NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Dysart Governing Board will hold a meeting open to the public on the date and day, at the time, and at the location shown below. A copy of the complete agenda with names and details is posted prior to the scheduled meeting during business hours at the Dysart Education Center at 15802 N. Parkview Place, Surprise, AZ 85374 or at www.dysart.org/public_meetings/.

DYSART UNIFIED SCHOOL DISTRICT
GOVERNING BOARD MEETING AGENDA

REGULAR MEETING

RETIREE RECEPTION
TIME: 5:45 p.m. – Wednesday, May 1, 2013

REGULAR MEETING
TIME: 6:00 p.m. – Wednesday, May 1, 2013
PLACE: Nathaniel Dysart Education Center, 15802 N. Parkview Place, Surprise, AZ 85374

Individuals wishing to address the Governing Board must fill out a request form available in the Lobby and turn it in to the Board Clerk, Superintendent or Board Secretary prior to the start of the meeting. Those who have asked to speak will be called upon to address the Board at the appropriate time. Persons with a disability or who need an interpreter may request a reasonable accommodation, such as a translator or sign language interpreter, by contacting the Governing Board Secretary at 623-876-7002. Requests should be made at least 48 hours in advance to arrange the service.

1. Call to Order
   (Members of the Dysart Unified School District Governing Board will attend either in person or by telephone conference call.)

2. Pledge of Allegiance

3. Approval of the Agenda Form

   It is recommended the Governing Board approve this Agenda Form consistent with Board Policy and temporarily suspend any Governing Board policy with which this agenda may be inconsistent.
   
   Motion ___________ Second ___________ Vote ___________

4. Summary of Current Events
   • Presentations, Recognitions, Celebrations
     • Dysart Education Foundation Recognition for Rachel’s Challenge Donation
     • City of Surprise, Sundancers Recognition for Rachel’s Challenge Donation
     • New Century Learner Showcase hosted by El Mirage, Riverview and Early Childhood Center
     • Rancho Gabriela Show Choir led by Whittney Wilson
     • Retiree Recognition
     • Poetry Winners Recognition
   • Superintendent Update
   • Governing Board Update
     • Traci Sawyer-Sinkbeil
     • Jerry Eynon
     • Christine Pritchard
     • Bonnie Schroader
     • Jennifer Tanner
5. Audience with Individuals or Groups
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. In order to facilitate accomplishing the business of the District in a timely manner, a time limit of three (3) minutes will be imposed for each individual or group addressing the Board. When you approach the podium, please state your name for the record.

MOTION TO APPROVE CONSENT AGENDA ITEMS

It is recommended the Governing Board approve Consent Agenda items as presented.

Motion _______________ Second _______________ Vote ___________

ACTION/CONSENT

Submitted By

1. Approval for Arizona State University to Conduct Research with the District’s Early Childhood Special Education Classrooms Dr. Miller

2. Recommendation for Approval to Award Contract No. 14-502-002 Art Supplies and Equipment for the 2013-2014 Fiscal Year Dr. Pletnick

3. Recommendation for Approval to Award Contract No. 14-602-003 Athletic P.E. Uniforms and Miscellaneous Apparel for the 2013-2014 Fiscal Year Dr. Pletnick

4. Recommendation for Approval to Award Contract No. 14-3801-004 Musical Instruments Supplies and Equipment for the 2013-2014 School Year Dr. Pletnick

5. Recommendation for Approval to Award Contract No. 14-4902-006 Science Supplies and Equipment for the 2013-2014 Fiscal Year Dr. Pletnick

6. Recommendation to Approve Personnel Action Items for the Period of April 17, 2013 Through May 1, 2013 Mr. Dean

7. Recommendation to Terminate Employment – Classified Staff – 2012-2013 School Year Mr. Dean

8. Recommendation to Terminate Employment – Classified Staff – 2012-2013 School Year Mr. Dean

9. Approval of the Minutes for the April 17, 2013 Governing Board Meeting Dr. Pletnick


11. Out of State Travel for the Superintendent to Attend the AASA 2013 Legislative Advocacy Conference in Arlington, VA, July 9 – 11, 2013 Dr. Pletnick

12. Overnight Travel for One Shadow Ridge High School Athletic Trainer to Attend the AZ Athletic Trainers Association 2013 Annual Summer Clinical Symposium in Flagstaff, AZ, July 13-14, 2013 Dr. Miller

13. Out of State Travel for One Shadow Ridge High School Architecture Program Teacher to Develop a Partnership for the Rensselaer Medal Scholarship for the Architecture Program Students with the Rensselaer Polytechnic Institute of Troy, NY, May 8-10, 2013 Dr. Miller
ACTION/CONSENT


15. Overnight Travel for Thirteen Shadow Ridge High School Drama Club Members and Two Advisors to Attend the Arizona State Thespian Leadership Camp in Heber, AZ, July 9-12, 2013


17. Out of State Travel for Five Willow Canyon High School Health Occupations Students of America (HOSA) Students, Two Advisors to Attend and Participate in the 2013 HOSA National Leadership Conference in Nashville, TN, June 25-30, 2013

18. Acceptance of Donations, Gifts and Grants

19. Approval/Ratification of Payroll Vouchers 7518, 44, 7520 and 46 in the Amount of $4,881,435.49

20. Approval of Expense Vouchers 1046, 1047 and 1048 in the Amount of $3,458,682.10

ACTION/DISCUSSION

21. Recommendation to Approve the Appointment of an Interim Executive Director of Business Services for the 2013-2014 School Year

22. Recommendation to Approve the Appointment of K-8 Assistant Principal

23. Recommendation to Approve the Appointment of K-8 Assistant Principal

24. Recommendation to Approve the Appointment of K-8 Assistant Principal

25. Recommendation to Approve the Appointment of K-8 Assistant Principal

26. Recommendation to Approve the Appointment of K-8 Assistant Principal

27. Recommendation to Appoint Trustees to the Employee Benefits Trust Board

28. Recommendation for the Reemployment of Classified Staff and Issuance of Notices of Employment for the 2013-2014 School Year

29. Recommendation for Approval of Substitute Employee Notification of Reasonable Assurance Language for the 2013-2014 School Year

30. Recommendation for Authorization to Issue Notification of Reasonable Assurance to Substitute Employees for the 2013-2014 School Year

31. Recommendation for Revision of Governing Board Policy Section 10.12 – Open Enrollment – Second Reading

32. Recommendation to Rescind Governing Board Recognition of Parent Support Organizations for the Remainder of the 2012-2013 School Year

Dr. Miller

Dr. Pletnick
INFORMATION

33. Governing Board Development Opportunities and Related Travel
    Dr. Pletnick
34. Discussion on Scheduling Summer Workshops
    Dr. Pletnick

REQUESTS FOR FUTURE AGENDA ITEM(S)

ADJOURNMENT

Motion __________________ Second ______________ Vote ________
AGENDA ITEM: *Approval for Arizona State University to Conduct Research with the District’s Early Childhood Special Education Classrooms

Action/Consent X  Action/Discussion ___  Information ___  Supporting Data X

Cost: N/A  Funding Source: N/A

EXECUTIVE SUMMARY:

Arizona State University would like Governing Board approval to conduct research in the District’s Early Childhood Special Education classrooms. The research is funded through a grant from the U.S. Department of Education Institute. The research would provide a newly developed preschool curriculum entitled (TELL) Teaching Emergent Literacy and Language. The curriculum is designed to promote oral language and early literacy development in young children with developmental speech and/or language impairment. The curriculum provides guidelines for explicit strategies for teaching oral language and literacy as well as guidelines for embedding such instruction throughout the school day. All curriculum and materials would be provided to the Early Childhood program. Teachers participating in the study will receive twenty-five hours of formal training in July 2013 and weekly coaching in the implementation of the curriculum as well as a $2,500.00 stipend. Data will be collected through Pre/Post measures as well as other designated time points, and all children will be followed into the first quarter of kindergarten. Teachers will only be eligible to participate in the grant for one year.

All information obtained in the research will be confidential unless disclosure is required by law. Students will be assigned participant numbers and will be referred to only by this identification number and all information will be maintained on a secure server that is password protected. Student participation in the study is voluntary and if a parent chooses not to have their student participate it will not affect his or her education program in any way. All families that participate in the research will receive a $25.00 gift card in the spring for completion the study.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve Arizona State University to conduct research with the District’s Early Childhood Special Education Classrooms.

SUBMITTED BY:  SUPERINTENDENT:

ACTION BY BOARD:  Motion:  Second:  Vote:  AGENDA ITEM:  /
April 12, 2013

Dear Dr. Miller,

This letter constitutes a formal request to conduct research in the Early Childhood Special Education Classrooms in the Dysart Unified School District. We are conducting a research trial funded by the US Department of Education Institute of Education Sciences (IES): Special Education. In this grant, we seek to conduct efficacy trials for a newly developed preschool curriculum entitled: Teaching Emergent Literacy and Language (TELL). This curriculum, was developed through a previous IES grant and is a curriculum package designed to promote oral language and early literacy development in young children with developmental speech and/or language impairment (DSLI). The added dimensions to our curriculum involve providing guidelines for explicit strategies for teaching oral language and literacy as well as guidelines for embedding such instruction throughout the school day. Our previous research with the TELL curriculum has shown positive effects for both teaching practices as well as children’s outcomes.

The target population for participation in this study is preschool classrooms that include 4-year-olds with DSLI as well as typical peers. The 36 classrooms (total) randomized to the TELL condition throughout the research will receive the TELL curriculum package (materials, scope and sequence, activities, lesson plans), and the teachers in these classrooms will receive 25 hours of formal training and weekly coaching in the implementation of the curriculum package as well as a $2500 stipend. Thirty-six business-as-usual classrooms (total) will serve as control classes. These classrooms will not receive the intervention during the school year but will receive a $500 stipend and a full set of curriculum materials at the conclusion of the school year. Business as usual classroom teachers will also have the opportunity to purchase up $600 of classroom materials. Data will be collected from teachers and teaching assistants and target children through Pre/Post measures as well as other designated time points, and all children will be followed into the first quarter of kindergarten to gather information about early kindergarten success and readiness. Teachers will only be eligible to participate in this grant for one year.

We will initiate the TELL research project for 2013-2014 with a drawing for random assignment in May of 2013. The classroom teachers selected as TELL classrooms will begin training in July of 2013. All classrooms will begin recruiting participants in August of 2013 and the majority of our data collection will
conclude in May of 2014. We will administer one Kindergarten assessment in the fall of 2014. All data is kept confidential and secured at Arizona State University with strict protocols in place to ensure anonymity of all participants. This research has been approved by the Internal Review Board at Arizona State University.

We have met with Joy McCain and Shara Rose and believe that the Special Education Preschool Classrooms in the Dysart Unified School District are ideal candidates for our research study. In addition, we believe that the Dysart Unified School District classrooms, the teachers, teaching assistants and the children will highly benefit from participation in this research study. If you have any further questions, please do not hesitate to contact either myself or the program coordinator Rachel Mayercek 480-965-8575. We look forward to hearing your decision and to a strong research partnership.

Sincerely,

M. Jeanne Wilcox, Ph.D.
Associate Dean of Research
Nadine Mathis Basha Professor
Senior Learning Scientist, Learning Sciences Institute
Affiliated Professor, Department of Speech & Hearing Science
Phone: 480-965-0946

Rachel Mayercek M.A.
Research Professional
TELL Program Coordinator
Mary Lou Fulton Teachers College
Phone 480-965-8575
The above-referenced protocol was given renewed approval following Expedited Review by the Institutional Review Board.

It is the Principal Investigator’s responsibility to obtain review and continued approval of ongoing research before the expiration noted above. Please allow sufficient time for reapproval. Research activity of any sort may not continue beyond the expiration date without committee approval. Failure to receive approval for continuation before the expiration date will result in the automatic suspension of the approval of this protocol on the expiration date. Information collected following suspension is unapproved research and cannot be reported or published as research data. If you do not wish continued approval, please notify the Committee of the study termination.

This approval by the Soc Beh IRB does not replace or supersede any departmental or oversight committee review that may be required by institutional policy.

Adverse Reactions: If any untoward incidents or severe reactions should develop as a result of this study, you are required to notify the Soc Beh IRB immediately. If necessary a member of the IRB will be assigned to look into the matter. If the problem is serious, approval may be withdrawn pending IRB review.

Amendments: If you wish to change any aspect of this study, such as the procedures, the consent forms, or the investigators, please communicate your requested changes to the Soc Beh IRB. The new procedure is not to be initiated until the IRB approval has been given.

Please retain a copy of this letter with your approved protocol.
Dear Parent,

During this school year, researchers from the Department of Speech and Hearing Science at Arizona State University (ASU) will be conducting standard education testing and observations in your child's preschool classroom. The testing and observation is part of a large U.S. Department of Education study on preschool curricula that will take place 80 preschool classrooms located in the greater Phoenix metropolitan area over the next 5 years. The research has been approved by your child’s school and the Institutional Review Board at Arizona State University. At this time we are requesting your permission for your child to participate in this research.

Purpose: Over the past 6 years we have been studying practices that are used to teach language and early literacy skills during the preschool years. The purpose of the research is to learn more about the instruction taking place in preschool classrooms and children’s early literacy and language development during their pre-kindergarten year and the first quarter of their kindergarten year. Your child’s classroom teachers are the primary participants in the research, but we want to monitor the progress of children in the class so we can learn more about how children develop language and early literacy skills during preschool and in early kindergarten.

Description of Participation: If you agree, your child’s participation will include:

1. One hour of testing at the beginning and end of the school year. The purpose of the testing is to gain information about your child’s language development (e.g., vocabulary, sentence length) and early literacy skills such as letter names, letter sounds, letter identification, and rhyming words.
2. Progress monitoring at 6 intervals during the school year. The focus of this testing is also on language and early literacy skills. The tests to monitor progress will take about 10 minutes at each time point.
3. Completion of a test during the first quarter of kindergarten that focuses on early literacy skills. This test will take about 15-20 minutes to complete.
4. We will share test results with your child’s teacher at the end of the school year and if you wish to see those results, they will be available from the teacher.

In addition, we will ask you to complete two surveys at the beginning and end of the school year. One survey asks about words your child knows, and the other survey includes questions about the literacy environment in your home and community.

Digital videos of classroom sessions will be obtained at the beginning (August), middle (January), and end (May) of the school year. The focus of these videos is the classroom teacher or teaching assistant. It is possible that your child’s image will be captured on video. If you do not want your child’s image to be captured on video we will identify your child before recording begins and be sure to train the camera away from your child at all times.

Confidentiality: All information obtained in this research is confidential unless disclosure is required by law. Your identity and your child’s identity will be carefully protected. All children are assigned a participant number and that is used to refer to the children at all times. A master list with children’s names and participant numbers will be maintained on a secure server that is password protected. The master list containing identifying information will be destroyed at the end of the study, which is in June, 2016.

All video data (classroom observation recordings) will be stored on secure password protected servers at Arizona State University, and will be used only for research purposes. The videos will never be shared with the public. The videos will be coded by trained research assistants who will have no identifying information about your child.
Data Retention: With the exception of the master identification list (which will be destroyed at the end of the study in June, 2016), all data (testing and video recordings) will be maintained indefinitely and serve as permanent records for this research study. Data will be stored on a password-protected server operated by Arizona State University. Physical records (test forms) will be stored in locked files at the ASU Infant Child Research Programs, currently located at the Tempe Campus Community Services Building, STE 146.

Withdrawal Privilege: Participation in this research is voluntary and if you don’t want your child to participate it will not affect his or her educational program in any way. If you say “yes” now, and decide later that you don’t want to have your child tested, there is no penalty for withdrawal. Also, if your child does not wish to take a test on a particular day (for example, he or she is tired or is not interested in cooperating) we will try to retest at a different time, but if your child still does not want to participate in testing, he or she will be withdrawn from the study without penalty to him or her of any sort.

Benefits: We do not anticipate a direct benefit to your child through participation in this research. However, the information we gain by examining the results of children (as a group) across many preschool classes will help us understand teaching practices that promote language and literacy development in preschool children. In turn, this information can guide teacher training and development of effective language and literacy curricula for preschool children. We will provide a $25 gift card in the spring to all families that complete the study.

If you have any questions please do not hesitate to contact me at (480) 965-9396 or mjwilcox@asu.edu

Sincerely,

M. Jeanne Wilcox, Ph.D., CCC-SLP
Professor
Principal Investigator

CONSENT FORM
Protocol #0512000492: Early Literacy and Language Interventions

By signing below, I am giving consent for my child ________________ to participate in the research as described above.

Child’s Full Name: __________________________________________

Relationship to Child: ________________________________________

Signature ____________________________ Printed Name ____________________________ Date ____________

If you have any questions about your rights as a subject/participant in this research, or if you feel you have been placed at risk, you can contact the Chair of the Human Subjects Institutional Review Board, through the ASU Office of Research Integrity & Assurance at (480) 965-6788.
Dear Preschool Teacher:

During the upcoming school year, researchers from the Department of Speech and Hearing Science at Arizona State University (ASU) will be conducting a study funded by a grant from U.S. Department of Education. The research has been approved by your district and the Institutional Review Board at Arizona State University. The goal of the research is to learn more about the instruction taking place in preschool classrooms and children’s early literacy and language development during their pre-kindergarten year.

We are requesting your participation in this research that includes collection of information from you and bi-monthly classroom observations by ASU research staff. Specifically we are asking you to agree to:

1. Assist in recruitment of children in your class for participation in the research. We ask that you send forms to parents and follow-up to make sure they are returned.
2. Provide us with a copy of your weekly lesson plans.
3. Complete a survey that provides us with information about you, your educational background, and early childhood teaching experiences.
4. Digital video recordings of your teaching for two classroom sessions at the beginning of the year, two in the middle, and two at the end of the school year. Each video will take about 2.5 hours and recorded in August/September and May. ASU Research Assistants will complete the recordings.
5. Classroom observations by ASU Research Assistants to complete a checklist that identifies the type and focus of your instruction. We anticipate that these visits will take place in October, December, February, & April.

To monitor the impact of the curriculum on children’s progress, we will also be assessing sample children in your class, including those with disabilities. These assessments will take place at the beginning and end of the school year and take about one hour per child, and we will conduct four additional brief progress checks (5 minutes per child) at approximately bimonthly intervals during the school year. We will obtain separate permission from the children’s parents for their participation in testing and videotaping during the classroom sessions. We will provide you with aggregate test scores for your students who are participating in this project at the end of the school year.

If you agree to participate we anticipate that there will be some additional work to help us in recruiting children, and some inconvenience as we conduct classroom observations and test your students. You will be compensated $500 for your participation in this research. These funds will be distributed as $150 in December and $350 in May of the upcoming school year. We will also provide you with a complete TELL curriculum at the end of the school year (includes all materials required for implementation, including props and books) for your use during the following school year. In addition, we have set aside a budget of $600 to purchase materials that you select for your classroom. To access these funds, please provide a list to Kathie Smith (kathie.smith@asu.edu) and she will order the items. A research assistant will deliver items to your classroom.

Participation in this research is voluntary and you may withdraw at any time without penalty of any sort. If you should withdraw prior to the end of the school year, your cash compensation will be prorated to reflect the duration of your participation.
We will carefully protect your identity by using a participant number instead of your name. A master list of participant numbers will be maintained on a secure server that is password protected. The master list will be destroyed at the end of the study, which is in June, 2016. All video will be carefully protected by research staff, stored on secure, password-protected servers at Arizona State University, and unless you have given consent for other uses will be used only for research purposes. Research Assistants from ASU who view the videos or enter other data will know you only by your participant number. The results of the research study may be published, but your name will not be used.

Although there may be no direct benefit to you, information gained about preschool instructional environments and children's early literacy and language development for children with disabilities and their typical peers, will serve as a meaningful contribution to the empirical literature, thereby promoting use of evidence-based early education practices.

If you have any questions about this project or your participation, please feel free to give me a call or send an email.

Sincerely,

M. Jeanne Wilcox, Principal Investigator
mjwilcox@asu.edu
480-965-9396

CONSENT FORM
Protocol #0512000492: Early Language and Literacy Interventions

By signing below, you are agreeing to participate in the activities as outlined above, with the understanding that participation is entirely voluntary and that you may withdraw at any time without penalty. You are further agreeing to allow us to make video recordings of your classroom. All data (observation checklists, video records) will become permanent records for this research study and be stored at the ASU Infant Child Research Programs located at the Tempe Campus Community Services Building, STE 146.

Please check one of the following regarding uses of your classroom videotapes:

_ Please do not use my classroom videos for any purpose outside of completing this research

_ My videotapes may be used to illustrate teaching strategies for teacher training, including modules available on the internet.

Signature_________________________________________Printed Name________________________Date________

If you have any questions about your rights as a subject/participant in this research, or if you feel you have been placed at risk, you can contact the Chair of the Human Subjects Institutional Review Board, through the ASU Office of Research Integrity & Assurance at (480) 965-6788.
Title: Early Language and Literacy Interventions - TELL Curriculum #0512000492

Dear Preschool Teaching Assistant:

During the upcoming school year, researchers from the Department of Speech and Hearing Science at Arizona State University (ASU) will be conducting a study funded by a grant from U.S. Department of Education. The research has been approved by your district and the Institutional Review Board at Arizona State University. The goal of the research is to learn more about the instruction taking place in preschool classrooms and children’s early literacy and language development during their pre-kindergarten year.

We are requesting your participation in this research that includes professional development and in-class coaching to implement our newly developed curriculum: Teaching Early Literacy and Language across the Curriculum (TELL). Specifically we are asking you to agree to:

1. Complete a survey that provides us with information about you, your educational background, and early childhood teaching experiences.
2. Assist your preschool teacher in implementing the TELL curriculum in your classroom.
3. Attend 6 professional development (PD) sessions that will be scheduled at a central location after classroom hours. The purpose of these sessions is to provide you with support and information to assist in the implementation of TELL in the classroom. The training sessions will be conducted throughout the school year. Attendance at PD sessions is mandatory and required to receive the full participant stipend for this research.

We want your participation in this research to be entirely voluntary. However, your participation does require completion of 12 hours of a professional development curriculum that accompanies TELL, which are scheduled outside of your normal working hours. You will receive a participant stipend of $600.00, to be distributed as $200.00 in December and $400.00 in May, upon completion of the final professional development session. You will be issued a Certificate of Participation in the professional development program. These certificates will also note the number of continuing education hours that are associated with participation in this research. Participation in this research is voluntary and you may withdraw at any time without penalty of any sort. Should you withdraw during the school year, your participant stipend will be pro-rated to reflect the duration of your participation.

We will carefully protect your identity by using a participant number instead of your name. A master list of participant numbers will be maintained on a secure server that is password protected. The master list will be destroyed at the end of the study, which is in June, 2016. All video will be carefully protected by research staff, stored on secure, password-protected servers at Arizona State University, and unless you have given consent for other uses will be used only for research purposes. Research Assistants from ASU who view the videos or enter other data will know you only by your participant number. The results of the research study may be published, but your name will not be used.

Based on previous research, we anticipate a benefit to you through your participation in the professional development program as you enhance your knowledge about effective early literacy and language teaching practices. We expect children to demonstrate gains in early literacy and language skills as a
result of your implementation of the TELL curriculum. Finally, the information gained about preschool instructional environments and children's early literacy and language development for children with disabilities and their typical peers will serve as a meaningful contribution to the empirical literature, thereby promoting use of evidence-based early education practices.

If you have any questions about this project or your participation, please feel free to give me a call or send an email.

Sincerely,

M. Jeanne Wilcox, Principal Investigator

mjwilcox@asu.edu
480-965-9396

CONSENT FORM
Protocol #0512000492: Early Language and Literacy Interventions

By signing below, you are agreeing to participate in the activities as outlined above, with the understanding that participation is entirely voluntary and that you may withdraw at any time without penalty. You are further agreeing to allow us to make video recordings of your classroom. All data (observation checklists, video records) will become permanent records for this research study and be stored at the ASU Infant Child Research Programs located at the Tempe Campus Community Services Building, STE 146.

Please check one of the following regarding use of your classroom videotapes:

___ Please do not use my classroom videos for any purpose outside of completing this research

___ My videotapes may be used to illustrate teaching strategies for teacher training, including modules available on the internet

Signature ___________________________________ Printed Name __________________________ Date ____________

If you have any questions about your rights as a subject/participant in this research, or if you feel you have been placed at risk, you can contact the Chair of the Human Subjects Institutional Review Board, through the ASU Research Compliance Office, at (480) 965-6788.
Dear Parent:

During this school year, researchers from the Department of Speech and Hearing Science, Infant Child Research Programs at Arizona State University (ASU) will be conducting observations in your child's preschool classroom. The observations are a part of a large U.S. Department of Education study, led by Arizona State University, on language and early literacy curriculum and instruction in preschool classes. The research has been approved by your child’s school and the Institutional Review Board at Arizona State University.

Six classroom observations are planned, two at the beginning of the school year (August or September), two in the middle (May), and two at the end of the school year (May). The goal of the classroom observations are to learn more about the instruction taking place in preschool classrooms and your child’s preschool teachers are the focus of these observations. The observations may last up to three hours and will be digitally videotaped. It is possible that your child's image will be captured on video. All video will be carefully protected by research staff, stored on secure password protected servers at Arizona State University and will be used only for research purposes. The videos will be coded by trained research assistants who will have no identifying information about your child. The videos will never be shared publicly.

If you do not want your child’s image captured on video we will identify your child before videotaping begins and be sure to train the camera away from your child at all times. Please let us know if you do not want your child captured on videotape by returning this form to your child’s teacher before ________.

☐ NO, I do not want my child to be captured on videotape.

Child's Name:____________________________________________________

Parent’s Name (please print):______________________________________

Parent’s Signature________________________________________________

Teacher’s Name___________________________________________________

If you have any questions please do not hesitate to contact me at (480) 965-9396 or mjwilcox@asu.edu.

Sincerely,

M. Jeanne Wilcox, Ph.D.
Professor, Department of Speech and Hearing Science
Director, Infant Child Research Programs

[Signature]

ASU IRB Approved
Notificación de observaciones en el salón de clase

Estimados padre,

Durante este año escolar, investigadores de los programas de investigación de infantes y niños del departamento de ciencia del habla y audición en la universidad del estado de Arizona (ASU) realizarán observaciones en el salón preescolar de su hijo. Las observaciones son parte de un estudio grande del departamento de educación de los estados unidos, dirigido por la universidad del estado de Arizona, acerca de currículo y instrucción de lenguaje y la lectura temprana en preescolar. La investigación ha sido aprobada por la escuela de su hijo y el equipo de revista institucional.

Cuatro observaciones en el salón de clase están planeadas, dos al comienzo del año (agosto o septiembre) y dos al fin del año (mayo). El objetivo de las observaciones es para aprender más sobre la instrucción ocurriendo en salones preescolares y los maestros de sus hijos serán el foco de las observaciones. Las observaciones podrán seguir hasta tres horas y serán grabados en video digital. Es posible que el imagen de su hijo será capturado en video. Los videos estarán protegidos por los investigadores y guardados con seguridad en la universidad del estado de Arizona y serán usados solamente para los propósitos de investigación. Los videos serán codificados por asistentes quien no tendrá información asociado con su hijo. Los videos nunca serán compartidos con el público.

Si usted no desea que el imagen de su hijo sea capturado en video, nosotros le identificamos a su hijo antes que comienzan los grabaciones y moveremos la cámara para no ver su hijo mientras grabamos. Por favor dejanos saber si no quieres que su hijo participe con la devuelta de esta forma a la maestra de su hijo antes de 

□ NO, no quiero que el imagen de mi hijo sea grabado en video.

Nombre del niño ________________________________

Nombre del Padre/Madre (por favor impríma) ________________________________

Firma del Padre/Madre ________________________________

Si tienes preguntas por favor no dudes en llamarme al 480-965-9396 o mandarme mensaje al mjwilcox@asu.edu.

Sinceramente,

Jeanne Wilcox, Ph.D.
Profesor, departamento de ciencia del habla y audición
Directora, programas de investigación de infantes y niños
AGENDA ITEM: *Recommendation for Approval to Award Contract No. 14-502-002 Art Supplies and Equipment for the 2013-2014 Fiscal Year

Action/Consent X Action/Discussion ___ Information ___ Supporting Data ___

Cost: $51,000 Funding Source: M&O, Capital, Grants, Student Activities, Auxiliary, Tax Credit, Donations

EXECUTIVE SUMMARY:

It is recommended the Governing Board approve the recommendation for award of Art Supplies and Equipment to the following 13 vendors for the 2013-2014 fiscal year.

- Becker’s School Supply
- Blick Art Materials
- Educational Outback
- Educators Outlet
- Lakeshore Learning
- The Library Store
- Marjon Ceramics
- Nasco
- Office Depot
- Oriental Trading
- Quill
- S & S Worldwide
- School Specialty

Bid is awarded to the least number of offerors necessary and in the best interest of the District to meet District’s needs.

Relevant Data:

1. The Governing Board approved the Call for Bid on December 19, 2012.
2. Invitations for Bid Notification were emailed to 258 vendors on February 12, 2013.
3. The bid was downloaded by 98 vendors; however 54 of the responses were “No Bids”.
4. Responses were received from 13 vendors on March 5, 2013.
5. The market basket bid award is based on a sample of market basket items and catalog discounts offered by each vendor.
6. The savings obtained by award of contract is approximately $6,500 based on 0% - 85% discounts offered.
7. The cost estimated at $51,000 is based upon the response from the school sites on their anticipated needs for the 2013-2014 fiscal year.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the award of Contract No. 14-502-002 Art Supplies and Equipment for the 2013-2014 fiscal year as presented.
AGENDA ITEM: *Recommendation for Approval to Award Contract No. 14-602-003 Athletic P.E. Uniforms and Miscellaneous Apparel for the 2013-2014 Fiscal Year

Action/Consent X Action/Discussion Information Supporting Data

Cost: $80,100 Funding Source: Auxiliary, Tax Credit, Donations

EXECUTIVE SUMMARY:

It is recommended the Governing Board approve the recommendation for award of Athletic P.E. Uniforms and Miscellaneous Apparel to the following 24 vendors for the 2013-2014 fiscal year.

- 1st American Sports
- A.D. Promotions
- Axis Apparel, Inc.
- Buddy’s All Stars
- Coastal Enterprises
- Dehen Knitting
- Duds By Dudes
- East Valley Sports
- Extra Innings Locker Room
- Family Enterprises
- Innovative Screen Printing & Design
- K&S Sports Promotions, Inc.
- M&J Trophies and Apparel
- Kollege Town Sports
- Marianne’s Creations, LLC
- The Neff Company
- Riddell
- Touchdown Sportswear & Promotions
- Simply School Uniforms
- Sunvalco Athletic Supply
- Universal Athletic
- Varsity Sports Fashions
- Victory Team Apparel
- Simco Formalwear

Bid is awarded to the least number of offerors necessary and in the best interest of the District to meet District’s needs.

Relevant Data:

1. The Governing Board approved the Call for Bid on December 19, 2012.
2. Invitations for Bid Notification were emailed to 492 vendors on February 21, 2013. One Hundred and eighteen (118) vendors downloaded the bid. Of these 118 downloads, 97 were “No Bids”
3. Responses were received from 25 vendors on March 12, 2013. One of these was rejected as “Non Responsive”.
4. The market basket bid award is based on a sample of market basket items and catalog discounts offered by each vendor.
5. The savings obtained by award of contract is approximately $8,900 based on 0% - 20% discounts offered.
6. The cost estimated at $80,100 is based upon the response from the school sites on their anticipated needs for the 2013-2014 fiscal year.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the award of Contract No. 14-602-003 Athletic P.E. Uniforms and Miscellaneous Apparel for the 2013-2014 fiscal year as presented.
**AGENDA ITEM:** *Recommendation for Approval to Award Contract No. 14-3801-004 Musical Instruments Supplies and Equipment for the 2013-2014 School Year*

<table>
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**EXECUTIVE SUMMARY:**

It is recommended the Governing Board approve the recommendation for award of Musical Instruments Supplies and Equipment to the following 14 vendors for the 2013-2014 fiscal year.

- Interstate Music
- Humes & Berg Manufacturing
- Instrumental Music Supply
- J.W. Pepper & Son
- Lakeshore Learning Materials
- Linton-MILANO Music
- Luck’s Music Library
- Milano Music Center
- Music and Arts Center
- Peripole Inc.
- Romeo Music
- Shar Products
- Sweetwater Sound, Inc.
- Washington Music Center

Bid is awarded to the least number of offerors necessary and in the best interest of the District to meet District’s needs.

**Relevant Data:**

1. The Governing Board approved the Call for Bid on December 19, 2012.
2. Invitations for Bid Notification were emailed to 171 vendors on February 5, 2013.
3. Responses were downloaded by 79 vendors; however 37 of the responses were "No Bids".
4. Responses were received from 16 vendors on February 27, 2013. Two (2) responses were rejected, as they did not respond with a catalog discount amount.
5. The market basket bid award is based on a sample of market basket items and catalog discounts offered by each vendor.
6. All items were awarded to responsive and responsible bidders.
7. The savings obtained by award of contract is approximately $7,500 based on 10%-20% discounts offered.
8. The cost estimated at $52,500 is based upon the response from the school sites on their anticipated needs for the 2013-2014 fiscal year.

**BOARD ACTION REQUESTED:**

It is recommended the Governing Board approve the award of Contract No. 14-3801-004 Musical Instruments Supplies and Equipment for the 2013-2014 fiscal year as presented.
Dysart Unified School District
May 1, 2013
Regular Governing Board Meeting

"Exceeding standards, future ready"

GOVERNING BOARD ITEM

AGENDA ITEM: *Recommendation for Approval to Award Contract No. 14-4902-006 Science Supplies and Equipment for the 2013-2014 Fiscal Year

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Cost: $53,450
Funding Source: M&O, Capital, Grants, Student Activities, Auxiliary, Tax Credit, Gifts & Donations

EXECUTIVE SUMMARY:

It is recommended the Governing Board approve the recommendation for award of Science Supplies and Equipment to the following 19 vendors for the 2013-2014 fiscal year.

- AC Supply
- A. Daigger and Company, Inc.
- Bio Corporation
- Carolina Biological Supply Company
- Classroom Products Warehouse (CPW)
- Edvotek
- EAI Education - A Division of Eric Armin, Inc.
- ETA hand2mind
- Fisher Science Education
- Flinn Scientific, Inc.
- Forestry Suppliers, Inc.
- Frey Scientific
- Nasco Modesto
- Sargent Welch
- School Outfitters
- Science Kit
- Vernier Software and Technologies
- Wards Natural Science
- World Precision Instruments

Bid is awarded to the least number of offerors necessary and in the best interest of the District to meet District's needs.

Relevant Data:

1. The Governing Board approved the Call for Bid on December 19, 2012
2. Invitations for Bid Notification were emailed to 110 vendors on February 5, 2013.
3. The bid was downloaded by 60 vendors; however 15 of the responses were "No Bids".
4. Responses were received from 20 vendors on February 28, 2013. One (1) response was rejected, as it did not offer a catalog discount.
5. The market basket bid award is based on a sample of market basket items and catalog discounts offered by each vendor.
6. All items were awarded to responsive and responsible bidders.
7. The savings obtained by award of contract is approximately $8,550 based on 5%-30% discounts offered.
8. The cost estimated at $53,450 is based upon the response from the school sites on their anticipated needs for the 2013-2014 fiscal year.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the award of Contract No. 14-4902-006 Science Supplies and Equipment for the 2013-2014 fiscal year as presented.

SUBMITTED BY: [Signature]
SUPERINTENDENT:

ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 5
AGENDA ITEM: *Recommendation to Approve Personnel Action Items for the Period of April 17, 2013 Through May 1, 2013

Action/Consent X  Action/Discussion  Information  Supporting Data X

Cost:  Funding Source: M&O, Title Funds, Grants, IDEA

EXECUTIVE SUMMARY:

It is recommended the Governing Board approve personnel action items which may include new hires, leaves of absence, resignations, terminations and supplemental compensation. Information regarding the personnel action items is attached.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve personnel actions for April 17, 2013 through May 1, 2013 as presented.

SUBMITTED BY:  SUPERINTENDENT:  

ACTION BY BOARD: Motion:  Second:  Vote:  AGENDA ITEM:  6
NEW HIRE

**ADMINISTRATIVE STAFF**

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<tr>
<td>Goyne, Myla</td>
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<tr>
<td>Grieshaber, Adriel</td>
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<td>Martorelli, Kristie</td>
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**CERTIFIED STAFF**

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**CLASSIFIED STAFF**

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**REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY**

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**REQUEST FOR EXTENDED LEAVE**

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**RESIGNATION**

**ADMINISTRATIVE STAFF**

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**SUBSTITUTE TEACHER**

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**CLASSIFIED STAFF**

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**RESCISSION OF RESIGNATION**

**CERTIFIED STAFF**

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**TERMINATION**

**CLASSIFIED STAFF**

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**SUPPLEMENTAL COMPENSATION**

Staff will be paid per MOU for Teaching and Tutoring.

Bach, Tammy      | Hall, Crystal       | O'Donnell, Christopher
Bias, Jessica    | Hanson, Holly       | Ploium, Megan
Blechel, Lyndsay| Housari, Dwynda     | Quarles, Misha
Bowers, Michelle| Martinez Hemsley, Genera | Quinn, Barbara
Brachmann, Adam | McDaniel, Stefanie  | Reed, Monica
Caywood, Jeana  | Merrill, Julie      | Rhodes, Belinda
Espy, Thomas    | Mikos, Amy          | Roosevelt, Laura
Franklin, Cristen| Mills, Michelle    | Salamanca, Danielle
Graczyk, Jason  | Myers, Jill         | Schroeder, Steffany
Syler, Jennifer  
Tracey, Tammy  
Wegner, Keri  
Wellbrock, Kristen  
Wilkens, Kathryn  
Wright, Kimberly  

**Staff will be paid for Additional Hours Classified.**

Atkisson, Glenda  
Bishop-Moehr, Bethany  
Bregenzer, Elizabeth  
Candler, Carol  
Izaguirre, Juan  
Jennings, Susan  
Lopez, Stephanie  
Lydon, Terry  
Marshall, Leverilla  
Quagliano, Daniel  
Rizea, Ana  
Smiley, Barbara  
Smith, Sara  
Thunhorst, Candie  

**Staff will be paid per MOU for Game Supervisor.**

Bayer, Jennifer  
Bedolla, Xavier  

**Staff will be paid per MOU for High School Counselor Additional Days.**

Collett, Flora  
Hook, Monica  
Melling, Mary  
Peckover, Lydia  
Vitacco, Alicia

**Staff will be paid per MOU for Additional Days.**

Arrowood, Deeana  
Calvert, Ann  
James, Wendy  
Jones, Nancy  
Pyle, David  
Vester, Britanny  

**Staff will be paid per MOU for Additional Hours Homebound.**

Linderman, Laura  
Tozzi, Elizabeth  

**Staff will be paid per MOU to Conduct a Staff Development Class.**

Deokielal, Kara  
Etcheverry, Austine  
Gerhart, Kristine  
Grubb, Nicole  
Jewett, Sharla  
Knutson, Susan  
Malasnik, Jaylyn  
Quarles, Misha  
Steimle, Jami

**Staff will be paid per MOU for Grade Level Chair.**

Ross, Staci

**Staff will be paid per MOU for Prep Class Coverage.**

Attilio, Mario  
Christie, Denise  
Crow, Amy  
Huth, Catt  
Vargo, Megan

**Staff will be paid per MOU for Curriculum Writing.**

Gray, John

**Staff will be paid per MOU K-8 Extended Day Activity.**

Lloyd, Ericka
AGENDA ITEM: *Recommendation to Terminate Employment – Classified Staff – 2012-2013 School Year

EXECUTIVE SUMMARY:

Administration is recommending the termination of Robert Bongiovanni, Plant Manager, pursuant to Governing Board Policy Section 7.64, Discipline, Suspension and Dismissal of Support Staff Members, for violation of Governing Board Policy Section 7.2, Staff Ethics, and Section 7.25, Professional/Support Staff Leaves and Absences. The termination will be effective May 1, 2013.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the termination of Robert Bongiovanni effective May 1, 2013.

SUBMITTED BY: [Signature]  SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: _____  Second: _____  Vote: _____  AGENDA ITEM: _____
AGENDA ITEM:  *Recommendation to Terminate Employment – Classified Staff – 2012-2013 School Year

Action/Consent  X  Action/Discussion  ___  Information  ___  Supporting Data  ___

Cost:  N/A  Funding Source:  N/A

EXECUTIVE SUMMARY:

Administration is recommending the termination of Caprice Spearman, Bus Aide, pursuant to Governing Board Policy Section 7.64, Discipline, Suspension and Dismissal of Support Staff Members, for violation of Governing Board Policy Section 7.2, Staff Ethics, and Section 7.4, Staff Conduct. The termination will be effective May 1, 2013.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the termination of Caprice Spearman effective May 1, 2013.

SUBMITTED BY:  [Signature]  SUPERINTENDENT:  [Signature]

ACTION BY BOARD:  Motion:  ____  Second:  ____  Vote:  ____  AGENDA ITEM:  8
AGENDA ITEM: *Approval of the Minutes for the April 17, 2013 Governing Board Meeting

Action/Consent X  Action/Discussion ____  Information ____  Supporting Data X

Cost: N/A  Funding Source: N/A

EXECUTIVE SUMMARY:
It is recommended the Governing Board approve the minutes of the April 17, 2013 Governing Board meeting.

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve the minutes of the April 17, 2013 Governing Board meeting.

SUBMITTED BY:  SUPERINTENDENT:

ACTION BY BOARD: Motion:  Second:  Vote:  AGENDA ITEM: 9
DYSART UNIFIED SCHOOL DISTRICT #89

MINUTES: GOVERNING BOARD – REGULAR MEETING

2012-2013 April 17, 2013 Location:

Nathaniel Dysart Education Center

I. REGULAR MEETING - GENERAL FUNCTION

1. Ms. Traci Sawyer-Sinkbeil, Governing Board President, called the regular meeting to order at 6:00 p.m. Governing Board members constituting a quorum were present; Ms. Traci Sawyer-Sinkbeil, Ms. Christine Pritchard, Ms. Jennifer Tanner, and Mrs. Bonnie Schroader. Mr. Jerry Eynon was absent.

2. Ms. Traci Sawyer-Sinkbeil led the Pledge of Allegiance.

3. A motion by Sawyer-Sinkbeil/Tanner was entered to approve the agenda form consistent with Board Policy and temporarily suspend any Governing Board Policy with which this agenda may be inconsistent. UNANIMOUS

4. Summary of Current Events

   • Presentations, Recognitions, Celebrations
     • The Canyon Ridge Chorus performed.
     • The Spotlight Video, Adaptive Strategies for the Digital Classroom, was presented.
     • Superintendent Update – The Dysart Education Foundation voted to approve a $10,000 grant request to support Rachel’s Challenge Friends of Rachel’s groups at our K-8 schools for the 13-14 school year. Dr. Pletnick was elected to the American Association of School Administrators Region 2 Executive Committee. The advantage for the district is that doors are opened for Dysart through the network this and other national organizations provide. Senator Rich Crandall is working collaboratively with the ASA on the summer statewide conference using his nationwide contacts to bring in featured presenters from across the nation. Dysart was identified as one of only six featured presenters invited to present during the ASA “Innovative Showcase” during the conference. Our recognition by NSBA and current work where Dysart has been featured regularly in a variety of projects like the Alliance for Excellent Education has made us a model nationwide. That recognition has provided us with partnerships to support additional opportunities to expand our work.
     • Governing Board Update – Board members who attended the Heroes Awards Dinner remarked it was an honor to attend and share in recognizing staff for the great work they do for the district.
       • Traci Sawyer-Sinkbeil congratulated high school students who competed and excelled in their categories at the Arizona Skills competitions. She also thanked Jim Dean and Polly Corsino for making the Heroes event a huge success.
       • Christine Pritchard attended the Fine Arts Festival as well as the Relay for Life event held concurrently on the Valley Vista campus.
       • Jennifer Tanner offered congratulations to Dr. Pletnick for her election to the AASA Executive Committee.
       • Bonnie Schroader thanked the schools and staff for the donation of the silent auction items to benefit the Dysart Education Association. She also thanked schools for posting the parent survey information on their marquees.
5. Audience with Individuals or Groups
Kathryn Crumpton recognized and thanked the Canyon Ridge 6th grade team and Principal Shelley Isai for the wonderful work they have done with her son this year. He loves school again!

Larry and Stephanie Dombrosky addressed their concerns regarding the quality and rigor of their son’s education at Rancho Gabriela as well as teacher quality and professionalism.

**ACTION/CONSENT**

A motion by Tanner/Schroader was entered to approve the consent items as presented.  

**ACTION/CONSENT**

1. Recommendation to Approve Arizona Department of Education Child Nutrition Programs Food Program, ADE Contract No. ED09-0001 and Allow the Authorized Signers to Sign the Agreement and Affiliated Documents.  
   Approved  
   **UNANIMOUS**

2. Recommendation to Approve a Service Agreement with ACI, Inc. for WorkKeys, an Internet Based Assessment System Used to Determine Applicants as Highly Qualified and Allowing the Assistant Superintendent for Employee and Public Relations to Sign the Agreement and Affiliated Documents  
   Approved  
   **UNANIMOUS**

3. Recommendation for Approval to Participate in Cooperative Contracts for the 2013-2014 Fiscal Year  
   Approved the participation in cooperative contracts as presented for the 2013-2014 fiscal year.  
   (The board approved participation with The State Procurement Office (SPO), The Greater Phoenix Purchasing Consortium of Schools (GPPCS), Mohave Educational Services Cooperative (MOHAVE), Strategic Alliance for Volume Expenditures (SAVE), U.S. Communities Government Purchasing Alliance (U.S. Communities), Western States Contracting Alliance (WSCA), The Cooperative Purchasing Network (TCPN), and 1GPA, which are beneficial for the District for the 2013-2014 fiscal year.)  
   **UNANIMOUS**

4. Recommendation for Approval to Award Contract No. 14-550-007 Athletic Supplies and Equipment for the 2013-2014 School Year  
   Approved the award of Contract No. 14-550-007 Athletic Supplies and Equipment for the 2013-2014 school year as presented.  
   Appendix A  
   **UNANIMOUS**

5. Recommendation for Approval of Sole Source Vendors for the 2013-2014 Fiscal Year  
   Approved sole source vendors for the 2013-2014 fiscal year.  
   Appendix B  
   **UNANIMOUS**

   Approved.  
   Appendix C  
   **UNANIMOUS**
7. Approval of the Minutes for Governing Board Meetings and Events
   Approved the minutes of the April 3, 2013 Governing Board meeting and the
   April 4, 2013 Dysart Heroes Awards Dinner. 
   UNANIMOUS

8. Hearing Officer’s Recommendation(s) Long Term Suspension
   Accepted the Hearing Officer’s recommendation to long term suspend
   student(s) in the matter of Student Discipline Hearing(s) HOR1213-029,
   HOR1213-030, HOR1213-031, and HOR1213-032. 
   UNANIMOUS

9. Revision of Date for the Overnight Travel of Twenty-two Countryside
   Elementary Student Council Members, Two Advisors and Two Teacher
   Chaperones to Attend the 47th Annual Arizona Association of Junior High
   Student Council State Convention in Fountain Hills, AZ, May 9-10, 2013
   Approved 
   UNANIMOUS

10. Out of State Travel for Up to Thirty-Eight Willow Canyon High School Vocal
    Ensemble Members, Stage Crew, Band Members and Up to Twelve
    Chaperones and One Advisor to Attend the FAME Festival for Show Choirs
    National Finals in Chicago, IL, April 25-28, 2013
    Approved
    UNANIMOUS

11. Out of State Travel for Up to Six Willow Canyon High School SkillsUSA
    TV/Video Production Program Students and Two Teacher/Advisors to Attend
    the 2013 Skills USA National Leadership Conference and Skills
    Championships in Kansas City, MO, June 23-29, 2013
    Approved
    UNANIMOUS

12. Overnight Travel for Twelve Dysart High School Girls’ Volleyball Players
    and Two Coaches to Participate in the Northern Arizona University Volleyball
    Camp in Flagstaff, AZ, July 25-27, 2013
    Approved
    UNANIMOUS

13. Out of State Travel for One Shadow Ridge High School Athletic Trainer to
    Attend the National Athletic Trainers’ Association 64th Annual Meeting and
    Clinical Symposia in Las Vegas, NV, June 24-27, 2013
    Approved
    UNANIMOUS

14. Extra Curricular Tax Credit Fund and Student Activities Fund Reports for the
    Month of March 2013
    Acknowledge receipt of the Extra Curricular Tax Credit Fund and the Student
    Activities Fund reports for the month of March 2013.
    UNANIMOUS

15. Approval/Ratification of Payroll Vouchers 7517 and 43 in the Amount of
    $4,476,346.18
    Approved
    UNANIMOUS

16. Approval of Expense Vouchers 1043, 1044 and 1045 in the Amount of
    $1,550,138.22
    Approved
    UNANIMOUS
ACTION/DISCUSSION

17. Recommendation for Approval of Additional Positions for the 2013-2014 School Year
   After discussion, Schroader/Pritchard entered a motion to approve additional positions for the 2013-2014 school year as presented. Appendix D
   UNANIMOUS

18. Recommendation to Approve the Memorandum of Understanding with the Dysart Education Association for the 2013-2014 School Year
   After discussion, a motion by Schroader/Sawyer-Sinkbeil was entered to approve the Memorandum of Understanding with the Dysart Education Association as presented for the 2013-2014 school year.
   UNANIMOUS

19. Recommendation to Approve a Revision to the Administrative Salary Placement Schedule for the 2013-2014 School Year.
   After discussion, a motion by Tanner/Schroader was entered to approve the revised administrator salary placement schedule for the 2013-2014 school year as presented.
   UNANIMOUS

20. Recommendation to Approve the Classified Salary Placement Schedule – 2013-2014 School Year
   After discussion, a motion by Pritchard/Tanner was entered to approve the classified salary placement schedule for the 2013-2014 school year as presented.
   UNANIMOUS

21. Resolution Authorizing the Issuance and Sale of Refunding Bonds
   After discussion, a motion by Sawyer-Sinkbeil/Schroader was entered to approve the resolution authorizing the issuance and sale of refunding bonds of the district and certificates of ownership of supplemental interest payments pertaining to the refunding bonds, delegating to district staff the authority to accept one or more proposals for purchase of bonds and certificates.
   UNANIMOUS

22. Recommendation for Revision of Governing Board Policy Section 12.2 – Relations with Education Research Agencies – Second Reading
   After discussion, a motion by Schroader/Tanner was entered to approve revision of Governing Board Policy Section 12.2 – Relations with Education Research Agencies. Second Reading
   UNANIMOUS

INFORMATION

23. District Demographic Information Update
   Mr. Rick Brammer with Applied Economics, the district demographer, shared that renewed growth after the recession is accelerating. The district has had a 3.8 percent year-over-year increase at the 100th day; 86% of the increase over the last five years occurred this year adding 300 more students during the year. Nearly every attendance area increased during the year. Total housing permits in 2012 increase 98% over 2011. The 531 single family permits taken out in 2012 are more than in 2010 and 2011 combined. The near-term growth will be concentrated in rebounding, established areas in the east-central and new developments in the southwest.
24. 2012-2013 Report on the Continuous Improvement Plan (CIP) for Thompson Ranch Elementary, Transportation Department and Maintenance Department
Leadership representing Thompson Ranch Elementary, Transportation Department and the Maintenance Department presented information regarding CIP achievements and goals/actions in place to ensure continued improvement. The Governing Board asked clarifying questions and received input from staff regarding the information presented. Appendix E

25. Financial Reports for the Fiscal Year Ending June 20, 2012
Dr. Pletnick presented a brief review of financial reports which resulted from the annual audit performed by Heinfeld, Meech & Co., certified public accountants for fiscal year ending June 30, 2012. The District received a compliance rating on 277 out of 281 areas; a 98.6% success rating. The Governing Board asked clarifying questions and received input from staff regarding the information presented. Appendix E

26. Information on the Principal Evaluation Process and Documentation
Dr. Miller shared information regarding the pilot year for both the administrative and teacher evaluation systems. Governing Board members asked questions about data collection, evaluation rubrics, scores for the achievement component, as well as questions regarding the status of staff receiving evaluation scores of ineffective.

27. Report on the Development and Implementation of a District Travel Request Rubric
The District travel request rubric is based on the Board’s discussion on their travel rubric with some additions. Based on the results of the rubric the district would determine which staff travel will be eligible to include payment for lodging and transportation as well as registration. Use of the rubric will provide staff with travel opportunities to learn about and initiate innovative practices and also build networks needed to find supports nationwide. Appendix G

28. Arizona Department of Health Services Biennial Administration of the Arizona Youth Risk Behavior Survey and Arizona Youth Tobacco Survey
Sunset Hills Elementary has been selected to participate in the Arizona Youth Tobacco Survey. Students would opt in or out so if a form is not returned by a parent, it is opt out. Specially trained staff will visit the school on a mutually convenient date during the spring semester to administer the survey in a small number of classes (usually 4 – 8).

29. Recommendation for Revision of Governing Board Policy Section 12.12 – Open Enrollment – First Reading
Recommendation for revision comes to the Board to correct the omission of language regarding capacity.

REQUESTS FOR FUTURE AGENDA ITEMS
Traci Sawyer-Sinkbeil requested an item regarding the Board Travel Rubric.

ADJOURNMENT
On a motion entered by Sawyer-Sinkbeil/Pritchard and by a unanimous vote, the meeting ended at 9:57 p.m.

Signed: Date:

April 17, 2012
GOVERNING BOARD ITEM


Action/Consent X Action/Discussion ___ Information ___ Supporting Data ___

Cost: $1,300.00 Funding Source: M & O

EXECUTIVE SUMMARY:

WHO: Assistant Superintendent


WHERE: Washington D.C.

WHEN: May 31, 2013

WHY: The District has been invited to present information regarding the district-wide energy saving projects. Participants will learn best practices, planning, financial approaches and policy guidance for integrated deployment of district-wide and facility-based renewable energy projects. The session will showcase DOE renewable energy programs and tools for solar, wind, geothermal and vehicles.

COST: The approximate cost of $1,300 includes airfare, lodging and meals. The cost of registration has been waived.

BOARD ACTION REQUESTED:

It is recommended that the Governing Board approve the Assistant Superintendent to participate as a presenter at the U.S. Department of Energy's Better Buildings Summit, Washington D.C., May 31, 2013.

SUBMITTED BY: SUPERINTENDENT: 

ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 10
GOVERNING BOARD ITEM

AGENDA ITEM: *Out of State Travel for the Superintendent to Attend the AASA 2013 Legislative Advocacy Conference in Arlington, VA, July 9 – 11, 2013

Action/Consent X  Action/Discussion ___  Information ___  Supporting Data ___

Cost: $149.00  Funding Source: M & O

EXECUTIVE SUMMARY:

WHO: Superintendent

WHAT: AASA 2013 Legislative Advocacy Conference

WHERE: Arlington, VA

WHEN: July 9-11, 2013

WHY: AASA’s Legislative Advocacy Conference is the premier opportunity for school superintendents to make their voices heard on Capitol Hill. In addition to panels designed to provide an update on the latest happenings in federal education policy, attendees have access to education policy leaders and decision makers and, more importantly, an opportunity to meet with them and communicate the exact needs and priorities of the nation’s public schools.

COST: The cost of $149 is for registration fees to be paid by M & O. The attendee will pay for all other expenses associated with the travel.

BOARD ACTION REQUESTED:

It is recommended that the Governing Board approve the out of state travel for the superintendent to attend 2013 Legislative Advocacy Conference in Arlington, VA, July 9 – 11, 2013.
AGENDA ITEM: *Overnight Travel for One Shadow Ridge High School Athletic Trainer to Attend the AZ Athletic Trainers Association 2013 Annual Summer Clinical Symposium in Flagstaff, AZ, July 13-14, 2013

EXECUTIVE SUMMARY:

WHO: One Shadow Ridge High School Athletic Trainer

WHAT: AZ Athletic Trainers’ Association 2013 Annual Summer Clinical Symposium

WHEN: July 13-14, 2013

WHERE: Flagstaff, AZ

WHY: The symposium will offer presentations, workshops and sessions focusing on clinical and athletic training practices.

COST: The approximate cost of $85.00 is for registration fees to be paid by school athletic funds. The attendee will pay for all other expenses associated with the travel.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the overnight travel of one Shadow Ridge High School Athletic Trainer to attend the AZ Athletic Trainers Association 2013 Annual Summer Clinical Symposium in Flagstaff, AZ, July 13-14, 2013.
AGENDA ITEM: *Out of State Travel for One Shadow Ridge High School Architecture Program Teacher to Develop a Partnership for the Rensselaer Medal Scholarship for the Architecture Program Students with the Rensselaer Polytechnic Institute of Troy, NY, May 8-10, 2013

EXECUTIVE SUMMARY:

WHO: One Shadow Ridge High School Architecture teacher

WHAT: To develop a partnership for the Rensselaer Medal Scholarship

WHEN: May 8-10, 2013

WHERE: Troy, NY

WHY: The overall purpose of the travel is to develop a partnership to establish the Rensselaer Medal Scholarship for the Architecture Program students with the Rensselaer Polytechnic Institute. A meeting will be held with the Dean of the Architecture School, all Architecture faculty members, and selected college students majoring in Architecture at the Rensselaer Polytechnic Institute. This series of meetings will include a focused review of the Architecture curriculum at Rensselaer and a focused review of the Program of Study.

COST: The approximate cost of $300.00 for a guest teacher and $150.00 for meals to be paid by West-MEC funds. All other travel expenses will be provided by Rensselaer Polytechnic Institute.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the out of state travel of one Shadow Ridge High School Architecture Program teacher develop a partnership for the Rensselaer Medal Scholarship for the Architecture Program students with the Rensselaer Polytechnic Institute of Troy, NY May 8-10, 2013.
AGENDA ITEM: *Out of State Travel for Seventeen Dysart High School Health Occupations Students of America (HOSA) Students, Two Advisors and One Chaperone to Attend the 2013 HOSA National Leadership Conference in Nashville, TN, June 25-30, 2013

Action/Consent X Action/Discussion Information Supporting Data

Cost: $22,000.00 Funding Source: West-MEC, Student Contribution

EXECUTIVE SUMMARY:

WHO: Seventeen Dysart High School (HOSA) Health Occupations Students of America members, two female advisors and one male chaperone

WHAT: 2013 HOSA National Leadership Conference

WHERE: Nashville, TN

WHEN: June 25-30, 2013

WHY: The National Leadership Conference is attended by the highest level students from across the nation pursuing various health industry careers. Students that finished in the top five of the state-level competition were invited to attend. The Conference will be the final round of competition for students and will include opportunities to compete and attend workshops, activities, and leadership trainings with some of the most respected people in the students’ field of choice.

COST: The approximate cost of $22,000.00 includes registration, lodging, meals, airfare and ground transportation. Student’s contribution not to exceed $100.00 with the remainder to be paid by West-MEC Funds.

BOARD ACTION REQUESTED:

It is recommended that the Governing Board approve the out of state travel for seventeen Dysart High School HOSA Club members, two advisors and one chaperone to attend the 2013 HOSA National Leadership Conference in Nashville, TN, June 25-30, 2013.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 14
AGENDA ITEM: *Overnight Travel for Thirteen Shadow Ridge High School Drama Club Members and Two Advisors to Attend the Arizona State Thespian Leadership Camp in Heber, AZ, July 9-12, 2013

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EXECUTIVE SUMMARY:

WHO: Thirteen male and female Shadow Ridge High School Theatre Club students and two advisors (one male and one female)

WHAT: Arizona State Thespian Leadership Camp 2013

WHERE: Heber, Arizona

WHEN: July 9-12, 2013

WHY: The camp will provide students a professional and educational experience in order to continue the enhancement of theatrical and performing arts state and national standards. Participants will receive a wide variety of educational workshops and leadership opportunities. The camp will also provide theatre groups to take theatre workshops, classes, meet theatrical professionals, and learn how to plan, organize, and run a highly successful theatre troupe/club.

COST: The approximate cost of $2,300.00 includes registration, lodging, meals, camp workshops, and theatrical performances. Student's contribution not to exceed $100.00 with the remainder to be paid by fundraising and Tax Credit funds. Cancellation fees to be paid by student contribution funds. The group will travel to the event via white bus.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the overnight travel for thirteen Shadow Ridge High School Drama Club members and two advisors to attend Arizona State Thespian Leadership Camp in Heber, Arizona, July 9-12, 2013.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 15
AGENDA ITEM:  *Out of State Travel for Four Valley Vista High School Health Occupations Students of America (HOSA) Students, One Advisor, and One Chaperone to Attend and Participate in the 2013 HOSA National Leadership Conference in Nashville, TN, June 25-30, 2013*

**EXECUTIVE SUMMARY:**

**WHO:** Four Valley Vista High School HOSA students, one teacher/HOSA advisor and one female chaperone

**WHAT:** The 2013 HOSA National Leadership Conference

**WHEN:** June 25-30, 2013

**WHERE:** Nashville, TN

**WHY:** The National Leadership Conference is attended by the highest level students from across the nation pursuing various health industry careers. Students that finished in the top five of the state-level competition were invited to attend. The Conference will be the final round of competition for students and will include opportunities to compete and attend workshops, activities, and leadership trainings with some of the most respected people in the students' field of choice.

**COST:** The approximate cost of $12,000.00 includes airfare, conference registration, lodging, meals and ground transportation. Student's contribution not to exceed $100.00 with the remainder to be paid by West-MEC funds.

**BOARD ACTION REQUESTED:**

It is recommended the Governing Board approve the out of state travel of four Valley Vista High School (HOSA) Health Occupations Students of America students, one advisor, and one chaperone to attend and participate in the 2013 HOSA National Leadership Conference in Nashville, TN, June 25-30, 2013.
GOVERNING BOARD ITEM

AGENDA ITEM:  *Out of State Travel for Five Willow Canyon High School Health Occupations Students of America (HOSA) Students and Two Advisors to Attend The 2013 HOSA National Leadership Conference and Competition in Nashville, TN, June 25-30, 2013

<table>
<thead>
<tr>
<th>Action/Consent</th>
<th>Action/Discussion</th>
<th>Information</th>
<th>Supporting Data</th>
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Cost: $15,000.00  Funding Source: West-MEC

EXECUTIVE SUMMARY:

WHO: Five Willow Canyon High School female HOSA students and two advisors

WHAT: The 2013 HOSA National Leadership Conference

WHEN: June 25-30, 2013

WHERE: Nashville, TN

WHY: The National Leadership Conference is attended by the highest level students from across the nation pursuing various health industry careers. Students that finished in the top five of the state-level competition were invited to attend. The Conference will be the final round of competition for students and will include opportunities to compete and attend workshops, activities, and leadership trainings with some of the most respected people in the students’ field of choice.

COST: The approximate cost of $15,000.00 includes registrations, airfare, lodging, meals and ground transportation. Student’s contribution not to exceed $100.00 with the remainder to be paid by West-MEC funds.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the out of state travel of five Willow Canyon High School (HOSA) Health Occupations Students of America students and two advisors to attend the 2013 HOSA State Leadership Conference and Competition in Nashville, TN, June 25-30, 2013.

SUBMITTED BY: [Signature]  SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: _____  Second: _____  Vote: _____  AGENDA ITEM: 17
AGENDA ITEM: *Acceptance of Donations, Gifts and Grants

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<td>Ashton Ranch PTA</td>
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<td>Cimarron Springs Booster</td>
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<td>Clothing Cycle</td>
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<td>Kingswood PTSA</td>
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<td>Smith, Robyn</td>
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<td>Ashton Ranch Elementary</td>
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<td>State Farm Insurance – Fanelli Agency</td>
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<td>University of Arizona</td>
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<td>Wells Fargo Foundation</td>
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BOARD ACTION REQUESTED:
It is recommended the Governing Board accept the donations, gifts and grants as presented.
“Exceeding standards, future ready”

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<td>Coon, David</td>
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<td>Backpacks and Supplies</td>
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<td>Countryside Elementary</td>
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Cash donations: $24,470.83  
Non-cash donations: $1,950.00  
Developer Donations: $3,000.00

Year-to-date Total $261,606.15  
Year-to-date Total $70,912.76  
Year-to-date Total $16,000.00

BOARD ACTION REQUESTED:

It is recommended the Governing Board accept the donations, gifts and grants as presented.

SUBMITTED BY:  
SUPERINTENDENT:

ACTION BY BOARD: Motion:  Second:  Vote:  AGENDA ITEM: 18

Page 2 of 2
AGENDA ITEM: *Approval/Ratification of Payroll Vouchers 7518, 44, 7520 and 46 in the Amount of $4,881,435.49

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<td>04/12/13</td>
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<td>$162,965.25</td>
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<tr>
<td>04/15/13</td>
<td>7520</td>
<td>$4,827.51</td>
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<tr>
<td>04/15/13</td>
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BOARD ACTION REQUESTED:
It is recommended the Governing Board approve/ratify payroll vouchers 7518, 44, 7520 and 46 in the amount of $4,881,435.49.
DYSART UNIFIED VOUCHER

Voucher No: 7518  Voucher Date: 04/05/2013  Prepared By:  

DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $4,707,458.18 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: _ was approved at a public meeting of the governing board on ___________ (A.R.S. 15-304), or _ will be ratified at the next regular or special meeting of the governing board on ___________ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with A.R.S 38-231.

TRACI SAWYER-SINKBEIL  PRESIDENT

JERRY EYNON  CLERK

CHRISTINE PRITCHARD  MEMBER

BONNIE SCHROADER  MEMBER

JENNIFER TANNER  MEMBER

DYSART UNIFIED

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Created By: ocastillon  Posted By: ocastillon  Date: 04/05/2013 08:57:30  Page: 1
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<td>596</td>
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$4,707,458.18
DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $162,965.25 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, that teachers, substitute teachers and administrators whose salaries are claimed herein are legally certified during the fiscal year covering this pay period and that the services herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _______ (A.R.S. 15-304), or _Q will be ratified at the next regular or special meeting of the governing board on _______ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

TRACI SAWYER-SINKBEIL  PRESIDENT

JERRY EYNON  CLERK

CHRISTINE PRITCHARD  MEMBER

BONNIE SCHROADER  MEMBER

JENNIFER TANNER  MEMBER

DYSART UNIFIED

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<td>MIPS-MEDICAID INCENTIVE PAYMENT SYSTEM</td>
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<td>354</td>
<td>21ST CENTURY COMM LEARNING CTR-Yr1</td>
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<td>SAFE SCHOOLS/HEALTHY STUDENTS (08/13)</td>
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<td>STATE TUTORING - FALL (12/13)</td>
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<td>AZ K-12 CENTER MASTER TEACHER (EdServ)</td>
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<td>GIFTS AND DONATIONS</td>
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<td>INDIRECT COSTS</td>
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$162,965.25
DYSART UNIFIED VOUCHER

Voucher No: 7520  Voucher Date: 04/15/2013  Prepared By: 

DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $4,827.51 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _______________ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _______________ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

TRACI SAWYER-SINKBEIL  PRESIDENT

JERRY EYNON  CLERK

CHRISTINE PRITCHARD  MEMBER

BONNIE SCHROADER  MEMBER

JENNIFER TANNER  MEMBER

DYSART UNIFIED

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$4,827.51

Created By: jmorin  Posted By: jmorin  Date: 04/15/2013 13:11:26  Page: 1
DYSART UNIFIED VOUCHER

Voucher No: 46  Voucher Date: 04/15/2013  Prepared By:  

DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $6,184.55 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, that teachers, substitute teachers and administrators whose salaries are claimed herein are legally certified during the fiscal year covering this pay period and that the services herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on ______ (A.R.S. 15-304), or ☑ will be ratified at the next regular or special meeting of the governing board on ______ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

[Signature]

TRACI SAWYER-SINKBEIL  PRESIDENT

JERRY EYNON  CLERK

CHRISTINE PRITCHARD  MEMBER

BONNIE SCHROADER  MEMBER

JENNIFER TANNER  MEMBER

DYSART UNIFIED

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$6,184.55
AGENDA ITEM:  *Approval of Expense Vouchers 1046, 1047 and 1048 in the Amount of $3,458,682.10

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TOTAL $3,458,682.10

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve expense vouchers 1046, 1047 and 1048 in the amount of $3,458,682.10.
DYSART UNIFIED VOUCHER

Voucher No: 1046 Voucher Date: 04/11/2013 Prepared By: D. Cochran

DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $1,335,432.73 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on __________ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on __________ in accordance with the procedures of A.R.S. 15-321. All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

TRACI SAWYER-SINKBEIL PRESIDENT

JERRY EYNON CLERK

CHRISTINE PRITCHARD MEMBER

BONNIE SCHROADER MEMBER

JENNIFER TANNER MEMBER

DYSART UNIFIED

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$1,335,432.73
DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $150.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim was approved at a public meeting of the governing board on (A.R.S. 15-304), or ☐ will be ratified at the next regular or special meeting of the governing board on in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

TRACI SAWYER-SINKBEIL PRESIDENT

JERRY EYNON CLERK

CHRISTINE PRITCHARD MEMBER

BONNIE SCHROADER MEMBER

JENNIFER TANNER MEMBER

DYSART UNIFIED

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$150.00
DYSART UNIFIED is hereby authorized to draw warrants against DYSART UNIFIED funds for the sum of $2,123,099.37 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2012 to June 30, 2013 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim was approved at a public meeting of the governing board on _________ (A.R.S. 15-304), or will be ratified at the next regular or special meeting of the governing board on _________ in accordance with the procedures of A.R.S. 15-321. All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with A.R.S. 38-231.

TRACI SAWYER SINKBEIL PRESIDENT
JERRY EYNON CLERK
CHRISTINE PRITCHARD MEMBER
BONNIE SCHROADER MEMBER
JENNIFER TANNER MEMBER
DYSART UNIFIED

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$2,123,099.37
AGENDA ITEM: Recommendation to Approve the Appointment of an Interim Executive Director of Business Services for the 2013-2014 School Year

EXECUTIVE SUMMARY:
Administration is recommending approval of the appointment of Jeffrey Gadd to serve as Interim Executive Director of Business Services on a part-time basis for the 2013-2014 school year. Mr. Gadd will be paid an hourly rate commensurate with his experience and the position.

Mr. Gadd has over forty years of experience in management and school business administration. Attached is a copy of his resume for your review and consideration.

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve the appointment of Jeffrey Gadd as Interim Executive Director of Business Services for the 2013-2014 school year.

SUBMITTED BY: [Signature]
SUPERINTENDENT: [Signature]
ACTION BY BOARD: Motion: _____ Second: _____ Vote: _____ AGENDA ITEM: 21
Objective

Continue to be involved in school business affairs, utilizing over 40 years of proven skills in Management and School Business Administration, to assist school districts and teach in the area of school business administration.

Work Experience

Assistant Superintendent for Business Services
- Perform all of the functions of the Assistant Superintendent for Business Services, including supervision of Finance, Purchasing, Transportation, Maintenance, Food Service, Facilities and Information Technology.

Assistant Superintendent for Business Services
- Perform all of the functions of the Assistant Superintendent for Business Services, including supervision of Finance, Purchasing, Transportation, Maintenance, Food Service, Facilities and Human Resources.

Interim Business Manager
- Perform all of the functions of the Business Manager, on an interim basis, including supervision of Finance, Purchasing, Transportation, Maintenance, Food Service, and Facilities.

Interim Assistant Superintendent for Business Services
- Perform all of the functions of the Assistant Superintendent for Business Services, on an interim basis, including supervision of Finance, Purchasing, Transportation, Maintenance, Food Service and Facilities.

Interim Business Manager
- Perform all of the functions of the Business Manager, on an interim basis, including supervision of Finance, Purchasing, Transportation, Maintenance, Food Service and Facilities.

Assistant Superintendent for Business Services - Retired 6/30/01
- Directly responsible for the organization and operation of six major divisional areas, encompassing Budgeting and Finance, Purchasing, Maintenance and Operations/Facilities Planning, Food Services, Transportation and Information Technology.
- Responsible for overall preparation and presentation of a $60 million dollar budget. In addition, responsible for overall administration of $20 million dollars of Students FIRST capital funding.
- Coordination of all Business Service functions for 14 schools. Responsible for enrollment projection, future school site purchases and
Jeffrey I. Gadd

administration of all district insurance programs, including employee benefits, through a self-insured trust.

- Passed one bond election, two override elections, and constructed two elementary schools. Participated in certified meet and confer and was spokesperson for classified meet and confer for six years.

1991 – 1993 Maricopa County Regional Schools Phoenix, AZ

Assistant Superintendent for Business Services

- Directly responsible for the organization and operation of the Budgeting and Finance, Purchasing, Maintenance and Operations/Facility Planning, Food Services and Transportation areas.
- Responsible for preparing and recommending operating and capital outlay budgets for three separate districts, including Williams Air Force Base School, the Special Education District offering services to over 25 valley school districts, and the Horse Mesa District (two elementary and one high school operated on two Indian reservations, one alternative elementary and two alternative high schools, and the Homeless Schools in Phoenix).
- Significant facility responsibility in multiple locations throughout Maricopa County. Lease administration, federal grant funding, student transportation, and special education contracts represented substantial responsibilities.


Assistant Superintendent for Business Services

- Directly responsible for the organization and operation of six major divisional areas, encompassing Budgeting and Finance, Purchasing, Maintenance and Operations/Facilities Planning, Food Services, Transportation and Data Processing.
- Responsible for extensive coordination with Academic Services and Personnel Departments to prepare, recommend, and present a $100 million annual budget including approximately an $11 million capital improvement budget. Coordination of maintenance, facility improvements and budget control with 32 building principals.
- Preparation of legislative bill language, testifying in support of legislation and reporting legislative bill implications for the district. Liaison with city, county, state and federal officials involving zoning, sales tax, parks and recreation programs, traffic engineering, environmental matters, energy conservation, workers’ compensation, self insurance (Industrial Commission), and federal grants to the school district.
- Assisted with passage of two bond and two override elections. Supervised construction of one middle and two elementary schools.
- Responsible for recommending policies and procedures affecting district business and general operations, strategic planning, support employees’ meet and confer, and staff development activities for all support personnel.

1971 – 1978 Phoenix Union H. S. District Phoenix, AZ

Business Manager (1/76 – 7/78)

- Coordinated the efforts of all Business Service divisions, including Budget, Finance (Payroll, Accounts Payable, Accounting), Supply & Property, Data Processing, Maintenance, Facility Planning, Food Services, Safety & Security and Construction.

Division Manager – Budgeting (5/71 – 12/75)

- Responsibilities included planning, preparation, review, and presentation
Jeffrey I. Gadd

Teaching Experience

2008 – Present  Northern Arizona University
- School Finance
- Public School Law
- Human Resources in Education

1990 – 2006  University of Phoenix
- School Finance
- Public School Law
- Human Resources in Education
- The Superintendency
- Administrative Internships

1999 – Present  Arizona Association of School Business Officials
- School Finance
- School Business Management
- Risk Management/School Law

Education

1963-1967  Arizona State University  Tempe, AZ
B.S./Business Administration & Management
- Society for Advancement of Management
- Delta Sigma Pi

1967-1968  Arizona State University  Tempe, AZ
M.B.A.
- Sigma Iota Epsilon (Honorary Management Fraternity)
- Delta Sigma Pi (Business Fraternity)
- Thunderbird Alumni Association

1977-1978  Arizona State University  Tempe, AZ
- 6.0 Hours Educational Administration Coursework.

1998  University of Phoenix  Phoenix, AZ
- 9.0 Hours Educational Administration Coursework

Certifications

Arizona Certified Business Official  AASBO  Expires 2017
Superintendent's Certificate  K-12  Expires 2016
Teacher's Certificate  Community Colleges of Arizona  Lifetime
Jeffrey I. Gadd

Professional Affiliations

Arizona Association of School Business Officials
International Association of School Business Officials
Delta Sigma Pi – Thunderbird Alumni Association (Past Treasurer and Board Member)
ASU Alumni Association

Other Activities/Awards

Vice chair – committee to develop procurement code for Arizona schools
Implemented pilot accounting program for Glendale and Madison Districts
Conservation awards from Arizona State Energy Office 1984-1990
ASBO Meritorious Service Award
Presenter – Various ASBA, ASA and ASBO Workshops

Other Employment

2002 - Present
Director of Educational Programs – Arizona Association of School Business Officials

- Plan and coordinate all professional development classes and workshops for the benefit of Arizona school district employees and other interested individuals.
AGENDA ITEM: Recommendation to Approve the Appointment of K-8 Assistant Principal

EXECUTIVE SUMMARY:

Administration is proud to present a recommendation for K-8 Assistant Principal. Castonia McKnight is being recommended for the assignment at Parkview Elementary for the 2013-2014 school year.

Ms. McKnight received a Master’s degree in Educational Leadership from the Arizona State University. She has four (4) years of experience as an instructional growth teacher and four (4) years as a classroom teacher in the Dysart Unified School District. Ms. McKnight also has a total of three (3) years prior experience as a classroom teacher at Superior Charter School and the Peoria Unified School District. Ms. McKnight will receive salary and benefits commensurate with the position, her education and experience. Her résumé is attached for Board review and consideration.

A comprehensive selection process was used to identify Ms. McKnight for this position. The community and staff were presented with information about the selection process. The position was posted internally and externally for a sufficient length of time for candidates to apply. A paper screening was conducted, and a pool of qualified candidates was determined through an administrative team interview process. The administrative team included: associate superintendent Dr. Cyndi Miller, assistant superintendent Dr. Quinn Kellis, principals Dana Kaye and Larry Lawrence, and director Teresa Heatherly.

Those candidates who qualified for the pool then interviewed with teams consisting of building-level administrators and staff. The interview team representing Parkview Elementary included: parent Priscilla Gutierrez, student Josie Gutierrez, certified staff Kim Diroy and Gregory Horine, classified staff Michelle McCleery, and principal Rosalind Fisher. In addition, candidates completed a performance task that included data analysis and a written report. Consideration was also given to each candidate’s years of related leadership experience, teaching experience, professional training and education.

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve the appointment of Castonia McKnight as K-8 Assistant Principal.

SUBMITTED BY: 
SUPERINTENDENT: 
ACTION BY BOARD: Motion: _____ Second: _____ Vote: _____ AGENDA ITEM: 2
CASTONIA S. McKNIGHT  
Willow Canyon High School

Objective
It is my goal to obtain the position of Assistant Principal within the Dysart Unified School District in order to dispense my leadership skills and experience towards promoting the success of all students through school community.

Education/Certification
Master’s Degree  Arizona State University, Tempe, AZ, December 2007, Educational Administration and Supervision
Bachelor’s Degree  Arizona State University West, Glendale, AZ, May 2004, Secondary Education

Summary of Qualifications
Build and sustain relationships with teachers, students, parents, and all other staff and community members. Support lifelong learning in teachers through professional development, observation followed by specific and immediate feedback. Use data and research to continuously guide and impact student achievement. Seek input from all school-related entities in making decisions to provide a sense of culture and team ownership.

Instructional Leadership Experience

Instructional Growth Teacher
Willow Canyon High School, Surprise, AZ 2012-Present
- Serve as a mentor to both new and experienced teachers
- Observe and evaluate teachers using Dysart Guiding Pupil Success model
- Provide teachers with instructional and reflective feedback from classroom visits
- Provide district and school professional development
- Support the advancement of Instructional Strategies
- Commit to Life Long Learning
- Analyze and Use Data to Inform Instruction
- Support Continuous Reflective Practice
- Celebrate Achievements
- Assisted 301 participants in setting attainable and measurable goals
- Provided training to teachers on Charlotte Danielson’s Framework
- Provide monthly Supporting Teacher Educational Practice training to first-year teachers
- Provide ongoing Common Core Shift training
- Maintain a high level of professionalism and ethics
Dysart Administration Internship
Valley Vista High School, Surprise, AZ 2007-2008
• Shadowed my administration team to gain insight and experience in administrative duties
• Served as stand-in administrator for high school events
• Followed district and school policies while handling discipline issues

English Department Lead
Valley Vista High School, Surprise, AZ 2010-2012
• Served as first line supervisor by responding to the needs of administration as well as to the personal and professional needs of the teachers within the English department.
• Provided communication between the department and administration during department lead meetings.
• Provided counsel to individual department members in regards to both personal and professional concerns.
• Fielded comment and concerns for the English department to administration.
• Served as a District Development Facilitator for English
• Maintained a high level of professionalism and ethics
• Maintained established procedures

Teaching Experience
High School English Teacher,
Valley Vista High School, Surprise, AZ, 2007-2012
• Provided differentiated instruction in order to meet the needs of all students.
• Focused instruction on the school, districts, and state’s academic standards
• Communicate with parents, students and the community
• Aligned curriculum to student assessments
• Maintains records of student work and performance and uses them to guide instructional decisions
• Provided extensive tutoring to prepare students for AIMS Writing and Reading

High School English Teacher,
Superior Charter School, Surprise, AZ, 2008-2009
• Provided differentiated instruction in order to meet the needs of all students.
• Focused instruction on the school, districts, and state’s academic standards
• Communicate with parents, students and the community
• Aligned curriculum to student assessments
• Maintains records of student work and performance and uses them to guide instructional decisions

High School English Teacher,
Centennial High School, Peoria, AZ, 2004-2006
• Provided differentiated instruction in order to meet the needs of all students.
• Focused instruction on the school, districts, and state’s academic standards
• Communicate with parents, students and the community
• Aligned curriculum to student assessments
• Maintains records of student work and performance and uses them to guide instructional decisions

CASTONIA S. McKNIGHT

Endorsements/ Honors

• Principal Certificate
- Structured English Immersion, K-12
- Standard Secondary Education, 7-12
- English Endorsement
- ASA Certificate of Participation, "Keys to the Future: Previewing the Principalship" 2013
AGENDA ITEM: Recommendation to Approve the Appointment of K-8 Assistant Principal

Action/Consent        Action/Discussion  X  Information        Supporting Data  X

Cost: N/A             Funding Source: M&O

EXECUTIVE SUMMARY:

Administration is proud to present a recommendation for K-8 Assistant Principal. Sherri Hedges is being recommended for the assignment at Ashton Ranch Elementary for the 2013-2014 school year.

Ms. Hedges received a Master’s degree in Educational Leadership from Northern Arizona University. She has two (2) years of experience as a student advisor and five (5) years as a teacher in the Litchfield School District. Ms. Hedges will receive salary and benefits commensurate with the position, her education and experience. Her résumé is attached for Board review and consideration.

A comprehensive selection process was used to identify Ms. Hedges for this position. The community and staff were presented with information about the selection process. The position was posted internally and externally for a sufficient length of time for candidates to apply. A paper screening was conducted, and a pool of qualified candidates was determined through an administrative team interview process. The administrative team included: associate superintendent Dr. Cyndi Miller, assistant superintendent Dr. Quinn Kellis, principals Dana Kaye and Larry Lawrence, and director Teresa Heatherly.

Those candidates who qualified for the pool then interviewed with teams consisting of building-level administrators and staff. The interview team representing Ashton Ranch Elementary included: parents Nanette Burnett and Heidi Bishop, certified staff Carlos Lopez, Rachel Plitzuweit, Graig Giuliani and Nicole Wolff, classified staff Felecia Rollins, and principal Dr. David Stoeve. In addition, candidates completed a performance task that included data analysis and a written report. Consideration was also given to each candidate’s years of related leadership experience, teaching experience, professional training and education.

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve the appointment of Sherri Hedges as K-8 Assistant Principal.

SUBMITTED BY: SUPERINTENDENT: ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 23
Objective
To impact an entire school and community with a shared vision and the importance of education. To teach students to become lifelong learners and to become problem solvers. To motivate individuals to continue their education and to set specific goals high and support them in achieving them.

Education
- June 2007-May 2009, Northern Arizona University, Masters Degree, Educational Leadership with an emphasis on Administration/Principal
- January 2004-May 2006, Arizona State University, Bachelors Degree Elementary Education
- August 2002-December 2003, Sonoma State University Undergraduate studies

Work experience
Student Advisor, L. Thomas Heck Middle School, Litchfield School District, August 2011- present
- Counsel Students, motivate students, guide/direct students
- Discipline Students
- Work with Administration to make big decisions
- Customer Service with Parents and the Community
- Academically Advise students
- Problem Solve and make quick decisions when needed
- Collaborate with teachers and administration
- Parent Involvement Nights/Student Council Facilitator

Teacher, Corte Sierra Elementary School, Litchfield School District, August 2006-Present
- Principal Internship
- Wrote Golden Bell Award 2010- received runner up
- Facilitated In-services
- Student Discipline
- Mentor Teacher
- Team Lead
- Gifted Trained
- Data Analysis with test scores
- State Standards
- Collaboration with Team/School
- Excelling School/ A+ School
- Student Council Facilitator

References
Chris Barnes, Principal (K-5), Corte Sierra, Litchfield School District, 602-809-9128
Ron Sterr, Principal (6-8), L. Thomas Heck Middle School, Litchfield School District, 623-547-1700
Rhonda Troy, Assistant Principal, L. Thomas Heck Middle School, Litchfield School District, 623-547-1715
AGENDA ITEM: Recommendation to Approve the Appointment of K-8 Assistant Principal

EXECUTIVE SUMMARY:

Administration is proud to present a recommendation for K-8 Assistant Principal. Alicia Ormsbee is being recommended for the assignment at Cimarron Springs Elementary for the 2013-2014 school year.

Ms. Ormsbee received a Master's degree in Educational Leadership from Northern Arizona University. She has six (6) years of experience as a teacher in the Dysart Unified School District. Ms. Ormsbee also has three (3) years prior experience as a teacher in Michigan. Ms. Ormsbee will receive salary and benefits commensurate with the position, her education and experience. Her résumé is attached for Board review and consideration.

A comprehensive selection process was used to identify Ms. Ormsbee for this position. The community and staff were presented with information about the selection process. The position was posted internally and externally for a sufficient length of time for candidates to apply. A paper screening was conducted, and a pool of qualified candidates was determined through an administrative team interview process. The administrative team included: associate superintendent Dr. Cyndi Miller, assistant superintendent Dr. Quinn Kellis, principals Dana Kaye and Larry Lawrence, and director Teresa Heatherly.

Those candidates who qualified for the pool then interviewed with teams consisting of building-level administrators and staff. The interview team representing Cimarron Springs Elementary included: parent Kristin Binazaski, certified staff Alanna Eimers and Nichole Pottinger, classified staff Virginia Nesbitt, and principals Wade McRae and Jayne Wieferich. In addition, candidates completed a performance task that included data analysis and a written report. Consideration was also given to each candidate's years of related leadership experience, teaching experience, professional training and education.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the appointment of Alicia Ormsbee as K-8 Assistant Principal.
ALICIA R. ORMSBEE

EDUCATION AND CERTIFICATION

Northern Arizona University
Masters Degree in Educational Leadership, 2011
G.P.A.: 4.0
Principal Certificate, Arizona and Michigan

Central Michigan University
Bachelors Degree in Music Education, 2004
G.P.A.: 3.6
Standard Secondary Education, Arizona
K-12 Music Endorsement
Provisional Secondary Education, Michigan
K-12 Music Education

EXPERIENCE

K-8 General Music Teacher
Marley Park Elementary School, Dysart Unified School District, AZ, 2007-Present

6-12 Director of Bands
Harrison Middle and High Schools, Harrison Community Schools, MI, 2004-2007

LEADERSHIP EXPERIENCE

Leadership Team Member
• Assisted in the development of the School Continuous Improvement Plan
• Presented the School Continuous Improvement Plan to the district governing board
• Participated in conducting interviews for various teaching positions
• Created schedules for various items including special areas classes, school events, and assessments
• Assisted in numerous 504 and IEP meetings

Professional Development Team Member
• Planned and presented professional development on common core standards and PLC’s
• Planned and presented professional development to general music teachers on the integration of reading into fine arts classrooms

Professional Learning Community Facilitator
• Facilitated PLC discussions with kindergarten through fifth grade and special areas teams
• Assisted special area teachers in designing lessons that incorporated aspects of literary elements into their classrooms
Response to Intervention Team Member
- Participated in meetings regarding individual students
- Provided input on options to accommodate various students within the classroom

Administrative Internship
Marley Park Elementary School, Dysart Unified School District, 2012
Site council Co-facilitator
- Presented school data to community members
- Analyzed the site council budget and collaborated on ideas for improvement

Future Freshmen Readiness Coordinator
- Organized a college fair for middle school students
- Planned and scheduled ACT Explore test for eighth graders
- Presented data analysis of ACT Explore test to site council

Continuous Improvement Plan Co-Facilitator
- Facilitated Continuous Improvement Plan meetings, examining its alignment to our District Strategic Plan
- Evaluated the progress of the School Continuous Improvement Plan

School Event Coordinator
- Maintained positive relations with parents, community members and the Marley Park Association
- Created a schedule for the school Science Fair
- Assisted in coordinating volunteers for the school’s Character Counts Field Day
- Contributed to facilitating the Diversity Tea with the counseling department
- Organized school bus evacuations
- Assisted in Peer Mediation Training

Awards
- Dysart Hero Award, 2010
- VFW Post 10695 K-5 Teacher of the Year, 2012-2013
- VFW District 3 K-5 Teacher of the Year, 2012-2013

Professional Development
- Professional Learning Communities Solution Tree Summit
- DIBELS Next Training
- Assessing Higher Order Thinking Skills Book Study
- Common Core Standards – Beginning the Journey
- K-8 Vertical Articulation
- Summer Leadership Academy
REFERENCES

Mrs. Dana Kaye
Marley Park Elementary School Principal
Dysart Unified School District
623-523-8200
dana.kaye@dysart.org

Mrs. Joey Tokhi
Marley Park Elementary School Assistant Principal
Dysart Unified School District
623-523-8200
josephine.tokhi@dysart.org

Mrs. Gail Miller
Mountain View Elementary School Principal
Dysart Unified School District
623-876-7450
gail.miller@dysart.org
AGENDA ITEM: Recommendation to Approve the Appointment of K-8 Assistant Principal

Action/Consent X Action/Discussion X Information X Supporting Data X

Cost: N/A Funding Source: M&O

EXECUTIVE SUMMARY:

Administration is proud to present a recommendation for K-8 Assistant Principal. Melissa Garland is being recommended for the assignment at Kingswood Elementary for the 2013-2014 school year.

Ms. Garland received a Master’s degree in School Counseling from the University of Alabama at Birmingham. She has six (6) years experience as an instructional growth teacher/K-3 reading coach and one (1) year as a guidance counselor in the Dysart Unified School District. Ms. Garland also has a total of fourteen (14) years prior experience as a classroom teacher and guidance counselor in Alabama school districts. Ms. Garland will receive salary and benefits commensurate with the position, her education and experience. Her résumé is attached for Board review and consideration.

A comprehensive selection process was used to identify Ms. Garland for this position. The community and staff were presented with information about the selection process. The position was posted internally and externally for a sufficient length of time for candidates to apply. A paper screening was conducted, and a pool of qualified candidates was determined through an administrative team interview process. The administrative team included: associate superintendent Dr. Cyndi Miller, assistant superintendent Dr. Quinn Kellis, principals Dana Kaye and Larry Lawrence, and director Teresa Heatherly.

Those candidates who qualified for the pool then interviewed with teams consisting of building-level administrators and staff. The interview team representing Kingswood Elementary included: parent Schaune Murray, certified staff Jaime Payne and Kisha Ferullo, classified staff Matt Roberson, and principal Marilee Timbrooks. In addition, candidates completed a performance task that included data analysis and a written report. Consideration was also given to each candidate’s years of related leadership experience, teaching experience, professional training and education.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the appointment of Melissa Garland as K-8 Assistant Principal.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: ______ Second: ______ Vote: ______ AGENDA ITEM: ______
Objective
To utilize my educational experiences in an instructional leadership position.

Experience

Reading/ Instructional Coach (Instructional Growth Teacher)
August 2007 – present DUSD #89 (Ashton Ranch Elementary School)

- Implemented a coaching program which includes classroom observations and specific feedback using data collection on the DUSD Guiding Pupil Success Protocol
- Supported teachers with student achievement through modeling, co-teaching, and co-planning
- Planned for and facilitated grade level PLC meetings focused on student data and curriculum planning
- Planned and facilitated weekly professional development opportunities for faculty members
- Served as facilitator for the RTI Committee which supports teachers with student concerns
- Developed protocol for the RTI process at Ashton Ranch and served on a district committee for RTI.
- Worked with Special and General Education teachers to schedule services and provide appropriate accommodations.
- Served as testing coordinator and assured proper administration of testing environments for special education students
- Served as facilitator for the Professional Development Committee
- Served as a member of the Leadership Team
- Assisted in the coordination of parent involvement events
- Facilitated professional development classes at the district level

Guidance Counselor
August 2006 – June 2007 DUSD #89 (Ashton Ranch Elementary School)

- Implemented a comprehensive guidance program including classroom guidance, small group counseling, responsive services and system support
- Served as facilitator for the Reading PLC, a committee dedicated to improving student achievement and supporting teachers in their efforts
- Served as DIBELS site teacher and organized the assessment team during benchmark testing
- Selected to serve as a member of the district Literacy Facilitator Cadre
- Provided support to teachers in implementing the Houghton Mifflin reading program
- Facilitated grade level meetings focused on examining assessment data to make instructional decisions
- Assisted in the coordination of parent involvement events
- Served as facilitator for Safe Schools PLC and was a member of the RTI team and the Leadership Cadre
Guidance Counselor
August 2000 - June 2006  Auburn City Schools, Auburn, AL

- Implemented a comprehensive guidance program at Auburn Early Education Center including classroom guidance, small group counseling, responsive services and system support
- Provided small group support for struggling readers
- Assisted the reading coach in implementing a parent volunteer program geared toward helping teachers with literacy activities.
- Created "literacy tubs" for use by classroom teachers and parents
- Coordinated parent workshops and kindergarten screening
- Served as the building level coordinator for testing and English Language Learners program for four years
- Served as a district representative in IEP and other parent meetings for Special Education students
- Served as chairperson and permanent member of Child Study Team
- Served on numerous building level and system level committees
- Assisted the principal in writing grants and applications for school awards

Sixth Grade Teacher
September 1992 - June 2000  Decatur City Schools, Decatur, AL

- Taught math, language arts, reading, and social studies
- Organized Awards Day programs
- Coached Odyssey of the Mind teams for two years
- Presented at a state level middle school conference
- Presented at a system-wide conference in Jefferson County, AL

Education/ Certification
University of Phoenix
Fall 2011 - August 2012
Principal Certificate Program/ Certification valid through 2018

Ottawa University, Phoenix, AZ
Reading Endorsement Spring 2011

University of Alabama at Birmingham, Birmingham, AL
September 1997 - August 2000
Masters in School Counseling

Athens State University, Athens, AL
February 1990 - June 1992
BS in Elementary Education/ Certification valid through 2016

Professional Development/ Accomplishments
Attended PLC Summit February 2012
Attended Fred Jones training February 2009
Arizona DIBELS Certified Trainer
Participated in WestEd Coach for Success and Teach for Success Training (August 2007 – May 2011)
Facilitated numerous reading and math trainings at the school and district level (April 2007 – present)
Completed Houghton Mifflin Training of Trainers (Nov. 2006/ Feb. 2007)
Attended SMART Technologies training (2006)
Presented a literacy session for visiting teachers from South Carolina (2006)
Presented at Blue Ribbon Schools of Excellence conference (2005)
Provided faculty training for DIBELS (2003 - 2006)

References

Dr. David Stoeve
Principal, Ashton Ranch Elementary School
14888 W. Acoma Drive
Surprise, AZ 85379
623-523-8300

Adriel Grieshaber
Professional Development Administrator, DUSD #89
15802 N. Parkview Place
Surprise, AZ 85374
623-876-7089

Dr. Lili Land
Retired Principal, Auburn City Schools
Auburn, AL
334-740-0404
AGENDA ITEM:
Recommendation to Approve the Appointment of K-8 Assistant Principal

Action/Consent  Action/Discussion  X  Information  Supporting Data  X

Cost: N/A  Funding Source: M&O

EXECUTIVE SUMMARY:
Administration is proud to present a recommendation for K-8 Assistant Principal. Andrew Griesel is being recommended for the assignment at Thompson Ranch Elementary for the 2013-2014 school year.

Mr. Griesel received a Master’s degree in Educational Leadership and Supervision from the Arizona State University and a Master’s degree in Early Elementary Education from Pacific University in Oregon. He has one (1) year of experience as an assistant principal and five (5) years of experience as a classroom teacher in the Laveen School District. Mr. Griesel also has three (3) years prior experience as a classroom teacher in the Pendergast School District. Mr. Griesel will receive salary and benefits commensurate with the position, his education and experience. His résumé is attached for Board review and consideration.

A comprehensive selection process was used to identify Mr. Griesel for this position. The community and staff were presented with information about the selection process. The position was posted internally and externally for a sufficient length of time for candidates to apply. A paper screening was conducted, and a pool of qualified candidates was determined through an administrative team interview process. The administrative team included: associate superintendent Dr. Cyndi Miller, assistant superintendent Dr. Quinn Kellis, principals Dana Kaye and Larry Lawrence, and director Teresa Heatherly.

Those candidates who qualified for the pool then interviewed with teams consisting of building-level administrators and staff. The interview team representing Thompson Ranch Elementary included: parent Barbara Nelson, certified staff Kirk Guddendorf and Brenda Levings, classified staff Cindy Maatta, coordinator Fran Sperling, and principal Dr. Veronica Robles-Vasquez. In addition, candidates completed a performance task that included data analysis and a written report. Consideration was also given to each candidate’s years of related leadership experience, teaching experience, professional training and education.

BOARD ACTION REQUESTED:
It is recommended the Governing Board approve the appointment of Andrew Griesel as K-8 Assistant Principal.

SUBMITTED BY: 
SUPERINTENDENT: 
ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM: 26
Andrew Griesel

Assistant Principal (K-6)

As a dedicated educator, my goal as an Assistant Principal is to provide instructional and administrative leadership with a passion and commitment to collaboration and cooperation among the stakeholders. I strive to create a climate of trust by building healthy relationships, establishing high standards with a safe and effective teaching/learning environment.

Core Competencies

- Instructional Diagnostician
- Mentor
- Staff Developer
- Collaborator
- Communicator
- Team Builder

Experience

Laveen Elementary School District  Laveen, Arizona
Assistant Principal – Rogers Ranch Elementary School (2012-13)
- Opened 1st STEM school in district
- Developed and Implemented Behavior and Discipline Guidelines
- Worked closely with teachers, parents, and staff members in design and implementation of PBIS
- Observed, monitored, supported and evaluated teachers and support staff
- Developed and executed facility contracts
- Trained teachers in Galileo, Synergy and other technology applications
- Worked closely with District Personal to create and implement an Alternative to Suspension Program
- Mentored teachers on effective instructional and management strategies
- Collaborated closely with Special Education and attended majority of meetings

Principal Internship:
- Participated in formal/informal teacher evaluations.
- Provided staff development and mentored teachers on how to effectively use student data to improve instruction.
- Provided staff development and mentored teachers on how to effectively motivate and manage students.
- Provided staff development on AIMS test and served as AIMS testing coordinator
- Created and monitored online remediation program.
- Helped to implement the safe school plan for Laveen Elementary.
- Supervised after-school intramural program.

Pendergast Elementary School District
Elementary Teacher-Canyon Breeze Elementary School
July 2004-May 2007
- Team Leader
- A+ School Committee
- Model Classroom for Kagan Structures
- Student Recognition Committee
- School Improvement Committee

Education & Credentials

Arizona State University — Glendale, AZ
MA in Education Leadership and Supervision, 2010
Principal Certificate

Pacific University — Eugene, OR
MA in Teaching 2003

Oregon State University — Corvallis, OR
B.S in Human Development and Family Sciences – 2002
Arizona Teaching Certificate: Middle Grades Math, SEI, K-8 Elementary Education
AGENDA ITEM: Recommendation to Appoint Trustees to the Employee Benefits Trust Board

Action/Consent _ Action/Discussion X Information ___ Supporting Data ___

Cost: ________ N/A ________ Funding Source: ________ N/A ________

EXECUTIVE SUMMARY:

According to the Employee Benefits Trust Agreement and Declaration of Trust, each trustee shall be appointed by the Governing Board for a three-year term. The following trustees are recommended to be reappointed to new terms as of June 23, 2013.

- Edward W. Christy – recommendation to extend term for three (3) years; term to expire June 23, 2016
- Matthew M. Kinney – recommendation to extend term for three (3) years; term to expire June 23, 2016

BOARD ACTION REQUESTED:

It is recommended the Governing Board reappoint Edward Christy and Matthew Kinney as trustees to the Employee Benefits Trust Board as presented.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: _______ Second: _______ Vote: _______ AGENDA ITEM: ___7___
AGENDA ITEM: Recommendation for the Reemployment of Classified Staff and Issuance of Notices of Employment for the 2013-2014 School Year

ACTION/CONSENT ___  ACTION/DISCUSSION X  INFORMATION ___  SUPPORTING DATA X

Cost: Funding Source: Various

EXECUTIVE SUMMARY:

Administration is recommending the re-employment of classified staff as listed for the 2013-2014 school year, as well as authorization to issue Notices of Employment. Notices will be issued to classified staff in their current positions at the salary level and the benefits package for the 2013-2014 school year.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the issuance of Notices of Employment to classified staff in their current positions at the 2013-2014 salary level with benefits commensurate with the position.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: Second: Vote: AGENDA ITEM:
<p>| ABEYTA, ROCHELLE C | BAILEY, KIMBERLY D | BRIGHAM, MARCIA F |
| ABRAHAMSEN, ARNOLD M | BANKS, JACQUELINE M | BROCKMAN, TROY E |
| ADAMOLI, REBECCA K | BARILLAS, CARLOS E | BROICH, JUSTIN T |
| ADAMS, VICTORIA A | BARRINGER, JENNIFER A | BROWN, ELAINE |
| ADKINS, ANNA M | BATES, WANDA L | BROWN, LAURIE A |
| ADKINS, MATTHEW A | BAYLOR, BETTY E | BROWN, LISA M |
| ADRAZNA, JOHN R | BEAS, CARMEN O | BROWN, LUISA |
| ADRIAN, MARIA M | BEDELL-ADLING, MICHELE A | BROWN, TAMMY L |
| AGNELLI, TRACY T | BEJINEZ, MARIA | BRUNER, JOHN H |
| AGUIRRE, MARIA J | BELL, CAROL D | BRYNER, LAURA C |
| AGUIRRE, PAUL A | BELL, CONNIE A | BUCKNER, JAMES D |
| AGUIRRE, SHIRLEY R | BELL, REBECCA J | BURKHARDT, LAYNE |
| ALBERT, ANDREA G | BELL, WALTER | BURNER, HEATHER M |
| ALBERT, MICHELE L | BELSER, CAROLYN F | BURRIS, KYLE L |
| ALDAVA, JUAN M | BELT, EDDIE W | BUSHEE, LOUIS D |
| ALEJANDRE, MATEO | BENAVIDEZ, ARSENO J | BUTLER, JANET E |
| ALEXANDER, IDA J | BENDER, RONALD | BUTLER, JENNIFER L |
| ALLARD, LAURA A | BENNETT, JACQUELINE | BUTTERBAUGH, ROSE S |
| ALLEN, MICHEAL L | BENSON, JAMES W | CABRERA, NICOLE D |
| ALLO, LAUREN A | BERNIER, DAVE M | CAGNETTA, MARK J |
| ALLO, SUSAN P | BERTHOLF, MILLETTEA GWEN | CALZADA, GABRIEL R |
| ALVARADO, CECILIA G | BETTHAUSER, RENIE K | CAMACHO, MARGARITA |
| ALVAREZ, ISABEL | BEUTHIN, DONNA M | CAMACHO, MARIA P |
| AMEELE, VICKI L | BEUTHIN, KEN W | CAMACHO, ROSAMARIA |
| AMES, FLOSSIE M | BISHOP-MOEHRL, BETHANY A | CAMACHO, SILVIA |
| ANDERLOHR, MARY | BLACK, KIMBERLY A | CAMPBELL, JILL M |
| ANDERSON, CHAWNA R | BLAIR, APRIL M | CANDIA, CHRISTOPHER |
| ANDREWS, STEVEN R | BLAKE, CAROL A | CANDLER, CAROL I |
| ANSBACH, TAMARA S | BLANKENSHIP, ISABEL | CANO, ELVIRA A |
| ARIA, KARLYNNE Y | BODROG, AMY S | CANO, ROSEMARIE |
| ARIZMENDEZ, YOLANDA R | BOELTER, SANDRA M | CARCAMO, HILDA M |
| ARMUJO-BOSTROM, ERIN M | BOERSMA, SHARON T.F. | CARL, SEAN J |
| ARNDT, AMY J | BOJORQUEZ, BENJAMIN M | CARLETON, SEAN P |
| ARROYO, GINA A | BOOR, KARON L | CARLSON, MICHAEL J |
| ATCHUE, JERI | BOOTH, WARREN D | CARMICHAEL, KRISTI M |
| ATCHUE, WILLIAM H | BORDERS, CHRISTINA L | CARRANZA, MARIA E |
| ATKINSON, JOSEPH L | BORING, LISA M | CARRANZA, MAYRA N |
| ATKISSON, GLENDA M | BOULWARE, JENNIFER N | CARRANZA, TERESA |
| AUSTIN, WALTER W | BRABAND, ELVA S | CARSON, LAURIE |
| AVILA, JOSEFINA | BRACE, SHANNA M | CASCELLA, LISA X |
| AVILEZ, CRISTAL M | BRADLEY-SOLIZ, PATRICIA J | CASTANEDA, ELIZABETH |
| AYARS, RAYMOND G | BRAVO, JOSEFINA | CASTILLO, MARA L |
| BADOWSKI, BARBARA A | BREGENZER, ELIZABETH B | CASTILLON, JUAN E |
| BAILEY, KELLY L | BREIT, DARLENE M | CASTILLON, OLIVIA |</p>
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Dysart Unified School District
Classified Staff Notice of Employment
2013-2014 School Year

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JAMES, JOHN W
JEFFERSON, ANGELA R
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KING, THERESA A
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Dysart Unified School District
Classified Staff Notice of Employment
2013-2014 School Year

SWANSON, BONNIE L
SWARTZ, JOSHUA S
SWIERK, ROSEMARY
SWISHER, GLORIA S
SZRAMIAK, KAREN L
SZYMANOSKI, LAURA A
TALLANT, KIMBERLY C
TALLANT, LIANE
TANSY, ANA C
TAPPIN, HEIDI I
TARVER, ANGELA L
TAYLOR, I
TAYLOR, ROBIN L
TELLEZ, JESUS I
TERRONEZ, RITA L
THUNHORST, CANDIE L
TINDER, MICHELE L
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TORRES, MELISSA M
TORRES, PATRICIA M
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TROMPLER, LISA G
TRUONG, JOLA L
TURCHIN, CHRISTINA L
TURNER, DEBORAH L
UMBOWER, LYNN B
UNDERDAL, CINDY S
URREA, OCTAVIO
USHER, JAMES A
UTTER, MICHAEL R
VALENZUELA, CARLOS R
VALLE, SANDRA C
VALLECILLO, ARLEN I
VALLE-ROSSI, JOSE J
VAN DOREN, BETH M
VAN HORN, ALAN E
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VAN SLYKE, GARY B
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VANCA, JOHN A
VASQUEZ, ALFONSO JR
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VEASLEY, WENDY D
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VEIGEL, DONNA KAY
VELA-DELUNA, NORA A
VENTURA JR, ENRIQUE B
VESELY, TRISHA L
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WEID, IRENE
WELLS, LINDA C
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WOODWARD, COURTNEY J
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YOST, MELODY E
YOUNG, RONALD M
YOUNG, SARA N
YOUNGER, ROBERT J
YOUSIF, SARGON G
ZAKALA, MARINA L
ZAMORA, RAUL
ZEMAN, CARL E
ZIELGER, MARY E
ZILLWEGER, MARY E
ZIMMERMANN, TARA L
ZUNIGA, JUAN H
AGENDA ITEM: Recommendation for Approval of Substitute Employee Notification of Reasonable Assurance Language for the 2013-2014 School Year

Action/Consent  Action/Discussion  X  Information  Supporting Data  X

Cost: Funding Source: Various

EXECUTIVE SUMMARY:

Administration is recommending approval of the Notification of Reasonable Assurance language for substitute employees for the 2013-2014 school year. These employees include substitute teachers, classified substitutes and administrative substitutes. The substitute employee Notification of Reasonable Assurance language was developed in concert with Jennifer N. MacLennan, Gust Rosenfeld P.L.C. The additions to the Notification of Reasonable Assurance for the 2013-2014 school year are in bold. Items deleted from the 2012-2013 Notification of Reasonable Assurance for the 2013-2014 school year are noted with strikethrough.

Copies of the notifications are attached for review.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the substitute employee Notification of Reasonable Assurance language for the 2013-2014 school year.

SUBMITTED BY: [Signature]  SUPERINTENDENT: [Signature]  ACTION BY BOARD: [Signature]  Motion:  Second:  Vote:  AGENDA ITEM: 29
I, «First_Name» «Last_Name»:

I will return as a Guest Substitute Teacher with Dysart Unified School District for the 2012-2013 2013-2014 school year. I understand this is not a contract of employment and therefore, no guarantee of assignments. Assignments may be changed or cancelled at any time.

Initial

I will not return as a Guest Substitute Teacher with Dysart Unified School District for the 2012-2013 2013-2014 school year. Please consider this my Notice of Resignation of my employment effective my last day worked for the 2011-2012 2012-2013 school year.

Initial

Reason for resignation:

Guest Teachers are required to provide updated in an effort to keep up-to-date contact information for any correspondence, please provide your address, phone number and to include an e-mail address: and phone number for communication of available assignments and related correspondence.

Address ________________________________________________________________

Mailing (if different) _____________________________________________________

Phone Number _________________________________________________________

E-Mail Address _________________________________________________________

Guest ALL Substitute Teachers are required to attend a mandatory orientation in order to remain on active status, allowing the ability to be notified and accept assignments for school year 2012-2013 2013-2014. Available orientation dates and times may be found through the AESOP system. The last available date to attend the mandatory orientation is July 24, 2012 July 23, 2013. Should you have special circumstances preventing you from attending, please contact Amy Ybright at amy.ybright@dysart.org no later than July 17, 2013.

Please return this completed form NO LATER THAN MAY 18 17, 2012 2013 in person or by mail to:

Dysart Unified School District #89
Attn: Human Resources
15802 N. Parkview Place
Surprise, AZ 85374

Employee Signature ___________________________ Date ___________
Notification of Reasonable Assurance for School Year 2012-2013-2014
issued: May 3, 2013

I, «First_Name» «Last_Name»:

I will return as an Administrator Substitute with Dysart Unified School District for the 2012-2013 2013-2014 school year. I understand there is no guarantee of assignments being available and assignments are on an as needed basis and not guaranteed.

INITIAL

I will not return as an Administrator Substitute with Dysart Unified School District for the 2012-2013 2013-2014 school year. Please consider this my Notice of Resignation of my employment effective my last day worked for the 2011-2012 2012-2013 school year.

Reason for resignation:

In an effort to keep up-to-date contact information for any correspondence, please provide your address, phone number and e-mail address:

Address _____________________________________________________________

Mailing (if different) __________________________________________________

Phone Number ______________________________________________________

E-Mail Address ______________________________________________________

Please return this form NO LATER THAN MAY 18, 2012 2013 in person or by mail to:
Dysart Unified School District #89
Attn: Human Resources
15802 N. Parkview Place
Surprise, AZ 85374

Employee Signature ________________________ Date _____________________
Notification of Reasonable Assurance for School Year 2012-2013 2013-2014
Issued: May 3, 2013

I, «First_Name» «Last_Name»:

I will return as a Support Staff Classified Substitute with Dysart Unified School District for the 2012-2013 2013-2014 school year. I understand there is no guarantee of assignments being available and assignments are on an as needed basis and not guaranteed.

INITIAL

I will not return as a Support Staff Classified Substitute with Dysart Unified School District for the 2012-2013 2013-2014 school year. Please consider this my Notice of Resignation of my employment effective my last day worked for the 2011-2012 2013-2014 school year.

Reason for resignation:


In an effort to keep up-to-date contact information for any correspondence, please provide your address, phone number and e-mail address:

Address __________________________________________________________ _

Mailing (if different) ____________________________________________________

Phone Number ______________________________________________________ 

E-Mail Address ______________________________________________________ __

Please return this form NO LATER THAN MAY 18 17, 2012 2013 in person or by mail to:

Dysart Unified School District #89
Attn: Human Resources
15802 N. Parkview Place
Surprise, AZ 85374

Employee Signature Date
AGENDA ITEM: Recommendation for Authorization to Issue Notification of Reasonable Assurance to Substitute Employees for the 2013-2014 School Year

Action/Consent  Action/Discussion  X  Information  Supporting Data  X

Cost:  Funding Source:  Various

EXECUTIVE SUMMARY:

Administration is recommending approval of the issuance of notifications of reasonable assurance to eligible substitute employees for the 2013-2014 school year. The list of substitute teachers, classified substitutes and administrative substitutes recommended for the 2013-2014 school year is attached.

The substitute employee notification of reasonable assurance language was developed in concert with Jennifer N. MacLennan, Gust Rosenfeld P.L.C.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve the issuance of notifications of reasonable assurance to eligible substitute employees as listed for the 2013-2014 school year.
Dysart Unified School District  
Substitute Employee List  
2013-2014 School Year

AGOSTINELLI, HARRIET S
AIELLO, CONSTANCE D
ALPERT, ANDREA L
ANDERSON, JANIE B
ANDERSON, RUSSELL L
ARCHER, HELEN C
ARGO, JOHN C
ARGUST, KELLY A
ARNER, SALLY A
ASHMORE, REGINA L
BEJARANO, VICKI L
BENOIT, ROBERT L
BENSON, CREMIN O
BENSON, JANET D
BERKOWITZ, ARNOLD
BISHOP, HEIDI A
BOBROWICZ, ROBIN C
BOISVERT, BONNIE C
BOKELMAN, BILLIE LOU
BOKELMAN, BOBBIE G
BOLITHO, ANDREA M
BOSINSKI, JUDITH A
BRADLEY, CLARENCE JR
BRANAMAN, DIANA K
BRAZIL, GERALDINE
BRIGHT, PRESIDENT JR
BRIGHT, JUANITA A
BRINKLEY, SUSAN E
BRODE, LINDA
BROOK, DANIEL H
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WONG, WANDA  
WOOLDRIDGE, L'ETTA R  
WORL, SCOTT  
YOUNG, ROBIN R  
ZANNINI, MARIE  
ZEIMET, MARY A  
ZSILAVEC, TARA SW
AGENDA ITEM: Recommendation for Revision of Governing Board Policy Section 10.12 – Open Enrollment – Second Reading

Action/Consent ___  Action/Discussion X  Information ___  Supporting Data X

Cost: N/A  Funding Source: N/A

EXECUTIVE SUMMARY:

Administration recommends revision of Governing Board Policy 10.12 - Open Enrollment; new text is underlined and text to be removed is shown as strikethrough text.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve revision of Governing Board Policy Section 10.12 – Open Enrollment. Second Reading

SUBMITTED BY:  SUPERINTENDENT:

ACTION BY BOARD:  Motion:  Second:  Vote:  AGENDA ITEM: 31
Section 10.12 – Open Enrollment

Definitions

*Resident transfer student* means a student who resides in the District and who is enrolled in or seeking enrollment in a school that is within the school district but outside the attendance area of the student's residence.

*Nonresident student* means a student who resides outside of the District but within the state and who is seeking enrollment in school(s) in the District.

Enrollment Options

District resident students may enroll in another school district or in another school within this District. Resident transfer students and nonresident students may apply for enrollment in schools within this District, subject to the procedures that follow.

Application

The Superintendent shall not fail to develop an open enrollment application process and place this process on the District website or make it available to the public on request.

Admission Criteria

The Superintendent or designee shall not fail to determine if nonresident students and resident transfer students will be admitted in accordance with the following criteria:

1. The school in which the student seeks to enroll has the capacity to serve the student without adversely impacting the educational opportunities for resident students attending their resident school. Factors to be considered in making this determination include, but are not limited to, the following:

   - Physical capacity of the school building and classrooms;
   - Capacity to accommodate an increase in enrollment;
   - Resources and capacity to provide the disability-related services needed by special education students;
   - Availability of staff members to service students at each site;
   - Capacity of grade levels, core and elective courses, and relevant special programs; and
   - Availability of other resources.
2. The student’s status in the educational and/or juvenile court system results in the student being ineligible for open enrollment due to the following:

- The student has been expelled from another educational institution or is in the process of being expelled from another educational institution, and/or
- The student has failed to comply with any conditions imposed by a juvenile court.

3. A school shall not admit a pupil if the admission of the pupil would violate the provisions of a court order of desegregation or agreement by a school or district with the United States Department of Education Office for Civil Rights directed toward remediating alleged or proven racial discrimination.

Excess Capacity

The Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration:

- Resident transfer students who were enrolled in the school the previous year.
- Nonresident students who were enrolled in the school the previous year.
- Children of employees (applicable to employees’ worksite only).
- Children of military personnel.
- Siblings of resident transfer students.

Enrollment Priorities

Enrollment priorities and procedures for selection shall be in the order and in accordance with the following:

1. Resident transfer students who were enrolled in the school the previous year and any sibling who would be enrolled concurrently with such students.
2. Nonresident students who were enrolled in the school the previous year and any sibling who would be enrolled concurrently with such students.
3. Resident transfer students who were not enrolled in the school the previous year.
4. Children of employees (applicable to employees’ worksite only).
5. Children of military personnel.
6. Nonresident students who were not enrolled in the school the previous year.
If the Governing Board has determined there is excess capacity to enroll additional pupils, such pupils shall be from the pool of resident transfer students who were not enrolled in the school the previous year followed by the pool of nonresident students who were not enrolled in the school the previous year.

The Superintendent shall not fail to develop procedures to address the processing of applications when a school is at capacity under the admission criteria listed above.

Annual Renewal

The open enrollment status of each resident transfer student and nonresident student currently enrolled within a District school will be reviewed annually. The District will determine whether resident transfer students or nonresident students may continue in an open enrolled status based upon the admission criteria listed above. The District may deny continued open enrollment status for the following school year.

Notification

The District shall notify the emancipated student, parent, or legal guardian in writing whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. If a student is notified of acceptance under the open enrollment policy, that student must complete an enrollment packet or transfer request form for that school ten (10) calendar days after receiving notification. If the enrollment/transfer request packet is not completed by the tenth calendar day after receiving notification, the open enrollment may automatically be withdrawn by the school. If the student's application is rejected, the reason for the rejection shall be stated in the notification.

Revocation

An approved open enrollment may be revoked at any time if it is determined the provided information has been falsified or if information has been omitted from the application.

Transportation of Students Admitted Through Open Enrollment

The Superintendent shall not fail to develop procedures regarding the transportation of students admitted through open enrollment as required by law or as permitted by the District in its discretion.

District Immunity

As provided by A.R.S. §15-816.07, the District and its employees are immune from civil liability for decisions relative to the acceptance or rejection of the enrollment of a nonresident student when the decisions are based on good faith application of this policy and the applicable statutory requirements and standards.
AGENDA ITEM: Recommendation to Rescind Governing Board Recognition of Parent Support Organizations for the Remainder of the 2012-2013 School Year

Action/Consent ___ Action/Discussion X Information ___ Supporting Data ___

Cost: N/A Funding Source: N/A

EXECUTIVE SUMMARY:

On April 4, 2013, Governing Board approved Parent Support Organizations received notification regarding new requirements which must be met to continue Board approved status for the remainder of the year. A copy of the memo is attached.

At this time, the Governing Board will consider rescinding recognition of the following Parent Support Organizations which have not demonstrated compliance with the new requirements. The rescinding of Board recognition results in the loss of various benefits including extension of the district’s liability coverage, free of charge utilization of district facilities, and the opportunity to send communications home with students.

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<td>Special Area Booster Club (Boys Soccer)</td>
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<tr>
<td>Willow Canyon High School</td>
<td>Special Area Booster Club (Swim &amp; Dive)</td>
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<tr>
<td>Willow Canyon High School</td>
<td>Special Area Booster Club (Boys Baseball)</td>
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BOARD ACTION REQUESTED:

It is recommended the Governing Board rescind recognition of the listed Parent Support Organizations for the remainder of the 2012-2013 school year.

SUBMITTED BY: _______________ SUPERINTENDENT: [Signature]

ACTION BY BOARD: Motion: _____ Second: _____ Vote: _____ AGENDA ITEM: __________
AGENDA ITEM: Governing Board Development Opportunities and Related Travel

EXECUTIVE SUMMARY:

This is an opportunity for the Board to discuss and clarify Board policy and Board action as it relates to Board Member development opportunities and related travel.

BOARD ACTION REQUESTED:

It is recommended the Governing Board accept the information provided.

SUBMITTED BY: [Signature] SUPERINTENDENT: [Signature]

AGENDA ITEM: 33
Section 2 – Board Governance

Section 2.23 – Board Member Development Opportunities

Governing Board members are encouraged to attend workshops presented by the county, state, and national school boards associations. Professional journals and books in the school libraries shall be available to every Board member.

In keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions. However, in order to control the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

- The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the District.
- Funds for participation at such meetings will be budgeted on an annual basis.
- When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
- With the prior approval of the Board, Board members may participate in meetings other than those authorized in the budget.
- When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting.
AGENDA ITEM: Continuing In-service Training and Development for Governing Board Members

Action/Consent ___ Action/Discussion X Information/Discussion ___ Supporting Data X

Policy Reference: Section 2.23 Cost: $10,000.00 Funding Source: M & O

EXECUTIVE SUMMARY:

At this time, the Governing Board will discuss opportunities to attend conferences, workshops, and conventions for continuing in-service training and development for its members.

Pursuant to Governing Board Policy Section 2.23 and in keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions.

That policy provides procedures to guide and control the investment of time and funds as it relates to in-service training, Board development, to support the process of Board development, and ensure alignment to policy.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve travel, conference registration and reimbursable travel fees for Board members to attend Arizona School Association in-state conferences and training and National School Boards Association conferences and training as approved for individual Board Members as well as approve a total travel budget not to exceed $10,000 for the 2012-2013 year.

SUBMITTED BY: ___________________ SUPERINTENDENT: ___________________

ACTION BY BOARD: Motion: _____ Second: _____ Vote: _____ AGENDA ITEM: _______
AGENDA ITEM: Discussion on Scheduling Summer Workshops

EXECUTIVE SUMMARY:

The Governing Board will discuss the possibility of scheduling summer workshops regarding the following areas:

- Timeline for 13-14 Board agendas and items to be included
- Goal Setting with the Superintendent
- Strategic Plan Goal D, Objective 17 – Board Self-Evaluation
- Feedback on District Website Redesign
- Regional CIP Workshops
- Other items to be addressed in summer workshops

BOARD ACTION REQUESTED:

No action requested.