

**PARENT SUPPORT ORGANIZATION
APPLICATION FOR APPROVAL**
(PTA, PTSA, PTO, PTSO & BOOSTER CLUBS)



As an organization we have **attended the Parent Support Organization District training**, agree to abide by the By-Laws of our organization, and follow District Guidelines for Operation, while we strive to improve our children’s educational opportunities where support is needed.

Name of Organization: _____ School: _____
 Renewal **OR** New Organization Taxpayer ID#: _____

Required Documents:

- 1) Copy of By-Laws **and** Standard Operating Rules
- 2) Documentation of filing with the Arizona Corporation Commission (**confirmation documentation required**)
- 3) Documentation of filing of Form 990 with IRS (**confirmation documentation from the IRS required**)
- 4) Most recent Treasurer’s Report **and** a bank statement **OR** Annual Audit Report
- 5) Revenue (July 1, 2023 to June 30, 2024) _____ Expenses (July 1, 2023 to June 30, 2024) _____
Please indicate the amounts for the previous school year: (this information is required by GASB No. 39)

OFFICERS:

Name _____
 Office Held _____
 Signer on Bank Account YES NO
 Exp. of Volunteer/Fingerprint Status _____
 Phone _____
 Email _____

Name _____
 Office Held _____
 Signer on Bank Account YES NO
 Exp. of Volunteer/Fingerprint Status _____
 Phone _____
 Email _____

Name _____
 Office Held _____
 Signer on Bank Account YES NO
 Exp. of Volunteer/Fingerprint Status _____
 Phone _____
 Email _____

Name _____
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 Signer on Bank Account YES NO
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Name _____
 Office Held _____
 Signer on Bank Account YES NO
 Exp. of Volunteer/Fingerprint Status _____
 Phone _____
 Email _____

Name _____
 Office Held _____
 Signer on Bank Account YES NO
 Exp. of Volunteer/Fingerprint Status _____
 Phone _____
 Email _____

 President Signature Date

 Vice President Signature Date

 Treasurer Signature Date

 Secretary Signature Date

Principal’s Signature: _____
 Signature Date