



Growing Minds

PRESCHOOL **Parent Handbook**

Guidelines & Procedures

2021-2022

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Table of Contents	Page	Table of Contents	Page
Letter from the Superintendent	3	Medication	9
Vision	4	Sunscreen	9
Mission	4	Heat Index	9
Learning Program	4	Emergency Procedures and Drills	9
Learning through Play	4	Pesticide Application	9
Satellite Classes	4	Emergency Contacts	9
Evaluating Development	4	Home Items	9
Hours of Operation	5	Sign-Out Procedures	10
School Calendar	5	Telephone Authorization	10
Enrollment and Registration	5	Parent Pick-up Policy	10
Payment Terms	6	Parent Involvement	10
Payment Methods	6	Parent Connect	10
Enrollment Change	6	Behavior Guidelines	10
Financial Assistance	6	Licensing	11
Quality First Scholarships	6	Liability	11
Absences	6	Staff Qualifications	11
Withdrawal Procedures	6	Volunteer	11
Disenrollment Procedure	6	Key Card Access	11
Reinstatement	7	Classroom Visitors	11
Biweekly Tuition Rates	7	Children's Photos	11
Family Referral Program	7	Camps	12
Toddler Ones Students	7	Empower Program	12
Toddler Two's Students	7	21/22 Payment Schedule	13
Preschool & Pre-K Students	7	Waiver & Agreement Form	14
Toilet Trained Policy	7	Parent Connect Sign-up Form	15
Class Time	7	Withdrawal Form	16
Meals, Snacks and Naps	8		
Dress Code	8		
Health and Wellness Policy	8		

Dear Growing Minds Preschool Family and Friends,

Greetings! It is my great pleasure to welcome you to Growing Minds PreSchool and the Dysart Unified School District. I can assure you, your child will have an extraordinary learning experience.

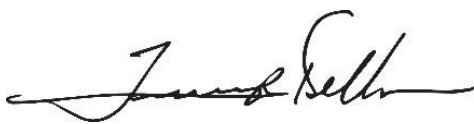
Dysart's early childhood experience will expose young minds to an environment that is fun and exciting, supporting early age enthusiasm and love for learning. The preschool experience at its surface will advance cognitive development preparing students for the K-12 experience. At its core it will cultivate social and emotional development, building respect, resilience, teamwork, optimism, innovation, leadership and self-esteem through positive interaction with classmates, teachers, and staff.

In all we do, our mantra is "learn through play." Learn through play is a core value that supports cognitive skills, physical growth, new vocabulary, social skills, and literacy skills. The value of play is often underestimated, but is a driver to learning that is fun and motivating. The academic day begins at 8:30am, but even during extended care, play time is learning time.

The application of Creative Curriculum as the learning program, following the Arizona Early Learning State Standards. It allows each child to initiate his or her own learning experience while simultaneously providing teachers and parents information about the child's development.

Students will be exposed to all aspects of Academics, Athletics and the Arts. Creative expression and physical play is embedded in all activities. A hands-on learning experience ensures children will love to learn and grow..

I wish you the very best experience at Growing Minds PreSchool.



Quinn R. Kellis, Ed.D.

Superintendent

Dysart Unified School District

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Vision

A nurturing community, through play, supporting individual growth and development.

Mission

Students will learn through play, fueling a young, growing mind, developing a love for learning that breeds creativity and critical thinking.

Learning Program

Through the application of Creative Curriculum all children are provided with developmentally appropriate academics in reading, writing, academic vocabulary, oral language development, math, science and social studies. The concepts and themes are presented through art, music, movement, finger plays, stories, writing, poetry, science, math, games, inside and outside play and gardening. All Growing Minds Preschool skills are aligned with the Arizona Early Childhood Education standards:

- Movement and coordination
- Autonomy
- Social skills
- Work habits
- Language and literacy
- Mathematical reasoning and number sense
- Orientation in time and space
- Scientific reasoning and the physical world
- Music
- Visual art

Satellite Classes

Growing Minds Preschool Main Campus is located between Willow Canyon High School and Western Peaks Elementary on the west side of Surprise. There are also classes located at Freedom Traditional Academy and Marley Park Elementary School. These satellite programs offer the same curriculum and learning program as the main campus. However, each satellite campus also embraces the culture and climate of those campuses, and thus activities, classroom procedures, school events, and community engagement may differ from the main campus.

Learn through Play

Play, there is a simplicity in the term, but what it offers is a complex learning structure for young children. Play is the context for all child development, and in that context, the construct of real life application through play creates an ideal environment for early childhood development. The benefits of learning through play include:

- Motor skill development and cognitive development is stimulated while at play
- Play inside, but remember, outdoor experiences lend itself to the most memorable childhood experiences
- Play and learning are linked, they are all part of the same recipe, without one of these ingredients, the end product is incomplete
- Play promotes health and wellness, and a healthier child will grow stronger, physically, mentally, socially, and emotionally

The ultimate stress reducer is play, it is joyful, and provides an outlet for anxiety and stress.

Evaluating Development

All children within the preschool program participate in an ongoing progress monitoring program called Teaching Strategies Assessment. The students are not required to complete a test, but are assessed through teacher observation. The teachers track progress of their students and supplement the learning program where the students need additional support. Information regarding your student will be shared with you throughout the course of the year and at Parent-Teacher Conferences.

Enrollment and

Hours of Operation

Monday - Friday: 6:00 AM. - 5:30 PM

Satellite Classes: 7:30 AM - 4:30PM*

Academic day begins at 8:30AM

Half Day Student Hours: 8AM - 12PM

2021 Summer Calendar

- Summer Camp June 7 - July 28
- Preschool Closed May 31
- Preschool Closed June 1-4
- Preschool Closed July 5
- Preschool Closed July 28 & 29

2021 - 2022 Academic Year Calendar

- Meet The Teacher Night, July 30
- 1st Day of School, August 2
- Parent Teacher Conferences
 - October 11-15
 - April 11-15
- Parent Connect Meetings, 6PM
 - 4th Monday of the Month
- Preschool Closed
 - Labor Day Sept 6
 - Fall Break Oct 22
 - Veteran's Day Nov 11
 - Thanksgiving Break Nov 24-26
 - Winter Holiday Dec 23-24
 - New Years Holiday Dec 30-31
 - Martin Luther King Day Jan 17
 - President's Day Feb 21
 - Spring Holiday Mar 18
- Graduation Day, May 26
- Last Day of School May 27
- Staff Summer Training, School Closed, June 1 - 3

2022 Summer Camp

- Summer Camp: 6/6/22 - 7/27/22

PLEASE NOTE: *Satellite campuses at Marley Park, and Freedom Traditional Academy are aligned to the school calendar, please refer to the [21/22 DUSD School Calendar](#).*

Registration

Families are encouraged to visit and tour the facility prior to enrollment. While the facility maintains an open door policy, we encourage all families to make an appointment for a tour, as we are a secure campus, and an appointment ensures we meet all your expectations, answer your questions thoroughly and maximize your experiences during your visit.

Growing Minds Preschool registration is available on a first-come, first-served basis. Registration should be completed online at

www.growingmindspreschool.org

In order for the registration process to be finalized, parents will need to complete the following:

- Contact Information
- Emergency contact information
- Student immunization records
- \$50 Non-refundable Registration Fee
- Contract e-signature
- Health Plan Packet (if needed)

Upon contract approval first installment payment and registration fee are processed. See the *Payment Terms* section for terms and charges that apply.

All changes to student records/contracts must be made online through your preschool account. Please advise preschool management regarding any changes to your home address, phone number, business phone number, or authorized emergency contacts. In addition, emergency cards must be reviewed every six months, or when any changes in contact information occur.

Payment Terms

- ❑ Tuition is based on an annual tuition rate and paid bi-weekly, see payment calendar for dates (**Page 13**). Please note, days off are already factored into rates.
- ❑ All tuition is due 15 days in advance of service.
- ❑ Late fees are \$25, and applied 7 days after the due date at closing for each late payment.
- ❑ \$25 fee will be applied to the account for all returned or rejected payments.
- ❑ If payment is not received 7 days after the tuition due date your child will be withdrawn from the program.
- ❑ The unpaid balance, in addition to a \$50 re-enrollment fee must be paid before the child may continue in the program.
- ❑ If your child is withdrawn for non-payment, Growing Minds Preschool cannot guarantee placement due to enrollment capacity.
- ❑ No credits or refunds will be issued for days the student is not in attendance.
- ❑ DES qualified families must cover the cost for days of service due to non-attendance. DES only covers when the child attends.
- ❑ No refunds made for withdrawals under 30 days.

Payment Methods

- ❑ Account activation must be completed in order to make payments.
- ❑ Online payments available through the payment system which can be accessed at www.growingmindspreschool.org
- ❑ Please note that you can also access the tuition payments through the invoice sent to your email on file.
- ❑ For questions or assistance please contact Growing Minds Preschool Manager at (623)876-7350.

Enrollment Changes

Enrollment changes are based on availability and require a \$30 change fee per transaction after the child's first day of attendance in the program.

Financial Assistance

The Arizona Department of Economic Security (DES) offers assistance to families who qualify for financial assistance. For information on qualification and procedures, please call DES at (623) 925-0095.

Individual families are responsible for the completion of all appropriate paperwork, and abide by all DES guidelines for continuing coverage. All co-pays and amounts not covered by DES are subject to the scheduled billing cycle. Any unpaid balance due to change in coverage will be billed at the end of the month and must be paid with the next scheduled payment.

Please be advised, DES does not pay for dates you are not in attendance, nor do they cover holidays or other school closure days. Families receiving DES benefits will be responsible for the difference in tuition for absences and school closure days. DES qualified families should keep this in mind when selecting a specific enrollment type, 5 day, or 3 day.

Quality First Scholarships

Growing Minds is a Quality First school through the First Things First program. The Quality First Student Scholarships are issued annually and are income-qualified opportunities for Growing Minds families. Applications are available online at www.qualityfirstaz.com.

Absences

There are no discounts, refunds or credits for sick days, or for days your child does not attend the program. Please notify the preschool of all absences by calling the front office at 623-876-7350. ***DES qualified families will be required to cover the cost of service for any and all absences, or unpaid balances.***

Withdrawal/Disenrollment Procedures

No refunds made for withdrawals under 30 days. We never want to see anyone leave our preschool, however, we understand that oftentimes there are uncontrollable circumstances that arise that force change. Growing Minds Preschool asks you to complete the Withdrawal Form on (**Page 16**), 30-Days in advance of your withdrawal. This will help us meet the needs of the families on our

waiting list. Key cards must be returned on the day of withdrawal notice is submitted or a \$25 Non-refundable fee will be assessed. There are no refunds made for withdrawals less than 30 days.

Reinstatement

Reinstatement, regardless of circumstances, are subject to availability at the site. All applicants are subject to a \$50 reinstatement fee.

Biweekly Tuition Rates

Rates are based on annual tuition and divided evenly over the course of the school year. Holidays and breaks are taken into account.

Half Day: 8:AM-12PM / Full Day: 6:00AM-5:30PM

Schedule	Toddler One Rates	Toddler Two Rates	Preschool/ PreK Rates	Add'l Child Rate
5 full days	\$520	\$412	\$399	15% Off
3 full days M,W,F	\$424	\$309	\$299	15% Off
5 half days	\$392	\$275	\$275	15% Off
3 half days M,W,F	\$329	\$206	\$205	15% Off
Drop-in Rate	\$91	\$78	\$65	NA

Family Referral Program

Each time a child is enrolled, the currently enrolled referral family will receive a \$75 tuition credit provided the student stays for at least 90 days.

*New Enrollments: All new enrollments, as a result of a family referral, will have their application fee credited back after remaining in the program for 90 days.

Toddler Ones Students

Growing Minds toddlers are defined as children 1-2 years of age who may or may not be potty trained and are independently walking. Toddler students may be moved to a new room during the same

school year based on key benchmarks in their development which include cognitive, social and emotional development.

Toddlers Two's Students - Growing Minds toddlers are defined as children 2 years of age who may or may not be potty trained Toddler students may be moved to a new room during the same school year based on key benchmarks in their development which include cognitive, social and emotional development.

*Enrolled children will have 2 weeks after their third birthday to be fully toilet trained in order to be promoted to a Preschool class.

Preschool & Pre-K Students

Growing Minds Preschool & Pre-K students are defined as students who are 3-5 years of age, who are also potty trained and demonstrate the ability to participate in a structured learning environment.

Toilet Trained Policy

Children must be completely toilet trained in order to attend our Preschool-PreK classrooms. Occasionally, accidents will happen: however, if frequent urine and/ or bowel accidents occur (two or more accidents within a ten-day period) then they do not meet this requirement. If an accident happens, the child will be taken to the restroom to change him or herself with an extra change of clothes provided by the parent. If a change of clothes is not available, the parent or guardian will be notified to pick up the child or provide a change of clothes. Please understand, if your child does exhibit signs of not being fully toilet trained he/she will be removed from the program. Please note, no refunds will be issued in this event.

Class Time

Structured small group and whole group activities follow a regular schedule each morning. Because of this, it is important that your child attend regularly and arrive each day before curriculum begins. **All students must be in class no later than 8:30 AM.** If a student is consistently arriving late, he or she is missing significant portions of the academic time, we may ask that you withdraw him/her and enroll in another program that best fits your family's needs.

Meals, Snacks, and Naps

All meals and snacks are provided by Growing Minds Preschool. Meals are provided in family-style dining, teaching respect, manners, and social-interaction during meals. Breakfast is provided to full day students arriving prior to 7:30am. Diet modifications will only be done for food allergies resulting in severe or life threatening reactions. Diet modification paperwork needs to be submitted **prior** to enrollment and signed by a licensed physician.

Dress Code

Students are expected to arrive in appropriate preschool attire. This is defined as comfortable clothing where the students can move freely, closed-toe shoes are required. No open-toed shoes for students and staff. For toilet-training students, we require them to wear elastic waisted bottoms.

Health and Wellness Policy

Anytime a staff member observes a child not feeling well, in the spirit of the safe and nurturing environment, parents will be notified regarding the child's condition. There is no medical personnel on site, therefore it is at the discretion of the staff regarding any health concerns and proper steps taken to ensure the safety of all children and staff. Parents may be contacted to pick up their child. Common contagious symptoms include but are not limited to fever, lethargy, vomiting, diarrhea, rashes, coughing, sneezing, itchy/watery/red eyes, dizziness, and being lightheaded. Children and staff who show any signs of contagious illness are asked to remain at home until 24 hours after symptoms subside or a medical doctor approves their return to school.

If a serious incident should occur, emergency personnel will be called and it will be determined whether your child should be taken to the nearest hospital or Doctor's office by ambulance. Parents will be notified immediately.

In order to continue to prevent the spread of contagious illnesses all students and staff are expected to practice healthy hygiene at all times. This includes wearing clean clothing, coming to the facility clean, and following the procedures described below to mitigate the transfer of germs

and disease. As part of our ongoing efforts to maintain a healthy and safe environment, all guests, students and staff are expected to comply with the following procedures:

- All staff members will complete the nightly cleaning and sanitizing procedures prior to closing Growing Minds Preschool.
- Routine, formalized hand washing and sanitizing will occur throughout the day for all students and staff.
- Practice appropriate social distancing which include but are not limited to avoiding touching or sharing of any items, especially food, utensils, water bottles and other drinks.
- All students and staff are asked to:
 - Avoid touching your eyes, nose and mouth with unwashed hands.
 - Stay home if you feel sick or have come in contact with anyone that is sick.

If a child has any contagious conditions such as pink eye, head lice, strep throat, flu, chicken pox, etc., please contact Growing Minds Preschool so appropriate communication can go out to all families.

Hand washing is the number one preventative measure to avoid the spread of disease, we explicitly teach, scaffold and monitor hand washing procedures. Procedures involve the use of soap and running water with vigorous and thorough rubbing for at least 20 seconds followed by paper towel drying. The staff and the children wash their hands upon entry into the classroom and routinely throughout the day.

During times of social distancing, and or recommended mitigation from public health officials, health screenings may be instituted. These screenings will be mandatory for all that enter the building and will include a health questionnaire, temperature check, and a quick assessment of the student, staff or visitors well being by front office staff.

Medication

If your child requires medication during the day a Parent Consent form must be completed and signed with the appropriate medication. Physician-prescribed medication must be packaged in the original prescription container, and must be labeled by the pharmacist and include the name of the student, start and end date, dosage, name of medication, method of administration (specifying dosage & route), reason for medication, and number of doses contained. Non-prescription medication must meet the same guidelines.

Children who have health concerns that require ongoing medication including epipen, breathing treatments, or other, must complete a personal health plan packet as part of their enrollment. No medications or EPIPens allowed in the child's backpack. It must be given to the front office staff and placed in a safe, yet reachable location.

Sunscreen

There is always some shade available in the pavilions and play structures of our outdoor playground. However, it is highly recommended that children wear sunscreen for possible sun exposure. Parents must complete a sunscreen consent form. SunScreen and consent form will then be given to the classroom teacher for the teacher to apply. The sunscreen container must be marked with the child's first and last name.

Heat Index Recommendation

The Dysart Unified School District follows the department of Health Services and CDC recommendations on managing the intense heat in Arizona. The district sends out 3 emails daily to the entire school district with updates on the heat index, allowing our staff to constantly monitor conditions for student safety. The following are DUSD recommendations on outdoor activity in the heat:

- 90 –104 degrees 50% work / 50% rest
- 105 –109 degrees 25% work / 75% rest
- 110 + degrees All students participate in indoor activities only

The Dysart Unified School District conducts monthly evacuation drills and quarterly lockdown drills. These drills will occur in a variety of ways, taking into account that emergencies do not occur

during the most convenient occasions, thus this variable is embedded in our procedures. We work in tandem with our neighboring Elementary campus, Western Peaks Elementary.

Pesticide Application

Dysart Unified School District will provide parents or guardians of children who are enrolled in Growing Minds Preschool written notification of pesticide application at the school site. A notice will be posted on the parent board and at each entrance door 48 hours prior to application and shall remain posted for 72 hours after the pesticide application. Written pesticide information is available upon request.

Emergency Contacts

It is the parent's responsibility to keep all emergency contacts and doctor's information current during the program year. Please notify the Growing Minds Preschool management team immediately of any changes to ensure the most current information is available.

Home Items

Growing Minds Preschool discourages bringing in any home items not specifically requested by preschool teachers for specific lessons. The school provides a variety of educational resources and games for children, we do not allow your children to bring items such as toys and games or electronics from home. If such items are brought to the program, items will be placed in their cubbies as team members will not be responsible for their safe return. All students are expected to bring a change of clothes, which will be kept in their personal cubby, along with a water bottle, fitted crib sheet, and blanket for nap time. Please ensure all items are labeled clearly with first and last name.

Emergency Procedures and Drills

Sign-Out Procedures

Department of Health Services regulations state that only parents, legal guardians, or authorized parties listed on the emergency card may sign a child in and out of school daily on the designated sign in/out sheet. Families are responsible for immediately notifying the Preschool Manager of any changes. Documentation of changes must be kept on file in both the school front office and the preschool classroom. Photo identification will be required at all times in order to sign a child out of the program. The individual signing the child out will be required to provide a photo ID. If an individual who is listed on the emergency card is under the age of 18, additional authorization consisting of a written, notarized letter from the parent(s) or legal guardian will be required. Information listed on the photo ID will be verified against the information on the notarized letter.

Telephone Authorization

In the event a parent or the listed emergency contacts cannot pick up a child, preschool telephone authorization will be used. Completing the telephone authorization code located at the bottom of your child's emergency card will assist us in identifying you over the phone. For the safety of your child, the preschool telephone authorization procedures will be followed for every telephone authorization. If this area is not completed upon registration we will not be able to authorize a telephone authorization.

Parent Pick-up Policy

The program operates from 6:00am-5:30pm. For security purposes, the key card system is only active for parents to access the building during these designated hours. Once inside the building, all parents must show ID and only those confirmed as eligible to pick-up on the contract are able to do so. The staff is not able to open doors early or stay late with students. Please be prompt on picking up your child prior to 5:30 PM closure. A late fee of \$5.00 per minute will be assessed to your account. Late fees which occur in the month of May will be due five days after the late fee is applied.

Involvement

Critical to our preschool program is the development of a growing relationship between you and the school in order to better meet your child's needs. Parent involvement is a key component to a child's development. One way this is accomplished is through consistent communication on the part of parents and teachers. Parent/Teacher Conferences are just one example of a time when parents and teachers can communicate regarding your child's progress. Conferences occur twice a year – one in the fall and one in the spring.

Parent Connect

The 4th Monday of each month will be an opportunity for parents to connect and be part of event and activity programming at Growing Minds Preschool. Parent Connect is a parent advisory group to develop and implement community connections and plan events/programming to support and build on a positive student experience at Growing Minds. Complete and return the Sign-up Form on Page 14.

Behavior Guidelines

Social growth is crucial during the early years of every child's life, focusing on understanding appropriate behavior in a developmentally appropriate way. Behavior management is not only about maintaining the physical and emotional well-being of each child, but also teaching self discipline, sound judgment, and respectful interactions with others.

Positive disciplinary methods are used to enforce these guidelines, with parents and staff utilized as partners in this process. Effective partners support each other for the benefit of the child. Parents are kept informed of problems as they may arise through an incident report, email or phone call. All children are entitled to a positive and safe learning environment. Therefore, Growing Minds Preschool cannot serve children who display chronic disruptive behavior. This is defined as verbal or physical activity which may include but is not limited to:

1. Behavior that requires constant attention from the team members.
2. Violence and/or aggressiveness that inflicts physical or emotional harm on other children.

Parent

3. Running away from or abusing the team members.
4. Disrespectful behavior toward team members or students.
5. Destruction of property or vandalism.

When disciplinary action is appropriate, the Growing Minds Preschool behavior management plan will be followed. The plan follows a progressive method of discipline when behavior cannot be redirected or corrected. The assistance of the home, alternate educational supportive services, and other professional community agencies may be utilized. Reasonable efforts will be made to assist the child in behaving appropriately.

The preschool behavior management plan includes the following steps:

- Verbal reminder of expectations (Informal talk with student)
- Conference with student and parent via in person or phone call.
- Individual Behavior Plans will be implemented if behaviors present ongoing concerns
- Violation of IBP may be subject to removal from Growing Minds Preschool.

However, depending on the severity of the incident, and/or the repeated nature of the behavior, discipline can include all defined areas of the behavior management plan and including permanent removal from the Growing Minds Preschool program.

Licensing

Growing Minds Preschool operates in compliance with regulations outlined by the Arizona Department of Health Services and the Child Care Licensing Bureau. Information on licensing and inspection reports is available at the Arizona Health Department's office located at 150 North 18th Avenue, Suite 400, Phoenix, Arizona 85007. The office may be contacted by phone at (602) 364-2539. Inspection reports are also available upon request at each school site and in the Community Education Department located at

15802 North Parkview Place, Surprise, Arizona 85374 (Phone: 623-876-7056).

Liability

Dysart Unified School District #89 has liability insurance in place for all operations. However, the district does not carry medical insurance for any participant's injuries or illnesses. Associated medical claims are the responsibility of the parent/guardian. Liability insurance documentation is available for review on site.

Staff Qualifications

All Staff members are employed by DUSD and undergo an extensive background check through local, state, and federal authorities. A fingerprint clearance card is obtained before applicants are hired. All staff are subject to ongoing professional development in the areas of best practices in the classroom, classroom management, lesson development, Sanford Harmony social and emotional well being, guidance, health and safety, and child development throughout the year. All staff members are CPR/First Aid certified.

Volunteers

All volunteers are subject to acquiring a Green Volunteer badge with DUSD Human Resources. The HR process for retaining a green volunteer badge includes the completion of a Volunteer Application and background check. Volunteers cannot facilitate lessons or activities without a DUSD employee present.

Key Card Access

Growing Minds Preschool utilizes keyless entry technology for access onto our site. This allows an extra layer of security for our Growing Minds Preschool students and staff. All doors are locked at all times, and only those individuals with an active keycard can gain admission. Due to heightened security issues with all our schools, each Growing Minds Preschool account will be issued **ONE** complimentary key card at the beginning of their contract. Additional cards can be purchased for \$25.00 per card. It is the parent's responsibility to ensure that all key cards assigned are accounted for. If any key card assigned to your account is lost or stolen, it is your responsibility to

notify staff within 24 hours by calling Growing Minds Preschool at 623-876-7350. A \$25.00 fee will be charged to your account to cover replacement costs for all lost or stolen cards.

Credits will not be issued for all lost cards that are found and returned.

Classroom Visitors

A permission slip must be signed when special visitors will be in the classroom, such as a school photographer or fireman. If your signature is not on the permission slip, you will need to arrange alternative care for your child that day. Those wishing to schedule an observation will need to contact the school office and schedule the observation with the Preschool Manager.

Children's Photos

A parent or eligible student who does not want DUSD to disclose directory information from education records without prior written consent must notify DUSD within two weeks after enrolling in Growing Minds Preschool. If DUSD does not receive this notification from you within the prescribed time, it will be assumed that your

permission is given to release your son/daughter's designated directory information which include students name, photograph, date of birth, and the parent-guardian's name. This information, particularly photos, may also be used to compile such things as: newsletters, yearbooks, newspapers, articles, programs and web pages.

Camps

Fall, Winter and Spring Break Camps are opt in programs. All GMP students will need to enroll in camps by deadlines assigned and create contracts accordingly. Refunds will not be provided if there are to be any schedule changes.

Summer Camps are an opt-in on a weekly basis to accommodate family vacations throughout the summer months. Camps will continue the "learn through play" mantra in addition to enrichment on-site field trips, fun weekly themes, and other activities and programs designed to continue the promotion of social and emotional development.

Empower Program Growing Minds Preschool engages in the early childhood healthy habits program, following guidelines provided by the Arizona Department of Health Services. The specific standards that our program adheres to fall into the following categories:

- Standard 1: Physical Activity
- Standard 2: Sun Safety
- Standard 3: Breastfeeding
- Standard 4: Child Care Food Program
- Standard 5: Fruit Juice
- Standard 6: Family-Style Meals
- Standard 7: Oral Health
- Standard 8: Staff Training
- Standard 9: Arizona Smokers' Helpline
- Standard 10: Smoke-Free Environment

You can visit any of the above links to review each of the standards. As always, reach out to Growing Minds with any specific questions.

2021-2022 Payment Schedule

Late Fee Assessed 7 days after due date

Withdrawal from program will occur 10 days later due to non-payment

Camps are opt-in for GMP Students, please notify GMP Receptionist before payment date if you are not attending

Payment Due Date	Service Dates	Full Day / 5-Day Tuition Rate Toddler One's	Half Day / 5-Day Tuition Rate Toddler One's	Full Day / 5-Day Tuition Rate Toddler Two's	Half Day / 5-Day Tuition Rate Toddler Two's	Full Day / 5-Day Tuition Rate Pres/Pre-K	Half Day / 5-Day Tuition Rate Pres/Pre-K
Contract Approval	8/2/21-8/6/21	\$520	\$392	\$412	\$275	\$399	\$275
7/26/2021	8/9/21-8/20/21	\$520	\$392	\$412	\$275	\$399	\$275
8/9/2021	8/23/21-9/3/21	\$520	\$392	\$412	\$275	\$399	\$275
8/23/2021	9/6/21-9/17/21	\$520	\$392	\$412	\$275	\$399	\$275
9/6/2021	9/20/21-10/1/21	\$520	\$392	\$412	\$275	\$399	\$275
9/20/2021	10/4/21-10/15/21	\$520	\$392	\$412	\$275	\$399	\$275
10/4/2021	10/18/21-10/29/21 No school 10/22	\$520	\$392	\$412	\$275	\$399	\$275
10/18/2021	11/1/21-11/12/21	\$520	\$392	\$412	\$275	\$399	\$275
11/1/2021	11/15/21-11/26/21	\$520	\$392	\$412	\$275	\$399	\$275
11/15/2021	11/29/21-12/10/21	\$520	\$392	\$412	\$275	\$399	\$275
11/29/2021	12/13/21-12/17/21	\$260	\$196	\$206	\$137.50	\$199.50	\$137.50
12/6/2021	Winter Break Camp (Must register separately from enrollment) - 12/20-12/22 & 12/27-12/29						
12/20/2021	1/3/22-1/14/22	\$520	\$392	\$412	\$275	\$399	\$275
1/3/2022	1/17/22-1/28/22	\$520	\$392	\$412	\$275	\$399	\$275
1/17/2022	1/31/22-2/11/22	\$520	\$392	\$412	\$275	\$399	\$275
1/31/2022	2/14/22-2/25/22	\$520	\$392	\$412	\$275	\$399	\$275
2/14/2022	2/28/22-3/11/22	\$520	\$392	\$412	\$275	\$399	\$275
2/21/2022	Spring Break Camp (Must register separately from enrollment) 3/14/22-3/17/22						
3/7/2022	3/21/22-4/1/22	\$520	\$392	\$412	\$275	\$399	\$275
3/21/2022	4/4/22-4/15/22	\$520	\$392	\$412	\$275	\$399	\$275
4/4/2022	4/18/22-4/29/22	\$520	\$392	\$412	\$275	\$399	\$275
4/18/2022	5/2/22-5/13/22	\$520	\$392	\$412	\$275	\$399	\$275
5/2/2022	5/16/22-5/27/22	\$520	\$392	\$412	\$275	\$399	\$275
5/9/2022	Summer Camp Registration Due Date Session 1: 6/6/22- 7/1/22 / Session 2: 7/5/22-7/27/22					5 Full Day Option	5 Half Day Option

Parent Agreement Form

This handbook is intended to acquaint families with Growing Minds Preschool policy and procedures as set forth by the Dysart Unified School District Community Education Department, Superintendent's Office, and Governing Board. The intent of these policies is to ensure our program is able to provide a positive, safe and enriching experience for every student. It is imperative that the contents of this handbook be read and understood by all parent(s)/guardian(s). Your agreement to abide by the policies contained in this handbook is indicated by your electronic signature upon registration and agreement to the terms of your approved and executed contract. You can also sign below and return to the GMP front office.

Student Name:	Student Age:
Parent Name (Print):	Date:
Parent Signature:	
GMP Staff Signature:	Date:

PARENT CONNECT SIGN-UP

Want to be more involved in your child's early education? Be a part of Parent Connect, meeting the 4th Monday of the every Month beginning in August. Parent Connect is an opportunity to support fun activities with Growing Minds, support community outreach with our campus, and help continue to cultivate a positive culture on our campus! Members will help plan the Community Garden, Seasonal Festivals, and fun-family events for our school. Please print this form, complete below, and return it to the Front Desk at Growing Minds, or you can scan and email us growingmindspreschool@dysart.org

Parent Name:	Student Name:
Cell Phone:	Email:
Parent Signature:	
<p>Feel free to share what you would like to get involved with on our campus?</p>	

WITHDRAWAL FORM

Student Name:	Today's Date:
Classroom:	Withdrawal Date:
Reason For Withdrawal (Circle all that apply):	
Learning Program Family/Personal Work Related Cost of Service	
Other (please briefly describe):	

We never want to see anyone leave our preschool, however we understand that oftentimes there are uncontrollable circumstances that arise that force change. Growings Minds Preschool asks you to complete this no later than 30-Days in advance of your withdrawal. This will help us meet the needs of the families on our waiting list.

Please note:

- No refunds made for withdrawals under 30 days
- After withdrawal, there is no guarantee of placement should you wish to return
- \$50 Re-enrollment fee may be applied to return after 1st withdrawal within a school calendar year.

Should you have any questions or concerns regarding these terms, please ensure you can contact the Preschool Manager immediately to help resolve any and all concerns.

Parent Name (please print):	
Parent Signature:	Date:

OFFICE USE ONLY
<i>Staff Member Recipient:</i>
<i>Date Received:</i>
<i>Manager Signature:</i>
<i>Director of Community Education Signature:</i>