary, social skills, and literacy skills. The value of play is often underestimated, but is a driver to learning that is fun and motivating. The academic day runs from 9AM - 3PM, but even during extended care, play time is learning time.

The application of Creative Curriculum as the learning program, following the Arizona Early Learning State Standards. It allows each child to initiate his or her own learning experience while simultaneously providing teachers and parents information about the child's development.

Students will be exposed to all aspects of academics, athletics and the arts. Creative expression and physical play is embedded in all activities. A hands-on learning experience ensures children will love to learn and grow. The family-style dining during all meals snacks teaches table manners and mutual respect during social interactions.

I wish you the very best experience at Growing Minds PreSchool.

Dr. Quinn Kellis
Superintendent

Vision

A nurturing community, through play, supporting individual growth and development.

Mission

Students will learn through play, fueling a young, growing mind, developing a love for learning that breeds creativity and critical thinking.

Learning Program

Through the application of Creative Curriculum all children are provided with developmentally appropriate academics in reading, writing, academic vocabulary, oral language development, math, science, social studies, and technology. The concepts and themes are presented through art, music, movement, finger plays, stories, writing, poetry, science, math, games, inside and outside play, gardening, cooking, and technology. All Growing Minds Preschool skills are aligned with the Arizona Early Childhood Education standards:

- Movement and coordination
- Autonomy
- Social skills
- Work habits
- Language and literacy
- Mathematical reasoning and number sense
- Orientation in time and space
- Scientific reasoning and the physical world
- Music
- Visual art

Satellite Classes

Growing Minds Preschool is located between Willow Canyon High School and Western Peaks Elementary on the west side of Surprise. There are also classes located at Asante Preparatory Academy, Freedom Traditional Academy, and Marley Park Elementary School in 20/21. These satellite programs offer the same curriculum and learning program as the main campus. However, each satellite campus also embraces the culture and climate of those campuses, and thus activities, classroom procedures, school events, and community engagement may differ from the main campus.

Learn through Play

Play, there is a simplicity in the term, but what it offers is a complex learning structure for young children. Play is the context for all child development, and in that context, the construct of real life application through play creates an ideal environment for early childhood development. The benefits of learning through play include:

- Motor skill development and cognitive development is stimulated while at play
- Play inside, but remember, outdoor experiences lend itself to the most memorable childhood experiences
- Play and learning are linked, they are all part of the same recipe, without one of these ingredients, the end product is incomplete
- Play promotes health and wellness, and a healthier child will grow stronger, physically, mentally, socially, and emotionally

The ultimate stress reducer is play, it is joyful, and provides an outlet for anxiety and stress.

Evaluating Development

All children within the preschool program participate in an ongoing progress monitoring program called Teaching Strategies GOLD. The students are not required to complete a test, but are assessed through teacher observation. The teachers track progress of their students and supplement the learning program where the students need additional support. Information regarding your student will be shared with you throughout the course of the year and at Parent-Teacher Conferences.

Hours of Operation

Monday - Friday: 6:00 a.m. - 6:00 p.m.

Academic Day: 8:15AM - 12PM

Enrichment Hours: 6AM - 8AM / 2PM - 6PM

Half Day Student Hours: 8AM - 12PM

2020 Summer Calendar

- Summer Camp June 1 - July 24
- Preschool Closed July 3
- Sprout into Kinder Camp
 - Session 1: July 6 - 9
 - Session 2: July 13 - 16
 - Session 3: July 20 - 23
- Teacher Prep July 27 & 28, No School

2020 - 2021 Academic Year Calendar

- Back to School Night, July 27
- 1st Day of School, July 29
- Early Release Days, 4:00PM Closure
 - 2nd Monday of the Month
- Parent Connect Meetings, 6PM
 - 4th Monday of the Month
- Preschool Closed
 - Labor Day Sept 7
 - Fall Break Oct 16
 - Veteran's Day Nov 11
 - Thanksgiving Break Nov 25-27
 - Winter Holiday Dec 24 - 25
 - New Years Holiday Dec 31 - Jan 1
 - Martin Luther King Day Jan 18
 - President's Day Feb 15
 - Spring Holiday Mar 19
- Graduation Day, May 27th
- Last Day of School May 28th
- Staff Summer Training June 1 - 3

2021 Summer Camp

- Summer Camp: 6/7-7/23
 - No Camp: 7/1- 7/2
- Sprout into Kinder Camp
 - Session 1: 7/12 - 7/15
 - Session 2: 7/19 - 7/22

PLEASE NOTE: Satellite campuses at Marley Park, Asante Prep, and Freedom Traditional Academy are closed during Fall, Winter, and Spring breaks, please refer to the 20/21 DUSD School Calendar. Parents needing daycare during these dates are welcome to

enroll in any of our break camps at the main campus.

Enrollment and Registration

Families are encouraged to visit and tour the facility prior to enrollment. While the facility maintains an open door policy, we encourage all families to make an appointment for a tour, as we are a secure campus, and an appointment ensures we meet all your expectations, answer your questions thoroughly and maximize your experiences during your visit.

Growing Minds Preschool registration is available on a first-come, first-served basis. Registration should be completed online at www.growingmindspreschool.org

In order for the registration process to be finalized, parents will need to complete the following:

- Contact Information
- Emergency contact information
- Student immunization records
- \$50 Non-refundable Registration Fee
- Contract e-signature
- Health Plan Packet (if needed)

Upon contract approval first installment payment and registration fee are processed. See the *Payment Terms* section for terms and charges that apply.

All changes to student records/contracts must be made online through your preschool account.

Please advise preschool management regarding any changes to your home address, phone number, business phone number, or authorized emergency contacts. In addition, emergency cards must be reviewed every six months, or when any changes in contact information occur.

Early Release Days

The second Monday of every month from August thru May, hours of operation will be reduced from 6AM - 4PM. These hours will then be utilized as ongoing staff training and professional development.

Payment Terms

- ❑ Tuition payments are due on the 1st and the 15th of the month, and based on an annual rate. Please note, days off are already factored into rates.
- ❑ All tuition is due 15 days in advance of service.
- ❑ Late fees are \$25, and applied 7 days after the due date at closing for each late payment.
- ❑ \$25 fee will be applied to the account for all returned or rejected payments.
- ❑ If payment is not received 14 days after the tuition due date your child will be withdrawn from the program.
- ❑ The unpaid balance, in addition to a \$50 re-enrollment fee must be paid before the child may continue in the program.
- ❑ If your child is withdrawn for non-payment, Growing Minds Preschool cannot guarantee placement due to enrollment capacity.
- ❑ No credits or refunds will be issued for days the student is not in attendance.
- ❑ DES qualified families must cover the cost for days of service due to non-attendance. DES only covers when the child attends.

Payment Methods

- ❑ Account activation must be completed in order to make payments.
- ❑ Online payments available through the payment system which can be accessed at www.growingmindspreschool.com
- ❑ Drop-off or mail payments can be made at the school site, or sent directly to Nathaniel Dysart Education Center, Attn: Community Ed Dept, 15802 North Parkview Place, Surprise, AZ 85374.
- ❑ For questions or assistance please contact Growing Minds Preschool Manager at (623)876-7350.

Enrollment Changes

Enrollment changes cannot be guaranteed based on enrollment capacity. However, when changes can be made, there will be a \$30 change fee per transaction after the child's first day of attendance in the program. Registrations, withdrawals, and

changes must be completed through your preschool online account.

Financial Assistance

The Arizona Department of Economic Security (DES) offers assistance to families who qualify for financial assistance. For information on qualification and procedures, please call DES at (623) 925-0095.

Individual families are responsible for the completion of all appropriate paperwork, and abide by all DES guidelines for continuing coverage. All co-pays and amounts not covered by DES are subject to the scheduled billing cycle. Any unpaid balance due to change in coverage will be billed at the end of the month and must be paid with the next scheduled payment.

Please be advised, DES does not pay for dates you are not in attendance, nor do they cover holidays or other school closure days. Families receiving DES benefits will be responsible for the difference in tuition for absences and school closure days. DES qualified families should keep this in mind when selecting a specific enrollment type, 5 day, 3 day, or 2 day.

Absences

There are no discounts, refunds or credits for sick days, or for days your child does not attend the program. Please notify the preschool of all absences by calling the front office a 623-876-7350.

REMINDER: DES qualified families will be required to cover the cost of service biweekly for any and all absences, as DES will not cover these costs for service.

Withdrawal/Disenrollment Procedures

We never want to see anyone leave our preschool, however we understand that oftentimes there are uncontrollable circumstances that arise that force change. Growing Minds Preschool asks you complete the Withdrawal Form (Page 15), 30-Days in advance of your withdrawal. This will help us meet the needs of the families on our waiting list. There are no refunds made for withdrawals.

Reinstatement

Reinstatement, regardless of circumstances, are subject to availability at the site. All applicants are subject to a \$50 reinstatement fee.

Biweekly Tuition Rates

Rates are based on annual tuition and divided evenly over the course of the school year. Holidays and breaks are taken into account.

Half Day: AM: 8:AM-12PM / Full Day: 6AM - 6PM

Schedule	Toddler Rates	PreK Rates	Add'l Child Rate	DUSD Rates
5 full days	\$383	\$370	15% Off	20% Off
3 full days M,W,F	\$287	\$277	15% Off	20% Off
2 full days T,TH	\$191	\$185	15% Off	20% Off
5 half days	\$255	\$250	15% Off	20% Off
3 half days M,W,F	\$192	\$187	15% Off	20% Off
2 half days T,TH	\$127	\$125	15% Off	20% Off
Drop-in Rate	\$78	\$65	15% Off	20% Off

Toddlers Students - Growing Minds toddlers are defined as children 2-3 years of age who may or may not be potty trained, and may not be ready for the Pre-K classroom. Toddler students may be moved to a new room during the same school year based on key benchmarks in their development which include cognitive, social and emotional development.

Pre-K Students - Growing Minds Pre-K students are defined as students who are 3-5 years of age,

who are also potty trained and demonstrate the ability to participate in a structured learning environment.

Meals, Snacks, and Naps

All meals and snacks are provided by Growing Minds Preschool. Meals are provided in family-style dining, teaching respect, manners, and social-interaction during meals. Breakfast is provided to full day students arriving prior to 7:30am.

Dress Code

Students are expected to arrive in appropriate preschool attire. This is defined as comfortable clothing where the students can move freely, closed-toe shoes are highly recommended for active play. For toilet-training students, we require them to wear elastic waisted bottoms.

Health and Wellness Policy

Anytime a staff member observes a child not feeling well, in the spirit of the safe and nurturing environment, parents will be notified regarding the child's condition. There is no medical personnel on site, therefore it is at the discretion of the staff regarding any health concerns and proper steps taken to ensure the safety of all children and staff. Parents may be contacted to pick up their child. Common contagious symptoms include but are not limited to fever, lethargy, vomiting, diarrhea, rashes, coughing, sneezing, itchy/watery/red eyes, dizziness, and being lightheaded. Children and staff who show any signs of contagious illness are asked to remain at home until 24 hours after symptoms subside or a medical doctor approves their return to school.

If a serious incident should occur, emergency personnel will be called and it will be determined whether your child should be taken to the nearest hospital or Doctor's office by ambulance. Parents will be notified immediately.

In order to continue to prevent the spread of contagious illnesses all students and staff are expected to practice healthy hygiene at all times. This includes wearing clean clothing, coming to the

facility clean, and following the procedures described below to mitigate the transfer of germs and disease. As part of our ongoing efforts to maintain a healthy and safe environment, all guests, students and staff are expected to comply with the following procedures:

- All staff members will complete the nightly cleaning and sanitizing procedures prior to closing Growing Minds Preschool.
- Routine, formalized hand washing and sanitizing will occur throughout the day for all students and staff.
- Practice appropriate social distancing which include but are not limited to avoiding touching or sharing of any items, especially food, utensils, water bottles and other drinks.
- All students and staff are asked to:
 - Avoid touching your eyes, nose and mouth with unwashed hands.
 - Stay home if you feel sick or have come in contact with anyone that is sick.

If a child has any contagious conditions such as pink eye, head lice, strep throat, flu, chicken pox, etc., please contact Growing Minds Preschool so appropriate communication can go out to all families.

Hand washing is the number one preventative measure to avoid the spread of disease, we explicitly teach, scaffold and monitor hand washing procedures. Procedures involve the use of soap and running water with vigorous and thorough rubbing for at least 20 seconds followed by paper towel drying. The staff and the children wash their hands upon entry into the classroom and routinely throughout the day.

During times of social distancing, and or recommended mitigation from public health officials, health screenings may be instituted. These screenings will be mandatory for all that enter the building and will include a health questionnaire, temperature check, and a quick assessment of the student, staff or visitors well being by a DUSD Nurse or Nursing Assistant.

Medication

If your child requires medication during the day a Parent Consent form must be completed and signed with the appropriate medication. Physician-prescribed medication must be packaged in the original prescription container, and must be labeled by the pharmacist and include the name of the student, start and end date, dosage, name of medication, method of administration (specifying dosage & route), reason for medication, and number of doses contained. Non-prescription medication must meet the same guidelines. *Children who have health concerns that require ongoing medication including epipen, breathing treatments, or other, must complete a personal health plan packet as part of their enrollment.*

Sunscreen

There is always some shade available in the pavilions and play structures of our outdoor playground. However, it is highly recommended that children wear sunscreen for possible sun exposure. Parents must complete a sunscreen consent form. SunScreen and consent form will then be given to the classroom teacher for the teacher to apply. The sunscreen container must be marked with the child’s first and last name.

Heat Index Recommendation

The Dysart Unified School District follows the department of Health Services and CDC recommendations on managing the intense heat in Arizona. The district sends out 3 emails daily to the entire school district with updates on the heat index, allowing our staff to constantly monitor conditions for student safety. The following are DUSD recommendations on outdoor activity in the heat:

- **90 – 104 degrees** 50% work / 50% rest
- **105 – 109 degrees** 25% work / 75% rest
- **110 + degrees** All students participate in indoor activities only

Emergency Procedures and Drills

The Dysart Unified School District conducts monthly evacuation drills and quarterly lockdown drills. These drills will occur in a variety of ways, taking into account that emergencies do not occur

during the most convenient occasions, thus this variable is embedded in our procedures. We work in tandem with our neighboring Elementary campus, Western Peaks Elementary.

Pesticide Application

Dysart Unified School District will provide parents or guardians of children who are enrolled in Growing Minds Preschool written notification of pesticide application at the school site. A notice will be posted on the parent board and at each entrance door 48 hours prior to application and shall remain posted for 72 hours after the pesticide application. Written pesticide information is available upon request.

Emergency Contacts

It is the parent's responsibility to keep all emergency contacts and doctor's information current during the program year. Please notify the Growing Minds Preschool management immediately of any changes.

Home Items

Growing Minds Preschool discourages bringing in any home items not specifically requested by preschool teachers for specific lessons. The school provides a variety of educational resources and games for children, we do not allow your children to bring items such as toys and games from home. If such items are brought to the program, team members cannot be responsible for their safe return. All students are expected to bring a change of clothes, which will be kept in their personal cubby, along with a water bottle, fitted crib sheet, and blanket for nap time. Please ensure all items are labeled clearly with first and last name.

Sign-Out Procedures

Department of Health Services regulations state that only parents, legal guardians, or authorized parties listed on the emergency card may sign a child in and out of school daily on the designated sign in/out sheet. Families are responsible for immediately notifying the Preschool Manager of any changes. Documentation of changes must be kept on file in both the school front office and the preschool classroom. Photo identification will be

required at all times in order to sign a child out of the program. The individual signing the child out will be required to provide a photo ID. If an individual who is listed on the emergency card is under the age of 18, additional authorization consisting of a written, notarized letter from the parent(s) or legal guardian will be required. Information listed on the photo ID will be verified against the information on the notarized letter.

Telephone Authorization

In the event a parent or the listed emergency contacts cannot pick up a child, preschool telephone authorization will be used. Completing the telephone authorization code located at the bottom of your child's emergency card will assist us in identifying you over the phone. For the safety of your child, the preschool telephone authorization procedures will be followed for every telephone authorization. If this area is not completed upon registration we will not be able to authorize a telephone authorization.

Parent Pick-up Policy

The program operates from 6AM - 6PM, and 4PM closures on monthly early release days for staff professional development. For security purposes, the key card system is only active for parents to access the building during these designated hours. Once inside the building, all parents must show ID and only those confirmed as eligible to pick-up on the contract are able to do so. The staff is not able to open doors early or stay late with students. Please be prompt on picking up your child prior to 6PM closure. If an emergency arises, please call the school so we can support you as well as reassure your child that he/she will be picked up. A late fee of \$15.00 will be assessed to your account starting at the 5th minute and going up \$5.00 for every 5 minutes thereafter.

Parent Involvement

Critical to our preschool program is the development of a growing relationship between you and the school in order to better meet your child's needs. Parent involvement is a key component to a child's development. One way this is accomplished

is through consistent communication on the part of parents and teachers. Parent/Teacher Conferences are just one example of a time when parents and teachers can communicate regarding your child's progress. Conferences occur twice a year – one in the fall and one in the spring.

Parent Connect

The 4th Monday of each month will be an opportunity for parents to connect and be part of event and activity programming at Growing Minds Preschool. Parent Connect is a parent advisory group to develop and implement community connections and plan events/programming to support and build on a positive student experience at Growing Minds. Complete and return the Sign-up Form on Page 14.

Behavior Guidelines

Social growth is crucial during the early years of every child's life, focusing on understanding appropriate behavior in a developmentally appropriate way. Behavior management is not only about maintaining the physical and emotional well-being of each child, but also teaching self discipline, sound judgment, and respectful interactions with others.

Positive disciplinary methods are used to enforce these guidelines, with parents and staff utilized as partners in this process. Effective partners support each other for the benefit of the child. Parents are kept informed of problems as they may arise. All children are entitled to a positive and safe learning environment. To facilitate this environment in the preschool classroom, our teachers utilize a positive behavior support approach.

The preschool behavior management plan includes the following steps:

- Verbal reminder of expectations (Informal talk with student)
- Conference with student and phone call to parent
- Conference with parent(s)
- Individual Behavior Plans will be implemented if behaviors present ongoing concerns
- Violation of IBP may be subject to removal from Growing Minds Preschool.

Licensing

Growing Minds Preschool operates in compliance with regulations outlined by the Arizona Department of Health Services and the Child Care Licensing Bureau. Information on licensing and inspection reports is available at the Arizona Health Department's office located at 150 North 18th Avenue, Suite 400, Phoenix, Arizona 85007. The office may be contacted by phone at (602) 364-2539. Inspection reports are also available upon request at each school site and in the Community Education Department located at 15802 North Parkview Place, Surprise, Arizona 85374 (Phone: 623-876-7056).

Liability

Dysart Unified School District #89 has liability insurance in place for all operations. However, the district does not carry medical insurance for any participant's injuries or illnesses. Associated medical claims are the responsibility of the parent/guardian. Liability insurance documentation is available for review on site.

Staff Qualifications

All Staff members are employed by DUSD and undergo an extensive background check through local, state, and federal authorities. A fingerprint clearance card is obtained before applicants are hired. All staff are subject to ongoing professional development in the areas of best practices in the classroom, classroom management, lesson development, Sanford Harmony social and emotional well being, guidance, health and safety, and child development throughout the year. All staff members are CPR/First Aid certified.

Volunteers

All volunteers are subject to acquiring a Green Volunteer badge with DUSD Human Resources. The HR process for retaining a green volunteer badge includes the completion of a Volunteer Application and background check. Volunteers cannot facilitate lessons or activities without a DUSD employee present.

Key Card Access

Growing Minds Preschool utilizes keyless entry technology for access onto our site. This allows an extra layer of security for our Growing Minds Preschool students and staff. All doors are locked at all times, and only those individuals with an active keycard can gain admission.

Due to heightened security issues with all our schools, each Growing Minds Preschool account will be issued **ONE** complimentary key card at the beginning of their contract. Additional, and replacement key cards can be issued at \$25.00 per card.

It is the parent's responsibility to ensure that all key cards assigned are accounted for. If any key card assigned to your account is lost or stolen, it is your responsibility to notify staff within 24 hours by calling the Dysart Community Education Department at 623-876-7056. A \$25.00 fee will be charged to your account to cover replacement costs for all lost or stolen cards. Refunds are not issued should you find the lost card at a later date.

Classroom Visitors

A permission slip must be signed when special visitors will be in the classroom, such as a school photographer or fireman. If your signature is not on the permission slip, you will need to arrange alternative care for your child that day. Those wishing to schedule an observation will need to contact the school office and schedule the observation with the Preschool Manager.

Children's Photos

A parent or eligible student who does not want DUSD to disclose directory information from education records without prior written consent must notify DUSD within two weeks after enrolling in Growing Minds Preschool. If DUSD does not receive this notification from you within the prescribed time, it will be assumed that your permission is given to release your son/daughter's designated directory information which include students name, photograph, date of birth, and the parent guardian's name. This information, particularly photos, may also be used to compile such things as: newsletters, yearbooks, newspapers, articles, programs and web pages.

Camps

Winter and Spring Break Camps are opt out programs. All GMP students will automatically be enrolled and charged through the automated payment system on the payment due date. Summer Camps are an opt-in on a weekly basis to accommodate family vacations throughout the summer months. Camps will continue the "learn through play" mantra in addition to enrichment on-site field trips, fun weekly themes, and other activities and programs designed to continue the promotion of social and emotional development.

Sprout Into Kinder

As part of our programming to prepare our young minds for a K-12 education, Sprout Into Kinder offers all students an opportunity, over the course of 4 days, to experience Kindergarten before Kindergarten begins. These are separate sessions offered through the month of July to all students that have graduated from Preschool. This will serve as an amazing opportunity for students to meet with many of our Elementary school teachers, get a head start on school, and remove much of the anxiety of this new experience. Look for registration in May for the July sessions.

Empower Program

Growing Minds Preschool engages in the early childhood healthy habits program, following guidelines provided by the Arizona Department of Health Services. The specific standards that our program adheres to fall into the following categories:

- Standard 1: Physical Activity
- Standard 2: Sun Safety
- Standard 3: Breastfeeding
- Standard 4: Child Care Food Program
- Standard 5: Fruit Juice
- Standard 6: Family-Style Meals
- Standard 7: Oral Health
- Standard 8: Staff Training
- Standard 9: Arizona Smokers' Helpline
- Standard 10: Smoke-Free Environment

You can visit any of the above links to review each of the standards. As always, reach out to Growing Minds with any specific questions.

2020/21 Payment Schedule

Late Fee Assessed 5 days after due date

Withdrawal from program will occur 10 days later due to non-payment

Camps are opt out for GMP Students, please notify GMP Receptionist before payment date if you are not attending

Payment Due Date	Service Dates	Full Day / 5-Day Tuition Rate Toddler	Half Day / 5-Day Tuition Rate Toddler	Full Day / 5-Day Tuition Rate Pre-K	Half Day / 5-Day Tuition Rate Pre-K
Contract Approval	7/29/20 - 8/7/20	\$383	\$255	\$370	\$250
7/29/2020	8/10/20 - 8/21/20	\$383	\$255	\$370	\$250
8/10/2020	8/24/20 - 9/4/20	\$383	\$255	\$370	\$250
8/24/2020	9/7/24 - 9/18/20	\$383	\$255	\$370	\$250
9/7/2020	9/21/20 - 10/2/20	\$383	\$255	\$370	\$250
9/21/2020	10/5/20 - 10/15/20 No school 10/16	\$345	\$230	\$333	\$225
10/5/2020	10/19/20 - 10/31/20	\$383	\$255	\$370	\$250
10/19/2020	11/2/20 - 11/13/20	\$383	\$255	\$370	\$250
11/2/2020	11/16/20 - 11/27/20	\$383	\$255	\$370	\$250
11/16/2020	11/30/20 - 12/4/20	\$383	\$255	\$370	\$250
11/30/2020	12/7/20 - 12/18/20	\$383	\$255	\$370	\$250
12/7/2020	Winter Break Camp - 12/21-23 & 12/28-12/30 - Tuition: \$222 / 6 Days or \$111 / 3 Days				
12/21/2020	1/4/21 - 1/15/21	\$383	\$255	\$370	\$250
1/4/2021	1/19/21 - 1/29/21	\$383	\$255	\$370	\$250
1/19/2021	2/1/21 - 2/12/21	\$383	\$255	\$370	\$250
2/1/2021	2/15/21 - 2/26/21	\$383	\$255	\$370	\$250
2/15/2021	3/1/21 - 3/12/21	\$383	\$255	\$370	\$250
2/22/21	Spring Break Camp 3/15/21 - 3/18/21 - \$148 / 4 Days (No Camp/School 3/16)				
3/1/2021	3/22/21 - 4/2/21	\$383	\$255	\$370	\$250
3/15/2021	4/5/21 - 4/16/21	\$383	\$255	\$370	\$250
3/29/2021	4/19/21 - 4/30/21	\$383	\$255	\$370	\$250
4/12/2021	5/3/21 - 5/14/21	\$383	\$255	\$370	\$250
4/26/2021	5/17/21 - 5/28/21	\$383	\$255	\$370	\$250
5/10/2021	Summer Camp Registration Due Date Session 1: 6/7/21 - 6/30/21 / Session 2: July 5 - July 23			\$185/Weekly 5 Day Option	\$139/Weekly 3 Day Option

PARENT AGREEMENT

This handbook is intended to acquaint families with Growing Minds Preschool policy and procedures as set forth by the Dysart Unified School District Community Education Department, Superintendent's Office, and Governing Board. The intent of these policies is to ensure our program is able to provide a positive, safe and enriching experience for every student. It is imperative that the contents of this handbook be read and understood by all parent(s)/guardian(s).

Your agreement to abide by the policies contained in this handbook is indicated by your electronic signature upon registration and agreement to the terms of your approved and executed contract. You can also sign below and return to the GMP front office.

Student Name:	Student Age:
Parent Name (Print):	Date:
Parent Signature:	
GMP Staff Signature:	Date:

PARENT CONNECT SIGN-UP

Want to be more involved in your child's early education? Be a part of Parent Connect, meeting the 4th Monday of the every Month beginning in August. Parent Connect is an opportunity to support fun activities with Growing Minds, support community outreach with our campus, and help continue to cultivate a positive culture on our campus! Members will help plan the Community Garden, Seasonal Festivals, and fun-family events for our school. Please print this form, complete below, and return it to the Front Desk at Growing Minds, or you can scan and email us growingmindspreschool@dysart.org

Parent Name:	Student Name:
Cell Phone:	Email:
Parent Signature:	
Feel free to share what you would like to get involved with on our campus?	

WITHDRAWAL FORM

Student Name:	Today's Date:
Classroom:	Withdrawal Date:
Reason For Withdrawal (Circle all that apply):	
Learning Program Family/Personal Work Related Cost of Service	
Other (please briefly describe):	

We never want to see anyone leave our preschool, however we understand that oftentimes there are uncontrollable circumstances that arise that force change. Growings Minds Preschool asks you to complete this no later than 30-Days in advance of your withdrawal. This will help us meet the needs of the families on our waiting list.

Please note:

- No refunds made for withdrawals under 30 days
- After withdrawal, there is no guarantee of placement should you wish to return
- \$50 Re-enrollment fee may be applied to return after 1st withdrawal within a school calendar year.

Should you have any questions or concerns regarding these terms, please ensure you can contact the Preschool Manager immediately to help resolve any and all concerns.

Parent Name (please print):
Parent Signature: Date:

OFFICE USE ONLY
<i>Staff Member Recipient:</i>
<i>Date Received:</i>
<i>Manager Signature:</i>
<i>Director of Community Education Signature:</i>