DYSART UNIFIED SCHOOL DISTRICT #89

MINUTES: GOVERNING BOARD – REGULAR MEETING

2013-2014 August 7, 2013 Location:
Nathaniel Dysart Education Center

I. REGULAR MEETING – GENERAL FUNCTION

1. Ms. Traci Sawyer-Sinkbeil, Governing Board President, called the regular meeting to order at 6:03 p.m. Governing Board members constituting a quorum were present; Ms. Traci Sawyer-Sinkbeil, Ms. Jennifer Tanner, Mr. Jerry Eynon and Mrs. Bonnie Schroader. One Board seat is vacant.

2. Ms. Cheryl Pete led the Pledge of Allegiance.

3. A motion by Sawyer-Sinkbeil/Schroader was entered to approve the Agenda Form consistent with Board Policy and temporarily suspend any Governing Board Policy with which this agenda may be inconsistent. UNANIMOUS

4. Summary of Current Events
   - Presentations, Recognitions, Celebrations
     - Ms. Francie Wolfe-Baumann, Accounting Administrator, was presented with the International Association of Business Officials’ Certificate of Excellence in Financial Reporting. She and the Business Services Team were recognized for their hard work in earning this award.
     - Superintendent Update – Dr. Pletnick thanked our teams of administrators, teachers and support staff for their hard work in preparing for welcoming back over 25,000 students. The school year got off to a great start with some small glitches but over all things went well. A special shout out went to Bob Young and maintenance crews who did such a great job in preparing the facilities and grounds for the start of school. Dr. Pletnick shared that Scott Thomas’ textbook, Residential Drafting & Design was recently released. We are fortunate to have Mr. Thomas as part of our Dysart staff. As an expert in his field, he has contributed much to our architecture signature program at Shadow Ridge High School.
     - Governing Board Update - Governing Board members welcomed back staff and students to the new year. The first day of school was busy with parents and student alike excited and ready to learn.

   - Traci Sawyer-Sinkbeil attended the July 24th District Orientation for those community members who expressed an interest in appointment to the Board to fill the vacant seat. Four candidates will be vetted on August 19th. She also attended the SouthWest Food Services tasting event where an opportunity was given for attendees to see and taste menu items served to students. A special thanks to Sarah Cox and David Carochi as well as the Food Services department for this opportunity to sample the foods offered to our students. The Arizona Department of Education labels were just recently released for the districts/schools in the state and although Dysart has come a long way, we still need to concentrate on furthering the education and growth for each child.

   - Jennifer Tanner attended the Canyon Ridge “A” Label Celebration August 6th. She also reported that on the Digital Learning Facebook page there is a Marley Park student featured. It was great to see Dysart featured in a national forum.
• Bonnie Schroader attended the VVHS open house and reported the event was very well attended; the Performing Arts Center was packed. She also attended the ASBA Summer Leadership Institute where she accepted Ms. Traci Sawyer-Sinkbeil’s ASBA Cactus pin. The award recognizes service to the ASBA, as well as participation in activities and events beyond regular board service that promotes the vision and mission of the ASBA and the local governing board. Ms. Schroader reported John Huppenthal attended the Leadership Institute and when he learned I was from Dysart he said, “You guys are doing such good things there”. I heard that comment made over and over again. It’s great to hear we are doing so much so right.

5. Audience with Individuals or Groups - NONE

ACTION/CONSENT

A motion by Tanner/Schroader was entered to approve the consent items as presented. UNANIMOUS

ACTION/CONSENT

1. Recommendation for Approval to Award Contract No. 14-501-009 Educational Poster Design Tools and Supplies for the 2013-2014 Fiscal Year and Authorize Four (4) Additional Annual Renewals Approved UNANIMOUS

2. Recommendation to Approve Agreement with The Austin Centers for Exceptional Students, Inc. (The ACES) for the Provision of Transportation Services of Exceptional Students for the 2013-14 School Year and Extended 2014 School Year and Allow the Associate Superintendent Sign the Agreement and Any Affiliated Documents Approved UNANIMOUS

3. Recommendation for Approval of GSA Contract for Vector Resources, Inc. for the 2013-2014 Fiscal Year Approved UNANIMOUS

4. Recommendation for Approval of Sole Source Vendor the 2013-2014 Fiscal Year Approved Tyler Technologies as a sole source vendor for the 2013-2014 fiscal year. UNANIMOUS

5. Recommendation for Approval of the Listed Cooperative Purchases over the $50,000 Threshold for the 2013-2014 Fiscal Year Approved UNANIMOUS

6. Recommendation to Approve Personnel Action Items for the Period of July 17, 2013 Through August 7, 2013 Approved UNANIMOUS

7. Recommendation to Eliminate the Position of Director of Finance for the 2013-2014 School Year Approved UNANIMOUS
8. Request for Release from Contract – Certificated Staff – 2013-2014 School Year
   Approved not to accept the resignation from Michelle Ponczoch for the 2013-
   2014 school year and approved the initiation of a report to the Arizona
   Department of Education if Ms. Ponczoch does not fulfill the terms of her
   certificated contract.
   
   UNANIMOUS

9. Recommendation to Approve the Classified Substitute Compensation
   Structure for the 2013-2014 School Year
   Approved
   
   UNANIMOUS

10. Recommendation to Approve a City of Surprise Councilman’s Request to
    Survey District Students to Inform the City’s Youth Master Plan
    Approved
    
    UNANIMOUS

11. Approval of the Minutes of the July 15, 2013 Public Hearing and Special
    Meeting, July 17, 2013 Governing Board Workshop and the July 17, 2013
    Regular Governing Board Meeting
    Approved
    
    UNANIMOUS

12. Out of State Travel for the Superintendent to Attend the American Association
    of School Administrators (AASA) 2014 National Conference on Education in
    Nashville, TN, February 11-16, 2014
    Approved
    
    UNANIMOUS

13. Recommendation to Approve Resolution Appointing Maricopa County
    Superintendent of Schools as Disbursing Agent for Garnishment of Wages for
    the 2013-2014 Fiscal Year
    Approved
    
    UNANIMOUS

14. Approval/Ratification of Expense Vouchers 1061, 1001, 1062, 1002, 1063,
    1003 and 1004 in the Amount of $3,910,039.20
    Approved/Ratified
    
    UNANIMOUS

15. Approval/Ratification of Payroll Vouchers 7536, 2, 7537, 3, 7538, 4, 7539 and
    5 in the Amount of $5,271,260.00
    Approved/Ratified
    
    UNANIMOUS

**ACTION/DIscussion**

16. Recommendation to Approve Revision of Governing Board Policy Section
    7.40 – Professional Staff Probationary and Continuing Status
    A motion by Schroeder/Eynon was entered to approve revision of Governing
    Board Policy Section 7.40 – Professional Staff Probationary and Continuing
    Status and waived the second reading.
    
    UNANIMOUS
INFORMATION

17. Enrollment and Staffing Update
Mr. Jim Dean reported that as of August 7th enrollment is 25,523 students; an increase of 478 students over the 2012-2013 100th day count. The district currently has 1300 teachers with only five (5) vacant classroom positions. Reallocation of staffing to accommodate growth will begin next week.

18. Update on Math and Online Assessment Pilots
Math is an area of concern and an update to our resources is needed to provide support for the transition to the common core standards. Dr. Pletnick shared administration will provide the Board with updates throughout the year on curriculum, instruction and assessment changes, pilots and additions. Dr. Miller reported the purpose of the math pilot study for grades 3-8 is to increase student achievement in math by selecting textbook packages aligned to the Common Core State Standards and providing professional development that improves math instruction for all students. Additionally, Dr. Miller reported that in 2013-2014 a grade 5 reading online benchmark assessment will be administered to prepare students, teachers and administrators for district-wide implementation of the PARCC assessment. The academic research team will conduct program evaluations of each pilot initiative. Appendix A

19. Information Technology Initiatives for 2013-2014
Mr. John Andrews reported that with our very limited capital resources the District uses creativity, pure talent and any funding source available outside of M&O and capital for our technology projects and infrastructures. Each year, IT evaluates project requests and seeks approval from administration to begin development and implementation of those projects. IT teams, Software Development, Network, Users Support and Student Information Support, are working collaboratively with District staff on a number of initiatives this year including the “InTouch” synchronization; an application providing parents and community members the ability to make purchases and give donations by credit/debit cards online. Appendix B

20. Information on Policy Section 9.41 Graduation Exercises
Dr. Kellis addressed a Board member request for information regarding the District policy related to graduation and the graduation exercises. Each year district high schools communicate expectations regarding graduation requirements including senior class visits by the principal, counselor credit checks with each student to ensure proper credit accumulation, the course selection guide is provided to students and parents each year and outlines course work required for graduation, and students and parents have access to the parent portal to check their status toward that goal. The current Governing Board policy on graduation exercises was implemented to provide consistency, clear expectations, and to reflect state level standards for the number of credits and passing AIMS as requirements for receiving a diploma. The Board asked clarifying questions regarding the requirements to receive a diploma vs. participation in the graduation exercises. Appendix C

Ms. Leila Alfier addressed the Governing Board with concerns regarding the District policy restricting participation in Graduation Exercises to only those students who completed the high school credits and pass the AIMS requirement. She asked the Board to consider changing the policy.
21. **AZ Learns A-F Accountability Results and AIMS Passing Rates**
   Dr. Pletnick shared that although the results were not all we had hoped for, the news is not all bad either. The District made gains in the numbers of meets and exceeds in many grade levels tested by AIMS and exceeded the state’s averages in the majority of grades and areas tested and increased the number of A schools as well as had 14 schools raise the number of points earned in the A-F accountability system. Mr. Ed Sloat provided a review of comparative 2012-2013 student achievement information (Appendix D) and Dr. Pletnick reported the outcomes include 5 “A” labels, 12 “B” labels, 5 “C” labels and 2 “D” labels. The district did not meet its non-negotiable goal of all schools having A or B labels. She shared the district has put in place additional supports for the Title 1 schools including a Title 1 Leadership Framework to support school leadership teams in clearly defining and coordinating roles and accountability in support of student achievement. (Appendix E and F). The Governing Board asked clarifying questions and received input from Administration regarding the results and plans for improvement.

**REQUESTS FOR FUTURE AGENDA ITEM(S) - NONE**

**ADJOURNMENT**

On a motion entered by Eynon/Tanner and by a unanimous vote, the meeting ended at 7:57 p.m.

Signed

[Signature]

Date:

August 21, 2013
Math Pilot: Grades 3 – 8

Pilot Study Purpose:
- Increase student achievement in math (grades 3-5 and 6-8) by selecting textbook packages aligned to Common Core State Standards and providing professional development that improves math instruction for all students.

Pilot Study Evaluation: Research Questions
- Is there a difference in student achievement?
- What were the implementation processes?
- Were implementation processes applied with fidelity?
- What were the perspectives of stakeholders with regards to professional development, student engagement, professional practice, etc.?
- What, if any, was the difference in costs associated with each textbook package (e.g., purchasing costs, professional development training, staff time, etc.)?

Implementation:
- Professional Development - teachers, administrators, IGTs
- Lesson Planning
- Accountability - formative assessments
Math Pilot: Grades 3 – 8

Materials:
- Grades 3-5
  - Pearson enVisionMATH Common Core
  - Pearson Investigations in Number, Data, and Space
- Grades 6-8
  - Pearson Connected Mathematics 3 (CMP3)
  - HM Math in Focus: Singapore Math

Professional Development Schedule: Friday, August 2nd*

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<td>9:00-12:00</td>
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<td>Pearson Investigations and enVisionMATH</td>
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<td>Pearson CMP3</td>
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<td>9:00-12:30</td>
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<td>HM Math in Focus</td>
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<td>or 12:30-3:30</td>
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*Additional trainings will be determined based on initial training experiences and staff needs.

Grade 5 Online Benchmark Assessment

Program Purpose:
- In 2013-2014, administer online benchmark assessments to Grade 5 in Reading
- Prepare students, teachers, and administrators for district-wide PARCC assessment administration beginning in SY2014-2015.
- Establish efficient, effective, uniform, and timely implementation processes.

Program Evaluation: Research Questions
- What is the current technological capacity for online test administration?
- To what extent were implementation processes successful?
- To what extent is DUSD prepared for district-wide PARCC administration?
- What, if any, difference in costs is associated with online testing vs. paper/pencil?
- To what extent was the PD provided comprehensive and effective?
- What were the experiences of stakeholders in the implementation process?

Timeline:

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<th>Date</th>
<th>Event</th>
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<tr>
<td>July 23rd</td>
<td>IGT Training</td>
<td>Oct. 2nd</td>
<td>Benchmark 1</td>
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<td>Aug. 29th</td>
<td>AP Meeting/Training</td>
<td>Dec. 11th</td>
<td>Benchmark 2</td>
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<td>Sept. 4th</td>
<td>Practice/Test Run</td>
<td>Feb. 26th</td>
<td>Benchmark 3</td>
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APPENDIX B

Information Technology

2013-2014 Project Outline

Project Approval Process

- Project Request Form – Once a year
- IT evaluates and timelines all requests
- Cabinet presentation and approval
- Frequent Cabinet updates/presentation on progress
- Project Rollout
2013 – 2014 IT Projects
Software Development Team
• Comprehensive Evaluation System – Updates
• Redesign of the Dysart Website
• Administrators contact mobile application
• InTouch Data Synchronization – Business Services
• TalentEd Data Synchronization – HR
• Laserfische Synchronization - Records
• iPAL updates – iAccess, iPlan
• iPAL customization – DB and Interface
• RIF Rubric – Updates
• Open Enrollment application and review process
• TimeClock application updates
• Transitioning to Google Drive

Network Team
• Dysart Learning Center Surveillance camera installation
• 4 High School Wireless Network Upgrades
• Bus WiFi – Sundown buses
• 911 system software updates
• MDF and IDF reconfiguration and cleanup
Users Support Team

- MVS Satellite technology setup and support
- Sundown at DLS technology setup and support
- Re-imaging, refurbishing and surplus of existing computers
- iPad Cart setup – App installation and upgrades
- Smartboard and e-Beam installation assistance
- Equipment Evaluation and Surplus
- BYOD support
- Connect2Compete Support

Student Information Support Team

- Infinite Campus Gradebook Implementation and Pilot
  - CRS
  - CSDES
  - MPES
  - SHES
- Data Archiving – Gradebook
- Desert Choices setup
- Audit Plan 2013-2014
  - OM Responsibilities
  - Refining the audit process
  - School audits – Suzy Smith
Questions?
APPENDIX C

Graduation Exercises

- Communicating Expectations:
  - Principal Senior Class Visits
  - Counselor Credit Checks
  - Course Selection Guide
  - Parent Portal
  - Annual Class Registration
  - Governing Board Policy

Graduation Exercises

- Rationale
  - Consistency
  - Clear Expectations
  - State-Level Standards
  - Board President Certifies Graduates
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What Needs to Happen
Dysart Unified School District
2013-2014

Celebration
- 14 schools increased the number of points earned in accountability system label (with 3 staying steady)
- We went from 4 A schools to 5
- District label is a B

Concerns
- No schools made points for ELD
- 6 schools dropped in label category
  - 2 schools with D
- Did not meet our non-negotiable goal of all schools having A or B labels

Outcomes
Support and Accountability

- Place additional supports at lowest performing schools (Title 1)
- Additional interventionists
- Title 1 Leadership framework
- Academic Data Specialist
  - Monitor all data to ensure individual needs of students & parents addressed
  - Monitor all outputs from support resources including before, during, and after school resources
- Monitor & support administration at lowest performing schools
- Reorganize Curriculum, Instruction and Assessment Dept. at district
  - Audit
  - Focus on curriculum & assessment alignment-work with U of A on math curriculum and instruction
  - Focus groups for feedback
  - Redesign structure for curriculum work
  - Redesign of Professional Development Model for more focused delivery
  - Change support & monitoring of CIPs

Support & Accountability

- Work with the state on ELL test concerns
- Full implementation of Exceptional Student Services supports including comprehensive plan to support student behavior, lead special education teacher position to support training, ensure compliance and support parents at the school level.
- Online instructional materials to support individual student
- Full implementation of regional counseling model at K-8 buildings to include instruction focused on critical thinking and problem solving, learner skills such as Cornell notes, organizing and tracking learning assignments as well as critical thinking and writing skills
Questions?
APPENDIX E & F

Review of Comparative SY2012-13 Student Achievement Information

Information Presented to the Governing Board
Dysart Unified School District

August 7, 2013

Presented by:
Edward F Sloat, Director
DUSD Office of Research and Accountability

Review of 2013 AIMS Results
Dysart USD: AIMS 2013 Mathematics (Passing Rates)

Percent of Students

Grade Level

Dysart & Arizona: AIMS 2013 Mathematics Passing Rates

Percent of Students

Grade Level

Dysart Arizona Dysart Arizona Dysart Arizona Dysart Arizona Dysart Arizona Dysart Arizona Dysart Arizona Dysart Arizona

2013 DUSD 2013 Arizona
AIMS 2012 & 2013 Writing (Percent Passing)

Dysart & Arizona: AIMS 2013 Writing Passing Rates
2013 A-F Accountability Model Results

2013 A-F Accountability Measures

A – F AZ LEARNS Accountability Model Framework

50% Growth Measures
50% Status (non-growth) Measures

Achievement Growth for all Students
(Median Growth Percentile)
Achievement Growth for lowest performing students
(Median Growth Percentile)

50% Growth Measures
50% Status (non-growth) Measures

0 to 100 Points
0 to 100 Points

% Falls Far Below (ES)
New Category (3 Pts.)

% Passing AIMS
% Reclass. ELL
Grad. Rate (HS)
Dropout Rate (HS)

0 to 100 Pts.
Up to 9 Points

2013 A-F Rating Scale

A  B  C  D
140-200 120-139 100-129 9-59
A-F Accountability Model: New for SY2012-13

95% Tested Rule: (2012)

• AIMS & AIMS A for students in tested Grades 3-8 and Grade 10
• ALL students enrolled (FAY & non-FAY)
• Penalty: A-F Grade reduced one or more levels

ELL Criteria (May 2013)

• Minimum count of ELL = 10 within the school
• LEAs must have tested 95% of students with an “ELL need” on the new AZELLA.
  “ELL Need” = Primary Home Language Other Then English
• 23% or more of FAY ELL students across all grades must be reclassified as proficient
  on the new AZELLA

FFB Criteria (March 2013)

• Elementary Schools Only
• Attempt to “balance” points between ES & HS due to Graduation and Dropout categories
• Maximum of three additional points based on reduction of % FFB
• Grade 3 Reading OR Grade 8 Math

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<tr>
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District: B  B  No Change
2013 A-F Accountability Framework: Total Points by School Location

Questions & Comments
End of Slide Set