I. REGULAR MEETING - GENERAL FUNCTION

1. Ms. Traci Sawyer-Sinkbeil, Governing Board President, called the regular meeting to order at 6:00 p.m. Governing Board members constituting a quorum were present: Ms. Traci Sawyer-Sinkbeil, Ms. Christine Pritchard, Ms. Jennifer Tanner, Mr. Jerry Eynon and Mrs. Bonnie Schroader.

2. Ms. Traci Sawyer-Sinkbeil led the Pledge of Allegiance.

3. A motion by Sawyer-Sinkbeil/Pritchard was entered to approve the Agenda consistent with Board Policy and temporarily suspend any Governing Board Policy with which this agenda may be inconsistent. UNANIMOUS

CALL FOR EXECUTIVE SESSION

A motion by Sawyer-Sinkbeil/Tanner was entered to recess to executive session for discussion of A.R.S. 38.431.03 UNANIMOUS

A.3 and A.4 for discussion/consultation with its attorney and to receive legal advice and to instruct its attorney regarding negotiations of the Superintendent’s Contract.

RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION – 6:04 – 6:07 p.m.

The executive session was called to order at 6:04 p.m. The following individuals were present: Ms. Traci Sawyer-Sinkbeil, Ms. Christine Pritchard, Ms. Jennifer Tanner, Mrs. Bonnie Schroader, Mr. Jerry Eynon, Ms. Jennifer MacLennan, legal counsel, and Brenda Rosalez, recording secretary.

Pursuant to A.R.S. 38-431.03, Ms. Sawyer-Sinkbeil read the confidentiality statement. The executive session concluded at 6:07 p.m.

RECONVENE REGULAR MEETING – 6:11 p.m.

4. Summary of Current Events
   • Presentations, Recognitions, Celebrations - None
   • Superintendent Update – Dr. Pletnick reported the high schools successfully graduated over 1300 students. High school administrators and staff were congratulated for having a wonderful celebration for those students who had earned their graduation certificates. We have moved into our summertime; schools will be closed June 12 – July 16, 2013. Centralized enrollment will be conducted at the District office June 12 - July 16, 2013.
   • Governing Board Update – Board members were honored to be a part of the high school graduations and thanked administrators and staff. It is always the highlight of the year.
     • Traci Sawyer-Sinkbeil attended the ABEC Conference on May 31, 2013.
     • Christine Pritchard attended the Sundown Mountain Completion Celebration and the 8th grade
promotion at Sonoran Heights.
- Jennifer Tanner attended the Marley Park Rachel’s Challenge Rally and the Sundown Mountain Completion Celebration.
- Jerry Eynon attended the Sundown Mountain Completion Celebration.

5. Audience with Individuals or Groups - NONE

ACTION/CONSENT

A motion by Schroader/Pritchard was entered to approve the consent items as presented. UNANIMOUS

ACTION/CONSENT

1. Recommendation to Approve an Agreement with Desert Choice Transport, L.L.C. for the Provision of Student Transportation Services and Authorize the Superintendent to Sign the Agreement and Affiliated Documents
   Approved  UNANIMOUS

2. Recommendation to Approve an Agreement with Learn-It Systems, LLC for Special and Alternative Education Services and Authorize the Superintendent to Sign the Agreement and Affiliated Documents
   Approved  UNANIMOUS

3. Recommendation to Approve an Intergovernmental Agreement with Maricopa County Community College District for Dual Enrollment for the 2013-2014 School Year and Authorize the Superintendent to Sign the Agreement
   Approved  UNANIMOUS

4. Recommendation to Approve Affiliation Agreement with Maricopa County Community College District for Rio Salado College for Practicum and Student Teaching Experiences, and Authorize the Assistant Superintendent for Employee and Public Relations to Sign the Agreement and Affiliated Documents
   Approved  UNANIMOUS

   Approved  UNANIMOUS

6. Request for Release from Contract – Certificated Staff – 2013-2014 School Year
   Approved the release of Christyn Kingsbury from her 2013-2014 Certificated Employee Contract and assessed liquidated damages in the amount of $2,500.00  UNANIMOUS
7. Request for Release from Contract – Certificated Staff – 2013-2014 School Year
Approved the release of Todd Wright from his 2013-2014 Certificated Employee Contract and assessed liquidated damages in the amount of $2,500.00.

8. Recommendation to Approve Substitute Teacher Compensation Rates for the 2013-2014 School Year
Approved; $95.00/day - daily assignment for 1-19 days in same assignment. $140.00/day – long-term assignment

9. Approval of the Minutes for the May 1, 2013 and May 15, 2013 Governing Board Meetings, Sundown Mountain Alternative Program Completion Ceremony, and High School Graduations
Approved

10. Recommendation to Approve the Adoption of High School Dual Enrollment Textbooks Offered by Maricopa Community College District and Dysart
Approved the adoption of the high school dual enrollment textbooks from Bedford/St. Martin’s © 2012 for English 101 and English 102.

11. Out of State Travel for One Dysart High School Teacher/Advisor to Attend the SkillsUSA TV/Video Production Training Conference and Skills Championships in Kansas City, MO, June 23-29, 2013
Approved

12. Out of State Travel for the Superintendent to Participate as a Presenter at the Council of Great City Schools Conference in Las Vegas, NV, June 4-5, 2013
Approved

13. Out of State Travel for Up to Thirty-one Dysart High School, Shadow Ridge High School, and Valley Vista High School Graphic Art Production/Yearbook Students, Three Advisors and One Chaperone to Attend the 2013 Jostens National Summer Workshop in San Diego, CA, July 29-31, 2013
Approved

14. Overnight Travel for Up to Fifty Dysart High School Spiritline Members and Six Coaches to Attend the United Cheerleaders Association Cheer Camp in Phoenix, AZ, June 23-25, 2013
Approved

15. Overnight Travel for Up to Fifty-five Shadow Ridge High School Spiritline Members, Four Coaches, and Two Chaperones to Attend United Cheerleaders Association Cheer Camp and Universal Dance Association Dance Camp in Phoenix, AZ, July 24-27, 2013
Approved
16. Overnight Travel for Up to Seventy Valley Vista High School Spiritline Members and Eight Advisors to Attend the National Cheer and National Dance Association in Flagstaff, AZ, July 10-13, 2013
Approved
UNANIMOUS

17. Overnight Travel for Twelve Valley Vista High School Boys’ Basketball Players and Three Coaches to Attend “Beat the Heat” Team Camp and Tournament in Flagstaff, AZ, June 14-16, 2013
Approved
UNANIMOUS

18. Overnight Travel for Up to Fourteen Willow Canyon High School Theater Troupe 6901 Members, One Advisor and One Chaperone to Attend the Thespian Leadership Camp in Heber, AZ, July 9-12, 2013
Approved
UNANIMOUS

19. Recommendation for Approval to Award Contract No. 14-4503-005 Printing Services for the 2013-2014 School Year
Approved. Appendix A
UNANIMOUS

20. Recommendation for Approval to Award Contract No. 14-5203-008 Special Education Tests & Related Materials for the 2013-2014 School Year
Approved. Appendix B
UNANIMOUS

21. Recommendation for Approval to Renew Multi-Year Contracts for the 2013-2014 Fiscal Year
Approved. Appendix C
UNANIMOUS

22. Extra Curricular Tax Credit Fund and Student Activities Fund Reports for the Month of April 2013
Accepted
UNANIMOUS

23. Gifts and Donations
Accepted the donations, gifts and grants as presented.
UNANIMOUS

24. Approval/Ratification of Expense Vouchers 1052, 1053,1054 in the Amount of $4,458,688.79
Approved
UNANIMOUS

Approved
UNANIMOUS

**ACTION/DISCUSSION**

26. Recommendation to Approve the Appointment of Director of Instructional Technology
After discussion, a motion by Tanner/Schroader was entered to approve the appointment of Michelle Benham as Director of Instructional Technology.
UNANIMOUS
27. Recommendation to Approve the Appointment of an Interim Principal for the 2013-2014 School Year
   After discussion, a motion by Sawyer-Sinkbeil/Tanner was entered to approve the appointment of Dannene Truett as Interim Principal for the 2013-2014 school year.

   UNANIMOUS

28. Approval of a Renewal of Contract of Employment with the Superintendent and Authorize the Governing Board President to Execute the Contract on its Behalf
   A motion by Tanner/Pritchard was entered to approve the renewal of contract of employment with the Superintendent and authorized the Governing Board President to sign/execute the contract on its behalf.

   UNANIMOUS

29. Recommendation to Approve Possible Action on Options for Additional Capital Outlay Funding Including a Call for Election and/or Application to the State Board of Education to Create District Sponsored Charter Schools
   After discussion, a motion by Schroader/Pritchard was entered to call for a bond election to be held November 2013 if legislation permits.

   UNANIMOUS

30. Recommendation for Revision of Governing Board Policy Section 5.15 – Walkers and Riders – Second Reading
   A motion by Schroader/Sawyer-Sinkbeil was entered to approve revision of Governing Board Policy Section 5.15 – Walkers and Riders.

   UNANIMOUS

INFORMATION

31. 2012-2013 Report on the Continuous Improvement Plan (CIP) for Education Services
   Leadership representing the Academic Services Department presented information regarding CIP achievements and goals/actions in place to ensure continued improvement. The Governing Board asked clarifying questions and received input from staff regarding the information presented. Appendix D

32. Strategic Plan Update – Modeling Success: Leadership and Administration, Goal D, Objective 18
   Dr. Pletnick reported the video prepared for this item was not available and would be presented to the Board as a Spotlight Video at its June 19, 2013 meeting.

33. Overview of Strategic Plan Revision Process for 2013-2014 School Year
   Dr. Pletnick provided the Governing Board with an overview of the process and timeline for revision of the Strategic Plan. Appendix E

34. 2012-2013 Focus Group Results
   Dr. Pletnick provided the Governing Board with a summary report of stakeholder input regarding the 2012-2013 Focus Group Meetings. Appendix F

35. Information on Grading Guideline Recommendations
   Dr. Cyndi Miller provided the Governing Board with an overview of the K-6 Grading Committee’s considerations, recommendations and next steps. Appendix G
36. Possible July 15, 2013 Special Governing Board Meeting

Dr. Pletnick reported a need to schedule a special meeting for the Governing Board to consider and take action to adopt the budget for the 2013-2014 school year. A meeting was scheduled for July 15, 2013 at 8:30 a.m.

ADJOURNMENT

On a motion entered by Sawyer-Sinkbeil/Pritchard and by a unanimous vote, the meeting ended at 7:52 p.m.

Signed: 

Date: 

June 19, 2013
APPENDIX A
Item 19

- Line 1 (Catalog Discount) to ACI, BC Graphics, DVUSD Graphic Communications, Southland Envelope Company, and Rhonda Rae Reprographics.
- Lines 2-4 (Business Cards) to BC Graphics
- Lines 5-9, 11-13 (standard forms) to DVUSD Graphic Communications
- Line 10 (Payroll Timesheets) to ACI
- Line 18 (Custom Envelope) to Southland Envelope Company
- Lines 14-17, 19-31 (Postcards and Standard Envelopes) to Rhonda Rae Reprographics

APPENDIX B
Item 20

- Handwriting Without Tears
- Janell Publications
- Lingui Systems
- Psychological Assessment Resources
- Patterson Medical
- NCS Pearson
- Pro-Ed
- Riverside Publishing Company
- Slosson Education
- Super Duper Publications
- WPS-Western Psychological Services
- Greater Phoenix Purchasing Consortium of Schools (GPPCS)
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### APPENDIX C – Item 21

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Goals

- Strategic Plan Goal A: All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner Skills.
- GOAL B: Optimize and allocate resources that are proven to result in increased student achievement.
Strategic Plan Goal A: All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner Skills.

Objectives

- Implement plans resulting in increasing numbers of students meeting or exceeding on measurements of state standards
- Implement New Century Learner skills as part of the approved curriculum adopted as per the revision cycle for 2011-12
- Design and implement assessments that measure student mastery of core standards and New Century Learner skills
- Implement plans resulting in increasing numbers of students who succeed in exam systems that qualify them for full-time career and technical programs, jobs, military and/or college and university entrance

Measures

- DATA NOT AVAILABLE
- Curriculum being revised to reflect the common core with embedded NCL skills-Governing Board Agenda July 11, 2012 Item 28 and July 17, 2013
- Assessments and resources will be created for use-Governing Board Agenda July 11, 2012 Item 28 and Agenda July 17, 2013
- Plans written for each exam system. Evaluation protocols completed. Governing Board Report June 17, 2013

GOAL A continued: All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner skills.

Objectives

- Implement plans resulting in all schools achieving a state accountability label of excelling or within the top two categories of a new state system
- Design and implement a college and career planning process that enables students to develop needed skills to transition to postsecondary pathways

Measures

- DATA NOT AVAILABLE
- Governing Board Report October 17, 2012 and June 19, 2013
- Measures show ever increasing graduation rates and acceptance into postsecondary programs/employment
  - National Clearinghouse
    - Approximately 50% transition directly from high school to college (7% increase)
    - Graduation rate generally increasing over past several years & exceeding state rate – results not finalized yet
GOAL B: Optimize and allocate resources that are proven to result in increased student achievement.

**Objectives**
- Implement the district developed system that provides relevant data to drive critical educational decisions to improve student achievement.
- Design and implement a plan that provides intervention, extension, and enrichment so that each student makes at least 1 year’s growth.
- Evaluate the professional development plan to provide curricular, instructional, and assessment support to increase student achievement.

**Measures**
- DATA NOT AVAILABLE
- New Report Builder component implemented within the iASSESS portion of the iPAL system
- Permits construction of custom data views and achievement performance analysis
- New iPLAN format for common core

---

**iASSESS**

Selection of the Student Group (Cohort)

Selection of Types of Data Needed to Explore the Research Query

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Discussion
Talk and share with teachers throughout the district within your cohort.

Grades
- Preschool
- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th/8th Grades
- High School

Subjects
- Language Arts
- Math
- Science
- Social Studies
- CTE
- Counseling
- English Language Proficiency
- Fine Arts
- Interactive Learning Structures
- Library
- Physical Education
- Pre-School
- World Languages

The Susan United School District does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in programs or activities. For information regarding discrimination grievances or complaints, please contact the Assistant Superintendent for Employment and Mills’ Office at 408-864-7773.

Questions?
Strategic planning is a process that allows a district to define its strategy, or direction, and make decisions on allocating its resources to pursue the strategy. Strategic Planning is the formal way the district plots its future course. All strategic planning deals with key questions, such as:

- "What do we do?"
- "What is our timeline?"
- "What outcomes do we expect?"
- "How do we excel?"
Strategic Plan Revision

With the current strategic plan in its final phase of implementation, it is time to review and revise the plan.

What is the process?
Components of the Revision Process
Research Audit/Collection

Time frame: June 2013

- Assemble existing research and information relevant to the goal areas of the Strategic Plan. Research includes:
  - Best practices
  - Successful practices
  - Internal or external research to inform practice
- **Outcome**: Collection of relevant research and practices to be utilized to inform the Strategic Plan revision process

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Internal and External Data Audit/Collection

Time frame: June 2013

- Assemble existing data and information obtained by the district. Data collected includes:
  - Strategic Plan Survey
  - Student Academic and Curriculum, Instruction and Achievement (CIA) Data
  - Demographic Data
  - Staff Data
  - Review and analysis of information on district initiatives
  - Budget
  - CCR report, Safety Report, & Capital Plan
  - Data identified in strategic plan in specific goal areas that was collected and analyzed
- **Outcome**: Collection of relevant data to be utilized to inform the data driven process for revising the Strategic Plan
Strategic Plan Process Reviewed
Time frame: July-August, 2013

- Strategic Plan process is reviewed and modified
  - Insure a process informed by the data and information obtained through the data and research audit/collection
  - Insure the plan is developed through a consensus decision making process that includes stakeholders from the district and community
  - Insure stakeholder input
    - Advertise and select Action Team members; establish facilitators; develop training and meeting schedule

- **Outcome:** Strategic Plan process that will produce a revised plan built with stakeholder input and informed by data and solid research

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Strategic Plan Process Implemented
Time frame: August - October, 2013

- Planning process implemented
  - The designed process is utilized by Action Teams to develop the strategic plan
  - Current Strategic Plan theme areas are examined and modified appropriately

- **Outcome:** Revised goals with objectives
**Develop an Action Plan**  
**Time frame: November – December, 2013**

- Development of action plans to support strategic plan goals
  - Share Action Team work on revised goals and objectives with constituencies for review and input
  - Leadership Team utilizes input to refine goals and objectives as needed
  - Leadership Team evaluates revisions to assure alignment with the current and projected organizational capacity of the district
  - Leadership Team identifies measures of success, resources and timelines for goals

- **Outcome:** Action plans completed

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**Board Action on Plan**  
**Time frame: December 2013**

- The revised Strategic Plan is presented for Board approval
  - Board takes action on revised Strategic Plan

- **Outcome:** The revised Strategic Plan is approved and becomes the new framework to build and sustain organizational capacity to achieve the outcomes identified through the strategic planning process.
**Communication and Roll-Out**

**Time frame: February - May 2014**

- Plan roll-out
  - Communicate the revisions to internal and external constituencies
  - Communicate the implementation process

- **Outcome:** Strategic plan addressing communication of the plan revisions and implementation plan that includes consensus-building and involvement of constituencies

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**Design Model for Revision - ADPIE**

- **Assess/Analyze**
  - Needs assessment
  - Task inventories
  - Determine performance gaps
  - Task analysis

- **Implementation**
  - Prepare to deliver training
  - Administer training (teach/facilitate)
  - Create environment for learning

- **Evaluation**
  - Reaction
  - Learning (knowledge)
  - Behavior (transfer)
  - Results

- **Design**
  - Create learning objectives
  - Create performance tests
  - Create course outline

- **Plan**
  - Create materials or courseware
  - Determine resources
  - Determine timelines
Questions?
I. Purpose
To discover, clarify and record themes regarding employee perception of how we can best support the district’s vision and mission.

II. Practice the Seven Norms of Collaboration
Promote a spirit of inquiry
Pause
Paraphrase as necessary
Probe as necessary
Put all ideas on the table
Pay attention to others
Presume positive intentions

III. Discussion
Discussion questions

What one thing do you consider Dysart Unified School District’s greatest accomplishment in the last 1-2 years?
What does your school and our district have to do in order to achieve (maintain) at an A level in the state’s accountability system?
CONSIDERED DYSART’S GREATEST ACCOMPLISHMENT IN THE LAST 1-2 YEARS

- Collaboration (shared leadership, PLCs, etc.)
- Common goals, consistency and focus—high standards set
- Support for students and staff
- Ever expanding choices for students including Academies, Signature programs, Pre-school, etc.
- Data driven with data and information easily accessible
- Support for integrating technology

WHAT TO DO TO ACHIEVE (MAINTAIN) AT AN A LEVEL

- Maintain high expectations with support
- Need to retain and draw quality staff (i.e., address salary impacts recruiting & retaining [morale issue])
- More parent involvement and accountability (hold students and parents accountable)
- Need support for transition to new standards and assessments
- Support for working with special needs population
- Continue advances with technology
IMPACT OF FEEDBACK

- Revise Strategic Plan with focused goals driven by data and research
- Change how early release days are organized
- Pilot cross school articulation through PLCs
- Changes to iPAL
- Plans to expand learning opportunities with focus on digital learning environments
- Reorganized special education delivery & support systems

IMPACT OF FEEDBACK

- Refine assessment systems with the focus on driving daily instruction
- Redesign website and expand use of available tools for communicating information
- IBA focused on addressing staff salary & CORAL shift to support human and material resources
**APPENDIX G**

**Grading Guidelines**

**K-6**

**K-6 Grading Committee Overview**

- January 30 – call for committee members
- Purpose – to review and revise current grading practices to align to research-based best practices
- Process
  - Reviewed law & policy, research, and current Dysart practice
  - Identified gaps
  - Developed recommendations
Considerations

- Purpose of grading guidelines
  - Shared understanding of grading practices
  - Framework for teachers to measure and report student mastery of essential concepts
  - Alignment of student grades with student achievement
  - Consistent practice across teachers, grade levels and schools

- Current practice
  - Report card reports subject-level achievement, mastery of standards, behaviors that promote learning, and attendance
  - What is graded and weighting of grading components inconsistent across teachers, grades and schools
  - Grades posted and online for parents – Wednesday updates

Research-based best grading practices

- Grades directly related to stated learning goals
- Individual achievement of goals is basis for grades
- Effort, participation, attitude and other behaviors aren’t included in grades unless part of a stated learning goal
  - May be assessed as CCR skills in Behaviors that Promote Learning or as part of rubrics for mastery of learning goals
- Teachers provide multiple opportunities (variety of assessments) for success
- Retake opportunities allow students to demonstrate mastery of learning goals
- Time needed for student learning and amount of intervention needed varies from student to student
- Consistency among grading practices improves communication among students, parents and teachers
- Projects give students an opportunity to practice skills that are complex and integrated, may require several days or weeks of work, and several grades may be required to reflect essential components
Recommended grading guidelines K-6th grade

- Measurement of individual achievement of learning goals – 60%
  - Multiple measures of learning provided for students to demonstrate achievement on skills and concepts taught
  - Examples include tests, quizzes, writing assignments, projects, labs, or any rubric based assignments

- Measurement of learning processes – 30%
  - Teacher and peer supported learning activities that take place during class time
  - Examples include shared reading, actors theater, group discussions, group projects

- Measurement of learning practice – 10%
  - Examples include homework

- Retakes (alternate form and/or just concepts not mastered)
  - No later than 4 weeks from original assessment or no later than end of quarter
  - Grades are the best of all attempts
  - Documentation of additional practice, tutoring or support
  - Completed 80% or more classwork/homework

Report Card Considerations & Next Steps

- Transition from Pinnacle to Infinite Campus
  - Single portal for parents
  - Phone application
  - Still retain reporting option for Behaviors that Promote Learning
  - Other features of Pinnacle not well understood or used

- Pilot fall 2013
  - Pilot committee to design pathway for transition & implementation either spring 2014 or fall 2014
  - Input from parent and teacher focus groups

- Communication via multiple means
  - Social media, video, webinars, school newsletters, websites
Implementation Plan – Grading Guidelines

- Video for parents and teachers
- Social media and school communications to inform parents
- Communicate expectations to parents at fall “back to school” and throughout the year at conferences
- Training for administrators Summer Leadership Academy in July
- Training for teachers August back to school workshop