

NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Dysart Governing Board will hold a meeting open to the public on the date and day, at the time, and at the location shown below. A copy of the complete agenda with names and details is posted prior to the scheduled meeting during business hours at the Dysart Education Center at 15802 N. Parkview Place, Surprise, AZ 85374 or at www.dysart.org/public_meetings/.

DYSART UNIFIED SCHOOL DISTRICT SPECIAL GOVERNING BOARD MEETING

AGENDA

TIME: 4:00 p.m. – Wednesday, November 7, 2012

PLACE: Nathaniel Dysart Education Center, 15802 N. Parkview Place, Surprise, AZ 85374

Individuals wishing to address the Governing Board must fill out a request form available in the Lobby and turn it in to the Board Clerk, Superintendent or Board Secretary prior to the start of the meeting. Those who have asked to speak will be called upon to address the Board at the appropriate time. Persons with a disability or who need an interpreter may request a reasonable accommodation, such as a translator or sign language interpreter, by contacting the Governing Board Secretary at 623-876-7002. Requests should be made at least 48 hours in advance to arrange the service.

REGULAR MEETING

- Call to Order
(Members of the Dysart Unified School District Governing Board will attend either in person or by telephone conference call.)
- Approval of the Agenda Form

It is recommended the Governing Board approve this Agenda Form consistent with Board Policy BEDB and temporarily suspend any Governing Board policy with which this agenda may be inconsistent.

Motion _____ Second _____ Vote _____

- Audience with Individuals or Groups
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Pursuant to A. R. S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. In order to facilitate accomplishing the business of the District in a timely manner, a time limit of three (3) minutes will be imposed for each individual or group addressing the Board. When you approach the podium, please state your name for the record.

**WORKSHOP
OVERVIEW**

Welcome

- 4:00 – 4:45 **Information on the Common Core Standards**
A team of Dysart Staff will provide an overview of the impact Common Core standards will have on curriculum, instruction and assessment

- 4:45 – 5:00 **Review of criteria for out-of-state travel by Board Members**
The Board can discuss criteria for approving out-of-state travel and conference attendance for Board Members. A draft rubric is attached which can be utilized as a discussion starter for this topic.

- 5:00 – 6:00 **Board Communication**
ASBA facilitator, Julie Smock, will present information on policies and state mandates related to Board communications. The Board will have an opportunity to review and discuss Superintendent and Board norms for district communications and any related topics or concerns with Board Member communications or communications the Board has with other stakeholder groups. Related policies are attached.

ADJOURNMENT

Motion _____ Second _____ Vote

Section 2 – Board Governance

Section 2.23 – Board Member Development Opportunities

Governing Board members are encouraged to attend workshops presented by the county, state, and national school boards associations. Professional journals and books in the school libraries shall be available to every Board member.

In keeping with the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate Board conferences, workshops, and conventions. However, in order to control the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

- The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the District.
- Funds for participation at such meetings will be budgeted on an annual basis.
- When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
- With the prior approval of the Board, Board members may participate in meetings other than those authorized in the budget.
- When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and material acquired at the meeting.

Section 2 – Board Governance

Section 2.26 – School Board Legislative Program

The Board will participate in legislative programs through conferences with the state and national school boards associations.

The Board authorizes the Superintendent to actively participate in the development of legislation that has a positive effect on educational programs of the District.

APPROVAL RUBRIC FOR OUT OF STATE CONFERENCE/TRAVEL FOR THE GOVERNING BOARD

Areas of Consideration	3 Points	2 Points	1 Point
District Recognition	District Being Honored	District Presenting	District Recognized
Conference Recognition Level	International	National	Affiliate
Relevance to Strategic Plan Goals/Objectives	Sessions aligned to more than 3/4 of the goals & objectives	Sessions aligned to more than ½ of the goals & objectives	Minimal alignment
District/Board Representation	Total 0 person(s) approved	Total 1 additional person approved	Total 2 additional persons approved
Professional Development Offering	Only offered at this location/through this conference	Offered in limited location (less than ___)	Offered outside county
Total Cost	Less than \$ _____	Less than \$ _____	Less than \$ _____
Total Column Points			
Total Points	<i>(highest possible points = 18)</i>		

Scoring:

___ to ___ points = should be approved

___ to ___ = should be approved if budget funds available

___ to ___ = Board item to further discuss

___ to ___ = Not recommended for approval

CABINET-BOARD

Communication Flow

Board Communications (including Community Concerns)

Superintendent

Cabinet Member

Department Administrators/Building Administrator

Update through chain to Supt

Supt to Governing Board

Community Concerns

Handled at the Department/Building Level

Update to Supt./Cabinet level and/or Board as needed

Staff Concerns

Handled through the agreed upon processes in the negotiated agreements/contracts

Chain of Supervision

Section 2 – Board Governance

Section 2.2 – Board Powers and Responsibilities

The Board is authorized under the laws of the state of Arizona to adopt all needed policies for governance in the District. The Board's role with respect to the executive functioning of the District is to set Board policy. The Board also is charged with appraising the efficiency of the school operation and evaluating the educational program of the District based on the policies as outlined in the policy manual. The Board intends to delegate appropriate and lawful executive functions to its executive and administrative officer, the Superintendent, as outlined in Section 4 of the Governing Board Policies.

The duties and obligations of an individual Board member include the following:

- To become familiar with and comply with Arizona law applicable to school districts, regulations of the Arizona Department of Education, and District policies, rules, and regulations.
- To have a general knowledge of the educational aims and objectives of the system.
- To work harmoniously with other Board members without neglecting a proper share of the work or trying to dominate the Board.
- To vote and act in Board meetings impartially for the good of the District.
- To accept the will of the majority vote in all cases, and give wholehearted support to the resulting policy.
- To accept the responsibility for confidentiality in appropriate matters, especially those dealing with personnel and the divulging of privileged information that could cost the District money, support, or public confidence.
- To represent the Board and the District to the public in a manner that promotes both interest and support.
- To refer complaints to the Superintendent and to refrain from individual counsel and action.
- To perform other appropriate duties that may arise.

All powers of the Board lie in its action as a public body. Individual Board members exercise authority over District affairs only by way of votes taken at a legal meeting of the Board. An individual Board member has authority only when and to the extent that the Board, by vote, has so delegated such authority.

Section 2 – Board Governance

Section 2.8 – Board Member Ethics

Board members will strive to improve public education, and to that end will:

- Remember always that a Board member's first and greatest concern as it fulfills its obligation to the community must be the educational welfare of the students attending the public schools.
- Attend all Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.
- Recognize that decisions should be made only after discussion at publicly held Board meetings.
- Render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special-interest groups.
- Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.
- Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent.
- Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
- Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school boards associations.
- Support the employment of people best qualified to serve as school staff members, and insist on a regular and impartial evaluation of all personnel.
- Avoid being placed in a position of conflict of interest, and refrain from using their Board position for personal or partisan gain.
- Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law.

Section 2 – Board Governance

Section 2.20 – Board Communication with Staff Members

Official communication between the Board and employees will occur as follows:

- An employee will first communicate on school or employment related matters at the administrative level.
- Any employee who exhausts the opportunity of discussing a matter at the various administrative levels may then communicate in writing with the Board on the matter.
- No anonymous communication will be considered by the Board.
- Any employee who wishes to address the Board in the employee's capacity as a parent, District resident, or individual, rather than as an employee, may do so by following the procedures outlined in Board Communications With the Public.
- Official communications, policies, directives, Board concerns, and Board action(s), as appropriate, will be communicated to employees by the Superintendent.

Section 2 – Board Governance

Section 2.21 – Board Communications with Public

Official communication between the Board and the community is subject to the following:

- Any community member who exhausts the opportunity of discussing a matter at the administrative level may communicate with the Board in writing.
- No anonymous communication will be considered by the Board.
- Official communications, policies, Board concerns, and Board action, as appropriate, will be imparted to the community by the Superintendent.