

NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Dysart Governing Board will hold a meeting open to the public on the date and day, at the time, and at the location shown below. A copy of the complete agenda with names and details is posted prior to the scheduled meeting during business hours at the Dysart Education Center at 15802 N Parkview Place, Surprise, AZ 85374 or at www.dysart.org.

DYSART UNIFIED SCHOOL DISTRICT SPECIAL GOVERNING BOARD MEETING

AGENDA

TIME: 4:00 p.m. – Wednesday, August 15, 2012

PLACE: Nathaniel Dysart Education Center, 15802 N. Parkview Place, Surprise, AZ 85374

Individuals wishing to address the Governing Board must fill out a request form available in the Lobby and turn it in to the Board Clerk, Superintendent or Board Secretary prior to the start of the meeting. Those who have asked to speak will be called upon to address the Board at the appropriate time. Persons with a disability or who need an interpreter may request a reasonable accommodation, such as a translator or sign language interpreter, by contacting the Governing Board Secretary at 623-876-7002. Requests should be made at least 48 hours in advance to arrange the service.

SPECIAL MEETING

- Call to Order
(Members of the Dysart Unified School District Governing Board will attend either in person or by telephone conference call.)
- Approval of the Agenda Form

It is recommended the Governing Board approve this Agenda Form consistent with Board Policy and temporarily suspend any Governing Board policy with which this agenda may be inconsistent.

Motion _____ Second _____ Vote _____

- Audience with Individuals or Groups
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Pursuant to A. R. S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. In order to facilitate accomplishing the business of the District in a timely manner, a time limit of three (3) minutes will be imposed for each individual or group addressing the Board. When you approach the podium, please state your name for the record.

AUGUST 2012 WORKSHOP OVERVIEW

- Welcome
- Training on the Open Meeting Law
Chris Thomas, ASBA Director of Legal & Policy Services and General Counsel, will provide information on the Open Meeting Law that Governing Boards are required to adhere to in Arizona.
- Discussion of Authorizing Board Travel and Training for 2012-13
This item provides an opportunity for the Board to discuss the establishment of a budget for Board training and travel for the 2012-2013 school year. Back-up materials provided includes: Policy Section 2.23 - Board Member Development Opportunities; a copy of the board item acted on in 2011-12 to authorize a budget for Board travel; and the 2011-2012 budget with actual expenditure amount for 2011-2012.
- Discussion of Items Scheduled on the 2012-13 Board Meeting Agenda Timeline
This item provides an opportunity for the Board to discuss items to be scheduled for Board meetings during the 2012-2013 school year. A draft agenda timeline is included as back-up information
- Discussion to review Policy Governance Strategic Plan Goals including Policy Revision Timeline
This item provides an opportunity for the Board to discuss the Strategic Plan Goal area D and the objectives in that area dealing with Policy Governance. A copy of that goal area is provided. The timeline for policy revision is attached as back-up documentation.
- Discussion of other topics to schedule for future workshops
This item provides an opportunity for the Board to provide topics for possible future workshops.

ADJOURNMENT

Motion _____ Second _____ Vote _____

Policy – Board Governance

Section 2.23 – Board Member Development Opportunities

Governing Board members are encouraged to attend workshops presented by the county, state, and national school boards associations. Professional journals and books in the school libraries shall be available to every Board member.

In keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions. However, in order to control the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

- The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the District.
- Funds for participation at such meetings will be budgeted on an annual basis.
- When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
- With the prior approval of the Board, Board members may participate in meetings other than those authorized in the budget.
- When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting.

“Exceeding standards, future ready”

GOVERNING BOARD ITEM

AGENDA ITEM: Continuing In-service Training and Development for Governing Board Members

Action/Consent **Action/Discussion** **Information/Discussion** **Supporting Data**

Policy Reference: Section 2.23 Cost: \$9,500.00 Funding Source: M & O

EXECUTIVE SUMMARY:

At this time, the Governing Board will discuss opportunities to attend conferences, workshops, and conventions for continuing in-service training and development for its members.

Pursuant to Governing Board Policy Section 2.23 and in keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions.

That policy provides procedures to guide and control the investment of time and funds as it relates to in-service training, Board development, to support the process of Board development, and ensure alignment to policy.

BOARD ACTION REQUESTED:

It is recommended the Governing Board approve travel, conference registration and reimbursable travel fees for Board members to attend Arizona School Boards Association, National School Boards Association and affiliated conferences as well as approve a total Board travel budget not to exceed \$9,500 for 2011-2012.

SUBMITTED BY: _____ **SUPERINTENDENT:** _____

ACTION BY BOARD: Motion: _____ Second: _____ Vote: _____ **AGENDA ITEM:** _____

**GOVERNING BOARD TRAVEL
2011-2012**

Attendees	Date	Vendor	Event	PO#	Conf.	Workshop	Expense	Totals
	July 28-30, 2011	ASBA	2011 Summer Leadership Institute	115708	\$570.00			570.00
Chrissy Pritchard							\$149.49	149.49
Traci Sawyer-Sinkbeil							\$152.83	152.83
Bonnie Schroader								
		UMB	Hotel Rooms					769.08
							TOTAL	1,641.40
	September 8-10, 2011	ASBA	Law Conference	120703	\$660.00			\$660.00
Traci Sawyer-Sinkbeil						\$175.00	\$157.71	\$332.71
Jennifer Tanner								
Dave Dumon in lieu of Chrissy								
							TOTAL	\$992.71
	September 14, 2011	District Workshop	Communication Workshop - Four Windows - Jack Dermody	120706	\$340.00			\$340.00
ALL								
							TOTAL	\$340.00
	December 14-16, 2011	ASBA	54th Annual Conference	122734	\$1,140.00			\$1,140.00
Jerry Eynon								
Christine Pritchard							\$44.38	\$44.38
Traci Sawyer-Sinkbeil						\$130.00	\$90.95	\$220.95
Jennifer Tanner								
							TOTAL	\$1,405.33
	March 2 & March 9	ASBA	Spring Legal Seminars	123781/124122	\$270.00			\$270.00
Traci Sawyer-Sinkbeil							\$298.61	\$298.61
Christine Pritchard			UMB (Hotel Room)	120649	\$111.45		\$148.11	\$259.56
							TOTAL	\$828.17

**BOARD TRAINING/EDUCATION
2011-2012**

Attendees	Date	Vendor	Event	PO#	Conf.	Workshop	Expense	Totals
				124515	\$75.00			\$75.00
	March 31, 2012	ASBA	Hispanic/Native American/Black Caucus Conf					
Traci Sawyer-Sinkbeil							\$16.56	\$16.56
							TOTAL	91.56
	April 20-23, 2012	NSBA	72nd Annual Conference	120649	\$875.00			875.00
Traci Sawyer-Sinkbeil			Air Fare	123781	\$499.60		1,016.20	1,515.80
							TOTAL	2,390.80
	June 30, 2012	ASBA	Delegate Assembly	125479	\$220.00			220.00
Traci Sawyer-Sinkbeil							30.26	30.26
Bonnie Schroader							TOTAL	250.26
							2011-2012 GRAND TOTAL	7,940.23

**DYSART UNIFIED SCHOOL DISTRICT
2012-2013
Proposed Administrative Agenda Item Timeline**

MONTH	DEPARTMENT	TOPIC	Board Agenda Type of Action	Workshop	Study Session	Update	OTHER
July	Supt - Strategic Plan	Interventions Plan-Obj 8 (Results Report in June 2013)	I				
July	Supt.- Strategic Plan	Policy Governance -Policy Revision, Posting & Training-Obj 16, 17, 18	A/I				
July	Supt	Board Travel	A				
July	Supt - Strategic Plan	AIMS-Obj1	I				
July	Supt- Strategic Plan	PD Update- OBJ 9 (with results in June)	I				
July	Supt - Strategic Plan	Revised Curriculum and Assessments-Obj 2 and 3	A				
July	Business Services	*Expenditure Budget	A				
July	Business Services	Renewal of Multi-Year Contracts (as needed)	C				
July	Business Services	Appointment of Treasurer of Student Activity Accounts	C				
July	Supt - Strategic Plan	1st Read - PG Conversion Sections G and H	I				
July	ERCR	CIP - ERCR	I				
August	Supt - Strategic Plan	2nd Read and Adoption - PG Confersion Sections G and H	A				
August	Education Services	Spotlight Video - BYOD	I				
August	ERCR	301 Goal Payment	I				
August	Business/ERCR	Enrollment and Staffing Update	I				
August	ERCR	Qualified Evaluators	A				
August	Business Services	Resolution Requesting Advance of State Aid (if needed)	A				
August	Education Services	Technology Display with Summary Report Read	R				
August	Supt - Strategic Plan	1st Read - PG Conversion Sections E, F, K, L	I				
September	Education Services	Spotlight Video - Common Core: Path to College and Career Readiness	R				
September	Education Services	CIPs - Willow Canyon and Cimarron Springs	I				
September	Supt - Strategic Plan	2nd Read and Adoption - PG Conversion Sections E, F, K, L	A				
September	Supt	Board Identified Meet & Confer Issues & Process	I				
September	Education Services	CIPs - Western Peaks, West Point and Dysart High School	I				
September	Education Services	Technology Display with Summary Report Read	I				
September	Supt	Approve - Superintendent Goals for School Year	A				
September	Business Services	Strategic Plan Goal G - 26 - Educate on School Financing and Budget	I				
September	Business Services	Submittal of Arizona School Facilities Board Annual Reports and Forms	C				
Sept/Oct.	Supt -Strategic Plan	A-F Labels-Obj 5	I				
October	Education Services	Spotlight Video - Common Core: The Path of Literacy	I				
October	Education Services	CIPs - Countryside and Parkview	I				
October	Supt-Strategic Plan	College & Career readiness report--Obj 6	I				

**DYSART UNIFIED SCHOOL DISTRICT
2012-2013
Proposed Administrative Agenda Item Timeline**

MONTH	DEPARTMENT	TOPIC	Board Agenda Type of Action	Workshop	Study Session	Update	OTHER
October	Business Services	Bond & Override Update	I				
October	Business Services	Status of Parent Teacher Organizations	A				
October	Business Services	Annual Financial Report	I				
October	Supt - Strategic Plan	1st Read - PG Conversion Sections J and I	I				
October	Education Services	CIPs - Luke, El Mirage and Shadow Ridge High School	I				
October	Education Services	Technology Display with Summary Report Read	I				
November	Business Services	Strategic Plan Goal H - 29 - Capital Resource Plan	I				
November	Education Services	Career Ladder Re-application	A				
November	Education Services	CIPs - Ashton Ranch and Kingswood	I				
November	Supt - Strategic Plan	2nd Read and Adoption - PG Conversion Sections J and I	A				
November	Business Services	Strategic Plan Goal I - 30 - Monitor Expenditures	I				
November	ERCR	Teacher and Principal Evaluation	A				
December	Education Services	Spotlight Video - Common Core: The Path of Math	I				
December	Education Services	CIPs - Sonoran Heights, Rancho Gabriela and Valley Vista	I				
December	ERCR	301 Goal Payment	I				
December	ERCR	Meet & Confer Process Training	I				
December	Supt	Preparation for Mid Year Evaluation of Superintendent	I				
December	Ed Services	Curriculum Guide (HS Course Guide)	I				
December	ERCR	Approval of Pay for Performance Awards- Student Achievement from previous School Year	I				
December	ERCR	Approval of Professional Growth Awards for Certificated and Support Staff	C				
December	EdServices/ERCR	Evaluation -Principal and Teacher	A				
December	Business Services	Budget Revision (if needed)	A				
December	Education Services	CIPs - Sunset Hills and Mountain View	I				
December	Education Services	Technology Display with Summary Report Read	I				
January	Supt	Board Reorganization	A				
January	Supt	Supt Mid-Year Evaluation of Progress of Achievement of Goals	I				
January	Education Services	Spotlight Video - Common Core: In the Classroom	I				
January	Education Services	CIPs - Dysart Elementary and Marley Park	I				
January	Superintendent	SP - Goal D - 18 - Training to Support Adopted Governance Policy	I				
January	Education Services	Strategic Plan - Goal A - 2 & 3 Curriculum and Assessment Board Training on Core	I				

**DYSART UNIFIED SCHOOL DISTRICT
2012-2013
Proposed Administrative Agenda Item Timeline**

MONTH	DEPARTMENT	TOPIC	Board Agenda Type of Action	Workshop	Study Session	Update	OTHER
February	Education Services	Spotlight Video - Common Core: The Technology Connection	I				
February	Education Services	CIPs - Canyon Ridge and Desert Moon	I				
February	ERCR	Admin Contracts	A				
February	ERCR	Approval of Certified & Support Adm	A				
February	Business Services	School Start Times	C				
February	Business Services	CIPs - Surprise and Thompson Ranch	I				
February	Education Services	Technology Display with Summary Report Read	I				
March	Education Services	Spotlight Video - Common Core: The Path of Assessment	I				
March	Education Services	CIPs - Riverview, Sundown and Preschool	I				
March	ERCR	Approval Certified Contracts	A				
March	ERCR	Approval Certified Personnel	A				
March	Business Services	Open Enrollment Capacity	A				
March	Education Services	CIPs - Special Education and Community Education	I				
March	Education Services	Technology Display with Summary Report Read	I				
April	Education Services	Spotlight Video - The Middle School Academies	I				
April	Education Services	CIPs - Athletics and Student Services	I				
April	Supt	Information on Outcomes of IBA	I				
April	ERCR	Recommendation for Authorization to Issue Notice of Intent not to Re-employ Admin Staff for next school year	A				
April	ERCR	Approval of Notice of employment Language	A				
April	ERCR	Renewal of Support Staff	A				
April	Business Services	CIPs - Transportation and Business Services	I				
April	Education Services	Technology Display with Summary Report Read	I				
April	Education Services	Grading Committee Recommendations	I				
May	Education Services	Spotlight Video - CTE	I				
May	Bus/Ed Services	CIPs - Maintenance and Academic Services	I				
May	Supt-Strategic Plan	Exam Systems Report-Obj 4	I				
May	ERCR	Recommendation for Authorization to Issue Notice of Intent not to Re-employ Certified Staff for next school year	A				
May	ERCR	Recognition of Retirees	I				
May/June	ERCR	*Recommendation on Salary Schedule Changes and/or Salary Increases for next School Year	A				
May	ERCR	*Recommendation Not to Issue Notices of Employment to Support Staff	A				

Dysart Strategic Plan - 2011 - 2014

Modeling Success:

Leadership and Administration

GOAL D: Implement the Carver Policy Governance model to enhance effective governing processes that drive student achievement.

OBJECTIVES	MEASURES OF SUCCESS	RESOURCES	TIMELINE
16. Evaluate, revise and publish a searchable Board Policy to support the Carver Governance Model.	100% of published Governing Board Policy will be aligned to the Carver Governance Model.	Cabinet Consultants Governing Board Legal counsel	Start adoption fall 2011 Complete fall 2012
17. Design, adopt and implement a Governing Board self-evaluation process aligned to the Carver Governance Model.	At least one time per year, the Board will formally evaluate Board performance in terms of alignment to the Carver Governance Model.	Cabinet Consultants Policy Governance materials Governing Board Governing Board observers	Designed, adopted and implemented by fall 2012
18. Implement training to support adopted governance policy.	Training and assessment on the Carver Governance Model will be completed in 100% of school sites and departments (i.e., assessment included measures common and critical vocabulary and major concepts). Learning materials and annual sessions provided for interested community members.	Expert consultants Cadre of volunteer staff to be trained in the common language used with the Carver Governance Model. Resource materials on the Carver Governance Model Learning materials	Start spring 2012 Complete spring 2013 Ongoing as needed
19. Assess, revise, adopt and embed a vision, mission and values/principles statements aligned with district goals and policy governance.	Revised vision, mission and value statements adopted by the Board to align with the Carver Governance Model and Board goals. The Dysart community successfully implements all components of the Strategic Plan to demonstrate understanding of the vision, mission and values of the organization.	Governing Board Administrative Council Staff associations Parent and community organizations Marketing processes and materials Stakeholder volunteers to form committees. Visioning model process	Adopted by summer 2011 Ongoing reports on Strategic Plan measures of success as per plan timeline

POLICY WORK SCHEDULE

May-August, 2012

G- Personnel and H-Meet and Confer

- May 15-June 1 Progress Education drafts language for G-Personnel & H-Meet and Confer
June 1- 5- Cabinet reviews draft language and provides input
- June 6-June 21-Attorney reviews draft language
- June 27- Joint meeting (conference call) to discuss language with Progress Education, Attorney and Cabinet
- July 11- Read 1 of Policy
- August 1-Read 2 and adoption of language

July-September 2012

E-Support Services, F-Facilities Development, K-School-Community Relations, L-Education Agency Relations

- July 2- 20 Progress Education drafts language for sections
- July 23- 27- Cabinet reviews draft language and provides input
- July 30- August 10-Attorney reviews draft language
- August 10 (8)- Joint meeting (conference call) to discuss language with Progress Education, Attorney and Cabinet
- August 15- Read 1 of Policy
- Sept. 5-Read 2 and adoption of language

September-November 2012

J-Students and I-Instruction

- September 3- 14 Progress Education drafts language for sections
September 17-19- Cabinet reviews draft language and provides input
- September 19-Sept.26-Attorney reviews draft language
- September 27-Joint meeting for review Attorney, Cabinet & Progress Education
- October 17- Read 1 of Policy
- Nov. 7-Read 2 and adoption of language

January -March 2013

- Any clean-up
- Develop online training modules for staff and Board training on self-evaluation