

**DYSART UNIFIED SCHOOL DISTRICT #89**

**MINUTES: GOVERNING BOARD – REGULAR MEETING**

**2013-2014**

**January 8, 2014**

**Location:**

Nathaniel Dysart Education Center

**I. REGULAR MEETING - GENERAL FUNCTION**

1. Ms. Traci Sawyer-Sinkbeil, Governing Board President, called the regular meeting to order at 6:03 p.m. Governing Board members constituting a quorum were present; Ms. Traci Sawyer-Sinkbeil, Ms. Jennifer Tanner, Mrs. Bonnie Schroader, and Ms. Blossom Tande. Mr. Jerry Eynon joined the meeting at 6:23 PM.
2. Ms. Traci Sawyer-Sinkbeil led the Pledge of Allegiance.
3. A motion by Sawyer-Sinkbeil/Schroader was entered to approve the Agenda Form consistent with Board Policy and temporarily suspend any Governing Board Policy with which this agenda may be inconsistent. UNANIMOUS

**ANNUAL BOARD ORGANIZATIONAL MEETING AND ACTION ITEM**

4. Action to Elect a Governing Board President and Governing Board Clerk

Call for the Election of the Governing Board President  
Ms. Sawyer-Sinkbeil called for nominations.

Ms. Tande nominated Traci Sawyer-Sinkbeil; no other nominations were made and Ms. Sawyer-Sinkbeil accepted.

A motion by Tande/Tanner was entered to elect Ms. Traci Sawyer-Sinkbeil as Governing Board President. UNANIMOUS

Call for the Election of Board Clerk

Ms. Tanner nominated Bonnie Schroader; nomination accepted.  
Ms. Sawyer-Sinkbeil nominated Blossom Tande; nomination accepted.

A motion by Tanner/Schroader was entered to elect Mrs. Schroader as Governing Board Clerk. UNANIMOUS

5. Summary of Current Events

- Presentations, Recognitions, Celebrations
  - None
- Superintendent Update
  - Dr. Pletnick welcomed back the Dysart community wishing everyone a Happy New Year and congratulated the newly elected Board President, Traci Sawyer-Sinkbeil, and Board Clerk, Bonnie Schroader. She reported the second semester is off to a quick start with the open enrollment application process, planning for the high school incoming freshman information nights, and

components for the 2014-2015 including staffing and reorganization. She provided the Board with an Arizona Education Foundation brochure which is being distributed state wide to share information on the Arizona Teacher of the Year and Ambassadors who are available to speak to groups to share their perspectives for improving the future of education. Our own Beth Maloney tops the list as an excellent model and voice for education. The City of Surprise will recognize Beth at their January 28<sup>th</sup> Council meeting.

- Governing Board Update – Governing Board members welcomed back staff and students.
  - Traci Sawyer-Sinkbeil attended the City of Surprise swearing-in of the three new council members, Todd Tande, Roland Winters, and Skip Hall. She also attended the December 31<sup>st</sup> Community Outreach Tax Credit Drive-Through event. She also shared information regarding the recent passing of a long-time Peoria Board Member, Joe McCord.
  - Bonnie Schroader reported the Open Enrollment Application Process functioned flawlessly. She also reported parents she heard from are appreciative of the personal calls and contact regarding boundary changes.
  - Blossom Tande also attended the City of Surprise swearing-in of the three new council members, Todd Tande, Roland Winters, and Skip Hall. She also attended the Mayor’s coffee chat.

5. Audience with Individuals or Groups - NONE

**ACTION/CONSENT**

A motion by Tanner/Schroader was entered to approve the consent items as presented. UNANIMOUS

**ACTION/CONSENT**

1. Recommendation for Approval to Authorize the Use of a Hearing Officer to Conduct Hearings in Student Discipline Matters Including the Expulsion of a Pupil and Approve a List of Hearing Officers for this Purpose for the 2014 Calendar Year  
Approved the use of a hearing officer to conduct hearings in student discipline matters including the expulsion of a pupil and approved a list of hearing officers for this purpose for the 2014 calendar year. UNANIMOUS
2. Recommendation to Approve Personnel Action Items for the Period of December 18, 2013 Through January 8, 2014  
Approved UNANIMOUS
3. Request for Release from Contract – Certificated Staff – 2013-2014 School Year  
Did not accept the resignation from Erin Behling for the 2013-2014 school year and approved the initiation of a report to the Arizona Department of Education if Ms. Behling does not fulfill the terms of her certificated contract. UNANIMOUS
4. Request for Release from Contract – Certificated Staff – 2013-2014 School Year  
Did not accept the resignation from Marusea Bucsek-Edmunds for the 2013-2014 school year and approved the initiation of a report to the Arizona Department of Education if Ms. Bucsek-Edmunds does not fulfill the terms of her certificated contract. UNANIMOUS

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|-----|--|-----------|
| 5.  | Recommendation for Approval of the Statement of Assurance for the Teacher Evaluation System – FY 2014-2015<br>Approved   | UNANIMOUS |
| 6.  | Approval of the Minutes of the December 18, 2013 Regular Governing Board Meeting, the December 12-13, 2013 ASA/ASBA 56 <sup>th</sup> Annual Conference, and the December 7, 2013 Career and College Expo<br>Approved | UNANIMOUS |
| 7.  | Recommendation to Approve Overnight and Out-of-State Travel<br>Approved as listed. Appendix A  | UNANIMOUS |
| 8.  | Revision of Attendee for Out of State Travel of Three District Office Staff Members to Attend the Laserfiche Conference in Long Beach, CA, January 14-17, 2014<br>Approved   | UNANIMOUS |
| 9.  | Acceptance of Donations, Gifts and Grants<br>Accepted  | UNANIMOUS |
| 10. | Approval/Ratification of Payroll Vouchers 25, 7558, 32, 7564, 33 and 7565 in the Amount of \$4,972,784.89<br>Approved/Ratified   | UNANIMOUS |
| 11. | Approval/Ratification of Expense Vouchers 1026 and 1027 in the Amount of \$3,949,260.40<br>Approved/Ratified   | UNANIMOUS |

**ACTION DISCUSSION**

- |     |   |           |
|-----|---|-----------|
| 12. | Recommendation to Approve Revision of Governing Board Policies – Second Reading<br>After discussion, a motion by Sawyer-Sinkbeil/Schroader was entered to approve adoption of the revised Governing Board policies as presented. (Sections 2.17, 3.0, 3.4, 5.2, 5.3, 5.4, 7.9, 7.15, 7.36, 9.47, 10.29, 10.30, 10.49, 10.52, 10.54, 11.16, and 11.18) | UNANIMOUS |
|-----|---|-----------|

**INFORMATION**

- |     |  |  |
|-----|--|--|
| 13. | Public Information Regarding Arizona Career & College Ready Standards<br>Dr. Cyndi Miller presented information on the District website designed to give parents and community information about the Arizona College & Career Ready Academic Standards as well as Dysart curriculum and resources that prepare students for college, career and a productive life in this new century. <a href="#"><u>College &amp; Career Ready Webpage</u></a> |  |
| 14. | Information Regarding Progress Toward Accomplishment of 2013-2014 Goals and Objectives<br>Dr. Pletnick presented a summary of the progress and accomplishments made thus far in the agreed upon 2013-2014 Superintendent’s goals. The information reflects reports and updates on the measures of success identified for the established goals which have been provided to the Governing Board throughout this time period. Appendix B           |  |

## **CALL FOR EXECUTIVE SESSION**

A motion by Sawyer-Sinkbeil/Tanner was entered to recess to executive session for discussion of A.R.S. 38.431.03

UNANIMOUS

### **Session I**

A.3 Consultation with legal counsel for the District regarding the District's employee grievance process and Governing Board legal options when considering a grievance filed against a District employee

A.1 Discussion of an employment grievance filed against a district employee.

### **Session II**

A.1 Discussion of the Superintendent's progress toward accomplishment of goals.

## **RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION – 7:02 – 7:45 p.m.**

### **Session I**

The executive session was called to order at 7:02 p.m. The following individuals were present Ms. Traci Sawyer-Sinkbeil, Ms. Blossom Tande, Ms. Jennifer Tanner, Mrs. Bonnie Schroader, Mr. Jerry Eynon, Dr. Gail Pletnick, Dr. Cyndi Miller, Ms. Jennifer MacLennan, legal counsel, and Ms. Linda Price, recording secretary.

Pursuant to A.R.S. 38-431.03, Ms. Sawyer-Sinkbeil read the confidentiality statement.

This session concluded at 7:23 p.m. Dr. Cyndi Miller and Ms. Jennifer MacLennan were excused.

### **Session II**

The executive session was called to order at 7:24 p.m. The following individuals were present Ms. Traci Sawyer-Sinkbeil, Ms. Blossom Tande, Ms. Jennifer Tanner, Mrs. Bonnie Schroader, Mr. Jerry Eynon, Dr. Gail Pletnick, and Ms. Linda Price, recording secretary.

This session concluded at 7:45 p.m.

## **RECONVENE REGULAR MEETING**

### **ACTION/DISCUSSION – Continued**

#### 15. Superintendent Mid-Year Summary

Upon return from Executive Session, a motion by Tanner/Schroader was entered to approve the written summary of the Superintendent's evaluation reflecting the Superintendent is satisfactorily progressing on working to complete the approved goals for 2013-2014. Appendix C

UNANIMOUS

**REQUESTS FOR FUTURE AGENDA ITEMS**

Ms. Sawyer-Sinkbeil requested an update regarding Tax Credit collections be shared with the Board via the Superintendent's Weekly Update.

**ADJOURNMENT**

On a motion entered by Sawyer-Sinkbeil/Schroader and by a unanimous vote, the meeting ended at 7:52 p.m.

Signed:

Date:



January 22, 2014

## Overnight and/or Out-of-State Travel

January 8, 2014

### Consent Agenda

## APPENDIX A

Site	Date	Event	Purpose	Attendees	Cost	Funding
Dysart High School JROTC Students	February 28-March 4, 2014	Spring Encampment. Fort Huachuca, AZ	Participate in citizen-building math-science exercise, experience living and interacting with peers in a military setting, instruct military skills in a "hands-on" environment and adventury type training	25 students and 3 chaperones	No cost to school or district	United States Army
Dysart High School Student Council	January 23-25, 2014	Arizona Association of Student Councils, Tucson, AZ	Annual convention	12 students and 3 advisors	\$4,850	Tax Credit, Student Council Club
Valley Vista Spiritline	March 27-31, 2014	USA West Coast Spirit Nationals Competition, Anaheim, CA	Compete in the USA West Coast Spirit Nationals	24 students and 4 chaperones	\$20,337	Booster Club, Sponsors, Fundraisers, Athletic Fund
District Office	April 2-6, 2014	Presenter at the National Science Teachers Association Conference, Boston, MA	Presenter at the conference	Science Specialist	\$1,820	M&O
District Office	March 19-22, 2014	National Ceramics Conference, Milwaukee, WI	Attend presentations and exhibitions to gain more knowledge about traditional definitions of fine and decorative arts, craft and design in the context of the 21st century.	Visual Arts lead teacher	\$280	M&O

**Overnight and/or Out-of-State Travel**

**January 8, 2014**

**Consent Agenda**

**APPENDIX A**

<b>Site</b>	<b>Date</b>	<b>Event</b>	<b>Purpose</b>	<b>Attendees</b>	<b>Cost</b>	<b>Funding</b>
Sundown and Dysart High School	March 5-8, 2014	Positive Behavior Support 11th International Conference Chicago, IL	Collaborate and obtain additional training in the area of behavioral intervention and support.	10 PBIS team members	\$19,115	S3 Grant

## APPENDIX B

# SUPERINTENDENT GOAL S YEAR END REPORT

Highlights of Progress & Accomplishments  
January 2014

### *Background*

- Goals were established based on the 2010-2013 Dysart Strategic Plan goals
- Goals were established through a collaborative process with the Superintendent and Governing Board in September 2013.
- Reports are provided to the Board for each goal focused on objectives within the goal areas



***Strategic Plan and Superintendent Goals based on process to drive continuous improvement***

***Critical Elements***

- *Follows a process and a plan – aligned & focused*
- *Strategic – not reactive*
- *Goal oriented – based on needs of the district - student centered*
- *Data driven - not opinion or snapshot based*
- *Builds on each step for continuous improvement - aligned*
- *Involves all the “owners/stakeholders”-not based on personal interests/opinions/agendas*
- *Provides ongoing information and data via board reports, & updates- ongoing accountability built into the system*

***GOAL A: All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner skills.***

**Objectives**

- Implement plans resulting in increasing numbers of students meeting or exceeding on measurements of state standards

**Measures**

- Retain and recruit highly qualified teachers for all District teaching positions

*Reference Community Education outreach update - Governing Board Agenda (GBA) Nov. 20, 2013 Item 18*

- Additional academic supports: AIMS 2014 projection model; Title Preschool; iASSESS student-level risk profiles constructed; Data warehouse related to Career and College Ready (CCR) indicators; CCR K-3 reading materials including cognitively complex curriculum and assessments; & iPlan curriculum work

*Reference CIP Updates - Governing Board Agenda (GBA) Study Sessions Sept. 18, 2013 and Nov. 6*

- Monitoring of budgets to assure alignment to goals

*Reference District Resource Alignment and Resources for PD reports - Governing Board Agenda (GBA) Sept. 18 Item 21 and Nov. 6, 2013 Item 19*

- Revised Strategic Plan

*Reference Strategic Plan Adoption- Governing Board Agenda (GBA) December 4, 2013 Item 11*

**GOAL A Continued:**

**All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner skills.**

**Objectives**

- Implement New Century Learner skills as part of the approved curriculum adopted as per the revision cycle for 2011-12
- Design and implement assessments that measure student mastery of core standards and New Century Learner skills.

**Measures**

- Curriculum revision areas include: SS, English, Math, Science, signature program areas & 21<sup>st</sup> Century Skill Integration

*Reference curriculum adoptions and Course Guide adoption - Governing Board Agenda (GBA) Nov. 20, 2013 Item 10 and Nov. 20 Item 17*

*Reference Math and Online Pilots report- Governing Board Agenda (GBA) August 7, 2013 Item 18*

- Revised assessments in areas of math, DBQs, science, reading and integration of 21<sup>st</sup> Century and CCR skills

*Reference curriculum adoptions - resources utilized as part of new adoption*

**GOAL A Continued:**

**All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner skills.**

**Objectives**

- Implement plans resulting in increasing numbers of students who succeed in exam systems that qualify them for full-time career and technical programs, jobs, military and/or college and university entrance.
- Implement plans resulting in all schools achieving a state accountability label within the top two categories of the new state system.

**Measures**

- Revised assessments in areas of math, DBQs, science, reading and integration of 21<sup>st</sup> Century and CCR skills

*Reference curriculum adoptions - resources utilized as part of ne adoption*

- Selected information related to Exam Systems indicates although Dysart's aggregate scores are not at the state and national level even with increasing numbers of Dysart students taking the test, test scores are increasing; Increased accessibility to AP classes; Incentives for success on AP, IB and Cambridge exams; Digital Learning Academy developed; Online/blended foreign language options
- Information linked from objective 1 to objective 5

**GOAL B:**

***Optimize and allocate resources that are proven to result in increased student achievement.***

**Objectives**

- Design and implement a plan that provides intervention, extension, and enrichment so each student makes at least 1 year's growth

**Measures**

CIPs that include :

- K-3 Reading Interventionists at every campus working with tiered model
- Retention and summer school plans being developed
- Professional development opportunities individualized
- Systemic mandatory interventions
- Response to Intervention – systematic approach to the process for increasing success for all students both academically and behaviorally
- Dysart tutoring cadre – building teams of tutors to support students in mastering specific skills
- Developing Move on When Ready options with Rio Salado

*Reference CIP Updates - Governing Board Agenda (GBA) Study Sessions Sept. 18, 2013 and Nov. 6*

**GOAL H:**

***The Dysart U.S.D. will allocate available district level resources to support the strategic plan goals to insure they will have the greatest impact on student academic achievement and instruction.***

**Objectives**

- 7. (H.27) Design District level budget process to improve the alignment of financial resources to Strategic Plan goals.
- 8. (H.28) Implement resources to support the professional development plan necessary for the successful execution of instruction.

**Measures**

- Analysis with graphic representation showing expenditure areas aligned to strategic plan areas
- Evaluated needs and implemented PD such as: Move on When Reading; Illustrative Mathematics; Formal program evaluations including the professional development component of the Math Adoption project.; Revising new teacher orientation; Providing differentiated principal and assistant principal PD; Professional development on CCR standards to build leadership capacity; Training on BYOD resources for teachers; Professional Development through New Century Learning Expo

*Reference District Resource Alignment - Governing Board Agenda Nov. 6, 2013 Item 19*

**Show Video Here**

*Reference District Certified and Support Staff PD guides - Governing Board Agendas (GBA) Sept. 4 Items 8 & 9 and Dec. 18 2013 Item 10*

*Reference District Resources for PD report - Governing Board Agenda (GBA) Sept. 18 Item 21*

**GOAL I:**

***The Dysart U.S.D. will assess funding priorities by aligning school expenditures with the Strategic Plan.***

**Objectives**

9. (31)
- Assess the correlation of the guidelines to improving student achievement.

**Measures**

- Resource Plans required part of CIP to identify how supporting staff are utilized to drive student achievement
- Technology Purchase Approval Process (TIPs) with new process in place and 80% of school sites participating

*Reference CIP Updates - Governing Board Agenda (GBA) Sept. 18 and Nov. 6, 2013 Study Sessions*

**Questions?**

2013-2014

**Mid-Year Evaluation Summary**

**for the Superintendent  
Gail Pletnick**

<b>GOALS</b>			<b>GOAL COMPLETION</b> 2=completed 1= In progress 0=Not completed
<b><i>Goal: All Dysart students will graduate ready for college, career, and life in a globally competitive economy by mastering New Century Learner skills.</i></b>			1= In progress Not all data available
<b>Strategic Plan Objective</b>	<b>Supt. Plan Obj. #</b>	<b>Objectives</b>	<b>Status</b>
A.1	1	Implement plans resulting in increasing numbers of students meeting or exceeding on measurements of state standards.	In process-reports to date: <i>Staffing Update- Governing Board Agenda (GBA) Aug. 7, 2013 Item 17</i>  <i>Community Education outreach update- Governing Board Agenda (GBA) Nov. 20, 2013 Item 18</i>  <i>CIP Updates- Governing Board Agenda (GBA) Study Sessions Sept. 18, 2013 and Nov. 6</i>  <i>District Resource Alignment and Resources for PD reports- Governing Board Agenda (GBA) Sept. 18 Item 21 and Nov. 6, 2013 Item 19</i>  <i>Strategic Plan Adoption- Governing Board Agenda (GBA) December 4, 2013 Item 11</i>
A.2	2	Implement New Century Learner Skills as part of the approved curriculum adopted as per the revision cycle for 2013-14.	In process-reports to date: <i>Curriculum adoptions and Course Guide adoption- Governing Board Agenda (GBA)</i>

2013-2014

**Mid-Year Evaluation Summary**

**for the Superintendent  
Gail Pletnick**

			<p><i>Nov. 20, 2013 Item 10 and Nov. 20 Item 17</i></p> <p><i>Math and Online Pilots report- Governing Board Agenda (GBA) August 7, 2013 Item 18</i></p>
A.3	3	Design and implement assessments that measure student mastery of core standards and New Century Learner Skills.	<p>In process-reports to date: <i>Reference curriculum adoptions –resources utilized as part of ne adoption</i></p>
A.4	4	Implement plans resulting in increasing numbers of students who succeed in exam systems that qualify them for full-time career and technical programs, jobs, military and/or college or university entrance.	In process-report included
A.5	5	Implement plans resulting in all schools achieving a state accountability label of excelling or within the top two categories of a new state system.	<p>In process-reports to date: <i>Staffing Update- Governing Board Agenda (GBA) Aug. 7, 2013 Item 17</i></p> <p><i>Community Education outreach update- Governing Board Agenda (GBA) Nov. 20, 2013 Item 18</i></p> <p><i>CIP Updates- Governing Board Agenda (GBA) Study Sessions Sept. 18, 2013 and Nov. 6</i></p> <p><i>District Resource Alignment and Resources for PD reports- Governing Board Agenda (GBA) Sept. 18 Item 21 and Nov. 6, 2013 Item 19</i></p> <p><i>Strategic Plan Adoption- Governing Board Agenda (GBA) December 4, 2013 Item 11</i></p>
<b>GOAL B: Optimize and allocate resources that are proven to result in</b>			<b>1= In progress</b>

2013-2014

**Mid-Year Evaluation Summary**

**for the Superintendent  
Gail Pletnick**

<b><i>increased student achievement.</i></b>			Not all data available
B.8	6	Design and implement a plan that provides intervention, extension and enrichment so that each student makes at least one year's growth.	In process-reports to date: <i>CIP Updates- Governing Board Agenda (GBA) Study Sessions Sept. 18, 2013 and Nov. 6</i>
<b><i>GOAL H: The Dysart U.S.D. will allocate available district level resources to support the strategic plan goals to insure they will have the greatest impact on student academic achievement and instruction.</i></b>			<b>2=completed</b>
H.27	7	Design District level budget processes to improve the alignment of financial resources to Strategic Plan goals.	Completed-reported <i>District Resource Alignment- Governing Board Agenda Nov. 6, 2013 Item 19</i>
H.28	8	Implement resources to support the professional development plan necessary for the successful execution of instruction.	<i>District Certified and Support Staff PD guides- Governing Board Agendas (GBA) Sept. 4 Items 8 &amp; 9 and Dec. 18 2013 Item 10</i>  <i>District Resources for PD report- Governing Board Agenda (GBA) Sept. 18 Item 21</i>
<b><i>GOAL I: The Dysart U.S.D. will assess funding priorities by aligning school expenditures with the Strategic Plan.</i></b>			<b>2=completed</b>
I.31	9	Assess the correlation of the guidelines to improve student academic achievement	Completed-reported Resource Plans required part of CIP to identify how staff are utilized to drive student achievement <i>CIP Updates- Governing Board Agenda (GBA) Sept. 18 and Nov. 6, 2013 Study Sessions</i>

2013-2014

Mid-Year Evaluation Summary

for the Superintendent  
Gail Pletnick

Based upon the Board's acceptance of the information reported to the Governing Board related to progress/accomplishments on established goals adopted by the Governing Board for the Superintendent for the 2013-14 school year, the Board reaches the following conclusion relative to the Superintendent's mid-year progress:

The Superintendent is progressing at a satisfactory level the approved goals for the 2013-14 school year.

The Superintendent is not progressing at a satisfactory level the approved goals for 2013-14 school year.

Date: January 8, 2014