DYSART UNIFIED SCHOOL DISTRICT #89

MINUTES: GOVERNING BOARD – REGULAR MEETING

2009-2010

June 9, 2010

Location:
Nathaniel Dysart Education Center

I. REGULAR MEETING – GENERAL FUNCTION

1. Ms. Jennifer Tanner, Governing Board President, called the regular meeting to order at 6:00 p.m. Governing Board members constituting a quorum were present; Ms. Jennifer Tanner, Mrs. Bonnie Schroader and Mr. Jerry Eynon. Ms. Christine Pritchard arrived at 6:06 p.m.. Mrs. April Allen was absent.


4. A motion by Tanner/Allen was entered to approve the Agenda Form consistent with board policy BEDB and temporarily suspend any Governing Board Policy with which this agenda may be inconsistent. UNANIMOUS

6. Summary of Current Events
   • Presentations, Recognitions, Celebrations
     • Jennifer Tanner visited with principals who have resigned and thanked them for their contribution to the district and wished them well.
     • Bonnie Schroader had an opportunity to witness excited students and parents at the Dysart Summer School Sessions event at the Dysart Support Center as well as in Mesa, AZ where students valley-wide were waiting for SAT testing to begin.
     • Christine Pritchard reported she is looking forward to a successful 2010-2011 school year.
     • Jerry Eynon reported he is impressed with the caliber of the District staff he has had an opportunity to meet.

7. Audience with Individuals or Groups - None

ACTION/CONSENT

A motion by Tanner/Eynon was entered to approve the consent items as presented. UNANIMOUS

1. Approval to Participate in Action Research to Examine the Effects of Specific Academic Language Skills That Are Most Important For Students in Grades 6, 7, and 8th to Succeed in Reading to Learn in Their Science and Social Studies Classes Approved UNANIMOUS

2. Recommendation to Approve Donation Agreement Between Dysart Unified School District and 371 on 163, L.L.C., Owner and Developer of the Property Known as Altamira Approved UNANIMOUS

3. Recommendation to Approve Personnel Action Items for the Period of May 27, 2010 through June 9, 2010 Approved Appendix A UNANIMOUS

Minutes of the June 9, 2010 Regular Meeting
4. Recommendation to Approve Safe Schools/Healthy Students Prevention Counselor Position
Approved the addition of one full-time FTE Safe Schools/Healthy Students Prevention Counselor position to address staffing at Shadow Ridge High School, Sundown Mountain and Cimarron Springs Elementary. UNANIMOUS

5. Recommendation to Approve the Safe Schools/Healthy Students Services Outreach Specialist Position and Job Description
Approved UNANIMOUS

6. Recommendation to Approve the Revised Prevention Coordinator Job Description
Approved UNANIMOUS

7. Recommendation to Eliminate Support Staff Positions for the 2010-2011 School Year Due to Budget Cuts
Approved as presented. UNANIMOUS

8. Recommendation to Approve New Administrative and Support Staff Positions for the 2010-2011 School Year
Approved as presented. UNANIMOUS

9. Approval/Ratification of the Minutes of Governing Board Meeting(s) and Events on May 12, 2010, May 20, 2010 and May 26, 2010
Approved UNANIMOUS

10. Hearing Officer’s Recommendation(s) for Long Term Suspension
Accepted the Hearing Officer’s recommendation to Long-term suspend student(s) in the matter of Student Discipline Hearing(s) HOR0910-095, HOR0910-096 and HOR0910-097. UNANIMOUS

11. Out of State Travel for One Willow Canyon (IB) International Baccalaureate Foreign Language Teacher to Attend the Mandated International Baccalaureate Teacher Training Workshops in Tahoe City, CA, July 26-29, 2010
Approved UNANIMOUS

12. Overnight Travel for Up to Twenty-five Willow Canyon High School Spiritline Members and Three Chaperones to Attend Universal Cheerleader’s Association Summer Cheerleading Camp in Phoenix, AZ, July 14-17, 2010
Approved UNANIMOUS

13. Overnight Travel for Twenty-five Dysart High School Student Council Members and Four Sponsors to Attend Student Council Summer Leadership Retreat in Prescott, AZ, July 19-22, 2010
Approved UNANIMOUS

14. Recommendation for Approval to Dispose of Surplus Property
Approved UNANIMOUS

15. Approval/Ratification of Expense Voucher 1062 in the Amount of $1,815,680.99
Approved/Ratified UNANIMOUS
16. Approval/Ratification of Payroll Vouchers 46 and 7376 in the Amount of $15,757,246.62
Approved/Ratified

UNANIMOUS

ACTION/DISCUSSION

17. Recommendation to Approve the Appointment of K-8 Principal
After discussion, a motion by Tanner/Schroader was entered to approve the appointment of Dr. Lisa Yopp as a K-8 Principal.
Dr. Pletnick indicated Dr. Yopp is assigned to Canyon Ridge.

UNANIMOUS

18. Recommendation to Approve the Appointment of K-8 Principal
After discussion, a motion by Tanner/Eynon was entered to approve the appointment of Ms. Therese Tipton as a K-8 Principal.
Dr. Pletnick reported Ms. Tipton is assigned to Sonoran Heights.

UNANIMOUS

19. Recommendation to Approve the Appointment of K-8 Principal
After discussion, a motion by Tanner/Schroader was entered to approve the appointment of Mr. Larry Lawrence as a K-8 Principal.
Dr. Pletnick reported Mr. Lawrence is assigned to El Mirage.

UNANIMOUS

20. Recommendation to Approve the Appointment of K-8 Principal
After discussion, a motion by Tanner/Schroader was entered to approve the appointment of Mr. Christopher Kerr as a K-8 Principal.
Dr. Pletnick reported Mr. Kerr is assigned to Rancho Gabriela.

UNANIMOUS

21. Recommendation to Terminate Employment – Support Staff – 2009-2010 School Year
After discussion, a motion by Tanner/Pritchard was entered to approve the termination of Mr. Terry Dutoi effective June 9, 2010.

UNANIMOUS

Dr. Pletnick provided the Governing Board with audio and video excerpts of Mr. Dutoi’s comments and actions regarding the incident. In addition, Dr. Pletnick summarized the facts regarding investigation of the incident and provided evidence illustrating false statements made by Mr. Dutoi.

For the record, Ms. Pritchard stated that when Mr. Dutoi made comments and because of the way the item was agendized, the Superintendent was unable to answer my question so I could not in good conscience make a decision that would dramatically effect someone’s life, their employment, when obviously there was a question hanging out there so that I agreed to table the item. It should not be interpreted as me being willing to open my own separate investigation for employee concerns and I would always encourage all staff to use proper protocol as opposed to immediately escalating something to a board level and especially when dishonesty is involved.

Jennifer Tanner commented that it is important to trust in the processes we have. In looking over the materials I’m totally satisfied that we do have processes that are
solid and thorough and as a Board we do need to trust that those processes are being handled properly.

Mr. Eynon commented that we were caught a little bit off guard at the meeting and we didn’t really know the particulars and what he was talking about. Once I read the details I should have trusted the District that they had done due diligence and that they would not bring this to us if there had not been a proper investigation. I won’t make that mistake again if it gets to this level understanding that the District has done everything before this recommendation was made.

22. Direction to the Governing Board Delegate and Alternate Regarding Action to be Taken at the ASBA Delegate Assembly on June 26, 2010
A motion by Tanner/Schroader was entered to authorize Ms. Jennifer Tanner and/or Mrs. Bonnie Schroader to cast votes at the June 26, 2010 Delegate Assembly to Support recommendations made by the ASBA Political Committee regarding proposed changes to the Vision, Beliefs and Action Agendas of the Arizona School Boards Association.

UNANIMOUS

23. Recommendation to Approve Revision of Governing Board Policy JK - Student Discipline and Adoption of the Best Practices in Special Education and Behavior Management as Incorporated in Regulation JK-RB - Second Reading
After discussion, a motion by Tanner/Eynon was entered to approve revision of Governing Board Policy JK - Student Discipline and approve adoption of Best Practices in Special Education and Behavior Management as incorporated in Regulation JK-RB. Second Reading

UNANIMOUS

INFORMATION

24. Information on Recess and Lunch Time Schedules in K-8 Buildings
Pursuant to a request by Mrs. Schroader for an information item on recess and lunchtime, this item is included on the agenda. Dr. Cyndi Miller reported a team of administrator representing the spectrum of District elementary schools met and shared information regarding recess and lunch time schedules. Dr. Dave Dumon and Ms. Fran Sperling presented the information gathered and answered questions. Appendix B

25. Strategic Plan Report - Goal 1.A.1 - Create a Culture Where Staff Have Adequate Time, Empowerment, Leadership, Resources and Human Development
The District utilized an action research approach and was fortunate to have one of our outstanding faculty members who was working on her doctorate and doing her Superintendent Internship with us working on this project. Dr. Shelley Isai was the lead researcher. Dr. Cyndi Miller provided the Board with information regarding resources used for the assessment, a summary of the results, teacher recommendations for professional development and next steps. Appendix C

26. Strategic Plan Report - Goal 3.A.3 - Optimize Resources to Drive Student Achievement
This item builds on a previous Strategic Plan objective dealing with field trip procedures. This report looks at the effectiveness of changes which were implemented as a result of examining the field trip procedures. Dr. Miller provided the Board with information regarding alignment with purpose, policy and procedures, consistency across the District and next steps. Appendix D
27. Strategic Plan Update - Goal 4.B.5 - Implement the Parent and Student Nutrition Advisory Team that Participates in District Food Services Decisions
Mr. Scott Thompson provided the Board with the results of a recent Nutrition Advisory Team Survey in which 825 high school students participated. The team will reconvene in September to evaluate the survey results.

28. Discussion Regarding Setting a Date for an Executive Session for Superintendent Evaluation
Pursuant to Policy CBI: Evaluation of Superintendent, Dr. Pletnick is preparing information for this evaluation for the June 23, 2010 meeting. The process will consist of three parts: 1) Information Item - Superintendent Review of Goals; 2) Executive Session and 3) Action on a Goal Summary Sheet with the completion ratings and possible findings.

29. Discussion Regarding City of Surprise and Dysart Liaison Collaborative Meeting
Ms. Jennifer Tanner provided the Board with information regarding topics for discussion at a meeting with the City of Surprise Liaison, Mr. John Williams. The topics suggested are focused on youth leadership and recognition. No objections to the topics suggested were voiced. There will be no discussion of the IGA.

REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT
On a motion entered by Tanner/Schroader and by a unanimous vote, the meeting ended at 7:55 p.m.

Signed: Date:

[Signature] June 23, 2010
NEW HIRES

SUPPORT STAFF SUBSTITUTES

The following Support Staff Substitutes will be paid by M&O per Board Policy.

Strong, Jillian

SUPPORT STAFF

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<tr>
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<th>SALARY</th>
<th>ASSIGNMENT</th>
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<td>Coreas, Rosanna</td>
<td>$9.00 per hour (Grade 4/Step 1)</td>
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<td>Tansy, Ana</td>
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RECALL AND ISSUANCE OF CONTRACT

CERTIFIED STAFF

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<td>Walker, Willie A.</td>
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RESCISSION TO TERMINATE EMPLOYMENT

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<td>Johnson, Stacy</td>
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SUPPORT STAFF

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<tr>
<td>Muench, Ronny</td>
<td>Instructional Assistant</td>
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CHANGE IN ASSIGNMENT

**CERTIFIED STAFF**

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<td>Ferguson, Connie</td>
<td>Fine Arts Coordinator</td>
<td>Teacher</td>
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**SUPPORT STAFF**

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<td>DiRoma, Margo</td>
<td>HR File Clerk</td>
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<td>Garcia, Mary</td>
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<td>HR Receptionist</td>
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<td>Groh, Miriam</td>
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<td>Hughes, Donna</td>
<td>Administrative Assistant</td>
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**EXEMPT STAFF**

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<td>Toribio, Dereck</td>
<td>Network Specialist II</td>
<td>Interim Network Administrator</td>
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**RESIGNATIONS**

**ADMINISTRATIVE STAFF**

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**CERTIFIED STAFF**

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SUPPORT STAFF

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REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY

CERTIFIED STAFF

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<td>Sullivan, Crystal</td>
<td>Kindergarten Teacher</td>
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SUPPLEMENTAL COMPENSATION

CERTIFIED 2009-2010

Staff will be paid per MOU through grants for Teaching or Tutoring.

| Ashby, Jessica F | Gleeson, Amy R | Murray, Rachel M |
| Barkley, Sarah G | Hancock, Jeff S | Ordaz, Sylvia N |
| Bedolla, Torrie L | Hein, Jessica M | Porretta, Julie R |
| Bovoletis, Aliki R | Hockman, Desere L | Schiff, Emilie L |
| Broughton II, Jack | Hockman, Eric S | Schrader, Susan R |
| Carr, Kristen M | Jiron-Cano, Maria E | Sehr, Trevor D |
| Carrasco, Celia A | Knutson, Susan V | Urias, Sylvia Carrasco |
| Copenhagen, Carol J | Marinelli, Danae M | Williams, Bradley M |
| Fredrickson, Ronni L | Miller, Gail M | Zinck, Nancy B |
| Garcia, Maricela | Mundstock, Catherine M | |

Staff will be paid per MOU through grants for Curriculum Writing.

| Gleeson, Amy R | Koci-Crane, Mary Ellen |
| Kyle, Barbara J | Woerner, Jody R |

Staff will be paid per MOU for K-8 Activities.

| Bailey, Nicole M (Yearbook) | Swedenhjelm, Margaret L (Yearbook) |
Staff will be paid through grants for Program Coordinator Assignments for Community Education.

Gallegos, Veronica A

Staff will be paid per MOU for High School Coaching Assignments.

Bohon, Robert (Conditioning Coach)          Hemsley, John H (Conditioning Coach)
Clanton, Jonathan E (Conditioning Coach)     Hudnutt, Michael T (Conditioning Coach)
Garrett, Andrew J (Conditioning Coach)       Tipton, Enrico A (Conditioning Coach)

Staff will be paid per MOU for Elementary Coaching Assignments.

Hancock, Jeff S (Flag Football)

SUPPORT STAFF 2009-2010

Staff will be paid through grants for Instructional Assistants for Summer School.

Cano, Elvira A                              Richardson, Ginny Lee
Flores, Esperanza H                          Seidner, Patricia A
Musser-Mariano, Melissa                      Summers, Cathrin F
Putman, Tracy

Staff will be paid through grants for Attendance Clerks for Summer School.

Gonzalez, Liliana                            Hernandez, Norma
Lunch Time Schedules

- Instructional minutes mandated by ARS = 1068
- Currently 1081.75 for K-8 schools
Sample of K-8 schools: small to large

- All schedule 40-45 minutes for lunch/recess K-6
- Students allowed to stay in the cafeteria the entire period
- One has recess before lunch
- All reported that teachers bring students to lunch and help get students through the lunch line
- All schools reported approximately 5 minutes to serve each group coming to lunch
- Percentage of students who buy a lunch ranges from nearly 100% to approximately 50%
- Schools generally begin dismissing students from cafeteria to playground after 20 minutes with the exception of grades 7 & 8
- All schools report allowing more time for Kindergarten
Methods to encourage students to eat

- Microphone messages during lunch
- Staff supervising cafeteria watch students and encourage slower eaters to eat
- Different configurations of lunch tables used to encourage students to focus on business of eating
- Faculty and administration communicate with parents about students who play rather than eat
- Administration works with parents when parents report concerns about lunch not being eaten
- Student behavior contracts for lunch sometimes implemented
Schedule must accommodate

- different size schools and grade level populations
- special programs – number of specials and number of sections/grade level
- staff schedules to provide coverage for lunch and recess
- different number of staff available to supervise
- different percentage buying lunch
Strategic Plan 1A-1
Assess how staff use work time outside student instruction time.
Resources used to assess

- Staff development tool (iPAL)
- Multiple surveys
- School schedules
- Teacher logs
- Coaching logs
- Committee to look at work time of effective teachers (defined by one year’s growth)
- Focus groups of effective teachers
Some teachers viewed all duties they engaged in to relate to student achievement in some way.

Boards, etc.

Committees, parent contact, book orders, bulletin
Few teachers mentioned other duties such as

considered to be morning, afternoon, and lunch duty.

Duties not related to instruction are usually duties not related to instruction, 90 hours a year. These equates to approximately 7% of a 7 hour day. This day engaged in activities not directly related to instruction, approximately 30 minutes a day. Average teacher spends approximately on time classroom teachers spend on

Percentage of time classroom teachers spend on
Percentage of time staff spent working collaboratively with colleagues in specified area.

- Survey results indicate the majority of teachers spend less than an hour each day working collaboratively with colleagues.

- The average effective teacher spends between one to two hours a day collaborating with colleagues.

- Effective teachers collaborate with their grade level colleagues, instructional coaches and reading coaches, interventionist, administration, committees and book studies, vertical grade bands, students and parents.

- It is of interest to note that these teachers do not view meeting where coaches or administration drive the agenda as collaborative in nature; however, they do view meetings where coaches and administration are present to support/offer help to teachers based on team/grade level agendas as collaborative in nature.
The average effective teacher spends 6 hours a week outside of Monday engaged in professional development.

The majority of these teachers believe that the professional development they have received through the district directly impacts the results they have achieved.

Most of these teachers also engaged in professional development outside the district, many via advanced degrees and pursuit of endorsements.
Teacher Recommendations for PD

- More differentiated professional development that directly relates to student achievement.
- The majority of these teachers would like the professional development they receive to be grade specific or subject specific.
- Other topics of interest to these teachers are SPED students, technology and learning how to work with data.
- They also envision this professional development encompassing discourse and sharing of best classroom practices.
- This professional development time would also incorporate follow up and reflection.
- Small group professional development would be preferable to these teachers.
Next Steps

- Strategic plan 1A-2 and 1A-3
  - Design and implement a plan that provides adequate allocation of time that results in student achievement – August 2010
  - Evaluate the time allocation plan – August 2011
Field Trip Audit

Strategic Plan 3A-3
Alignment with purpose

- Teachers provided learning objective for the trip 86% of the time
Alignment with policy & procedures

- 86% to 96% report routinely using field trip procedures
  - Request form and process
  - Parent permission
  - Chaperone ratios
  - Trip schedules
• Variability in trip destinations
• Variability in number of trips
• Consistency in process and procedures

District Consistency across
Next steps

- Determine the suggested distance for walking field trips per grade level
- Reinforce that new policies exist and where to find the policies